

MINUTES
WAYNE COUNTY AIRPORT AUTHORITY
BOARD MEETING
September 16, 2015

I. Roll Call

Meeting of the Wayne County Airport Authority Board called to order at 2:00 p.m. at the Westin Hotel – McNamara Terminal, Detroit Metropolitan Airport:

Present:

Suzanne Hall, Vice Chairperson

Reginald Turner, Secretary (arrived at 2:07 p.m.)

Nabih Ayad (departed at 3:00 p.m.)

Michael Garavaglia

Ronald Hall

Excused: Chairperson Mike Jackson and Irma Clark-Coleman

Also Present: See attached sign-in sheet.

II. Consent Agenda – Items for vote as a group

Motion by Nabih Ayad to approve the Consent Agenda; Supported by Michael Garavaglia

Ayes: Ayad, Garavaglia, R.Hall, S.Hall

Nays: None

Motion approved.

A. Approval of Minutes from August 19, 2015 Board Meeting

B. Resolution No. 15-95 approving Contract No. 1500319 with Rickman Enterprise Group, LLC (On-Call Water, Storm Sewer System Repairs)

C. Resolution No. 15-96 approving Contract No. 1500331 with Downriver Refrigeration Supply Co. (Air Conditioner Heat Pump Systems Equipment)

D. Resolution No. 15-97 approving Contract No. 1500244 (Amendment 1) with Sterling Services Custom Food Service Solutions, LLC (Food, Beverage and Catering Services for the Air Show)

E. Resolution No. 15-98 approving Contract No. 1500332 with Wolverine Freightliner – Eastside Inc. (Freightliner Truck Chassis)

F. Resolution No. 15-99 approving Contract No. 1500337 with Truck & Trailer Specialties, Inc. (Truck Body Parts and Installation Services)

- G. Resolution No. 15-100 approving Contract No. 1500341 with MacAllister Machinery Co., Inc. dba Michigan Cat (LeeBoy Asphalt Paver Machine)
- H. Resolution No. 15-101 approving Contract No. 1500340 with AIS Construction Equipment Corp. (Cold Milling Machine)
- I. Resolution No. 15-102 approving Contract No. 1500339 with Jack Doheny Companies, Inc. (Oshkosh Runway Blower Repairs)

III. Report from Chief Financial Officer (CFO), Terry Teifer

Board Member Reginald Turner arrived during this presentation.

IV. New Business – Action Items

- A. Resolution No. 15-103 approving the Wayne County Airport Authority Fiscal Year 2016 Budget

Motion by Michael Garavaglia; Supported by Nabih Ayad
Ayes: Ayad, Garavaglia, R.Hall, S.Hall, Turner
Nays: None
Motion approved.

- B. Resolution No. 15-104 approving Control No. 1500350 for the Series 2015 Hotel Refunding – Direct Placement Ordinance

Motion by Ronald Hall; Supported by Nabih Ayad
Ayes: Ayad, Garavaglia, R.Hall, S.Hall, Turner
Nays: None
Motion approved.

- C. Resolution No. 15-105 authorizing an amendment to the existing Hotel Management and Operating Agreement for the Westin Detroit Metropolitan Airport with Hotel Investors of Michigan, Inc.

Motion by Nabih Ayad; Supported by Reginald Turner
Ayes: Ayad, Garavaglia, R.Hall, S.Hall, Turner
Nays: None
Motion approved.

- D. Resolution No. 15-106 delegating authority to the Chief Executive Officer and Chief Financial Officer to each individually complete negotiation of, execute and deliver an Amended and Restated Hotel Management and Operating Agreement for the Westin Detroit Metropolitan Airport with Hotel Investors of Michigan, Inc., provided that the final form of the 2015 Hotel Agreement conforms to certain parameters established.

Motion by Reginald Turner; Supported by Nabih Ayad
Ayes: Ayad, Garavaglia, R.Hall, S.Hall, Turner
Nays: None
Motion approved.

- E. Resolution No. 15-107 approving Contract No. 1500338 with Spirit Airlines, Inc. (Ground Lease for New Maintenance Hangar Development Project)

Motion by Ronald Hall; Supported by Nabih Ayad
Ayes: Ayad, Garavaglia, R.Hall, S.Hall
Nays: None
Abstained: Turner
Motion approved.

- F. Resolution No. 15-108 approving Control No. 1500336 for the Air Service Incentive Program Renewal and Revision

Motion by Reginald Turner; Supported by Michael Garavaglia
Ayes: Ayad, Garavaglia, R.Hall, S.Hall, Turner
Nays: None
Motion approved.

- G. Resolution No. 15-109 approving Contract No.1500342 with DMJM Aviation of Michigan, Inc. (Settlement Agreement and Mutual Release)

Motion by Nabih Ayad; Supported by Reginald Turner
Ayes: Ayad, Garavaglia, R.Hall, S.Hall, Turner
Nays: None
Motion approved.

- H. Resolution No. 15-110 approving Contract No.1500330 with Eisenstein Malanchuk LLP (Insurance Discovery and Fund Recovery Services for Environmental Issues)

Motion by Ronald Hall; Supported by Michael Garavaglia
Ayes: Ayad, Garavaglia, R.Hall, S.Hall, Turner
Nays: None
Motion approved.

- I. Resolution No. 15-111 approving Contract No. 1500335 with Federal Air Marshal Service (Use of Various Areas of the Public Safety Facility Training)

Motion by Reginald Turner; Supported by Nabih Ayad
Ayes: Ayad, Garavaglia, R.Hall, S.Hall, Turner
Nays: None
Motion approved.

V. Information Items

Board Member Ayad left the meeting prior to the following presentations.

- A. Air Service Quality (ASQ) Presentation, Peter Gargiulo, Director of Strategy Management
- B. Real Estate and Development Tool Box Presentation, Joseph Nardone, VP of Business Development and Real Estate, and Wendy Sutton, Director of Real Estate
- C. Report from Chief Executive Officer (CEO), Thomas Naughton
 - 1. CEO Monthly Report – pursuant to WCAA Procurement and Contracting Ordinance, Section 7.J

VI. Public Comment

Suzanne Hall opened the floor for Public Comment at 3:21 p.m.

- 1. Rene Varga – Unite Here Local 24
- 2. Chris Smith – Unite Here Local 24
- 3. Ian Mikusko – Unite Here Local 24

VII. Closed Session

In accordance with the Michigan Open Meetings Act, MCL 15.268 Section 8(a) to conduct a periodic personnel evaluation of the Chief Executive Officer in closed session at the request of the Chief Executive Officer.

Roll call was taken.

Motion by Reginald Turner; Supported by Ronald Hall
Ayes: Garavaglia, R.Hall, S.Hall, Turner
Nays: None
Motion approved.

Closed session was assembled at 3:33 p.m. and concluded at 4:15 p.m.

Board meeting was recalled to order at 4:16 p.m.

Roll call was taken.

- VIII.** Resolution No. 15-112 awarding Mr. Naughton a performance compensation payment for the Authority's fiscal year ending September 30, 2015 equal to 5% of Mr. Naughton's current annual salary, effective September 30, 2015.

Motion by Reginald Turner; Supported by Michael Garavaglia

Ayes: Garavaglia, R.Hall, S.Hall, Turner

Nays: None

Motion approved.

- IX.** Next meeting of the Wayne County Airport Authority Board is scheduled for Wednesday, October 21, 2015 at 2:00 p.m. at the Westin Hotel – McNamara Terminal, Detroit Metropolitan Airport.

X. Adjourn

Motion by Reginald Turner; Supported by Ronald Hall

Meeting was adjourned at 4:18 p.m.

ATTENDANCE RECORD

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Place of Meeting: Westin Hotel – McNamara Terminal, Detroit Metropolitan Airport

NAME	MAILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Eric C. Miller		Hms Host	Utility	734 938-3366
MAT DRECH		AFSCME 1862	COMMITTEE PERSON	
Willy Ferenc		WCAA	Dept. Dir	
Kenyotta Hudgens		Hms Host	Cashier	
Patti Kukul		Practical Strategies	Pres	313 434 2761
Jackie Halesh		unite here Local 24	Director	248-977-1407
Renee Vargo		Unite Here	Server	313 530 9467
Heidi Copeland		Unite Here / HBF	Server	313 283 8415
Michael Gabeel		Unite Here / HBF	wok cook	734-625-3118
Stacy Jarrell	6037 Hawthorne Cayler MI 48180	Unite Here / HBF	Bar tender	313 989 8120

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MATT McCOMB				
Jimmy Masuro		DC	GM	—
Courtney Ballard		Ballard Associates	Op. manager	
Rod Evans		WCAA	DPY. PROGRAMS DIRECTOR	
Brian Lessard		"	Dep. Dir. Pub. Affs.	—
Bryan Wagoner		"	Environ. & Sustain.	
Michael Conway		"	WCAA	734 942 3558
Shaun Somers		"	FM	
Cindy Nelson		HB7 APV	SERVER	
Jenni Tubel		Delta		

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Gale LaRoche	WCAA	WCAA	VP HR	734 942 3728
Kristen Deuben	WCAA	WCAA	Assistant Controller	734-955-8777
DEVIS MARTIN	3485 EDSEL TRENTON 48183 AFSCME LOCAL 1862	AFSCME LOCAL 1862	PRESIDENT	734 765-8922
Wendy Sutton	WCAA	WCAA	Real Estate	97233
Shannon Dzyga	WCAA	WCAA	Legal	942-1517
Michelle Plawinski	WCAA	WCAA	Comm. Relations	942 1503
Jennifer Williams	WCAA	WCAA		
Cheryl Smith	WCAA	WCAA	DIRECTOR/RM	942 374 61
Ian Mikusko	275 7th Ave. Npc	UNITE HERE	Analyst	734 717 212 332 2330
A Van Dusen	150 W. Jeff. Det.	MCPS	Partner	313-496-7512

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Andrea Bomia	LC Smith-mezz	WCAA	Legal Assistant	(734) 247-7105
Kristy Exner	LC Smith-mezz	WCAA	Authority Governance mgr	(734) 247-7223
Brandi Holdaway	LC Smith-mezz	WCAA	FOIA coordinator	(734) 247-7237
Emily Newberger	LC Smith-mezz	WCAA	SVP + General counsel	(734) 942-3825
Laurie Prena	45470 Commerce Center Dr Plymouth, MI	Siemens Ind. Inc	Asst Exec	734-502-6457
RON MORAN	17101 Mich Ave Dearborn	GHAFARI	V.P.	313-436-8607
M. DEBBIE	Box 60	WCAA - P.S	SVP	734-942-2609
Rick Taig	801 Willow Run Airport Ypsilanti, MI	AFSCME 1862	Ops/Sec Mgr.	734-516-5854
Angela Frakes	wcaa	wcaa	.	
Sean Brosnan	WCAA		V.P	23560

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John H. ...		WCAA	COO	
Hilly Simon		WCAA	Imm Analyst	734 247-389
Mark Zinkivich		WCAAP	Finance Mgr	
Clare Abad-bu		WCAA	DD	
Kevin Clark		WCAA	Asst Cor Const	734 247-733
Brian Pollack		WCAA	Financial Analyst	
Tom McCarthy		WCAA	VP PAC, DESIGN & CONST	247 4923
PETER GARBULO		"	DIRECTOR	955 5705
ROBERT GIACOPETTI		WCAA	ANALYST	
KEN HILLS		DNC	GM	281-230-3401

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Heidi G. Hughes	300 River Pl DRIVE Detroit 48207	UNITE HERE	Director	313-259-8497
Cheryl [unclear]	12115 Redi Southfield, MI 48033	HBF	Server	313 687-3488
Chris Calora	11152 Erdmann Rd Fertility Heights, MI 48314	HBF	Barista	269-290-9202
Jessica Darling	2304 E Lorraine #301 Woodhaven MI 48183	Unite Here	Server	734 624 4801
Jesse Mattax	24511 Summerino Dr. #201, Brownstown, MI, 48134	HBF / unite here	Server	734 363 3342
Dorothy Hawkins	300 River Place Stn 2700 Det 48207	Unite Here	Organizer	313 310-9062
B Seale	WCAA	WCAA	Asst Gen counsel	2-3557
Darlene Buley			Bar tender	313-610-8821.

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Christopher Smith		DNC	Cashier	
Seann Harrington		Whitehore Local 24	Server	