

MINUTES
WAYNE COUNTY AIRPORT AUTHORITY
BOARD MEETING
July 15, 2015

I. Roll Call

Meeting of the Wayne County Airport Authority Board called to order at 2:00 p.m. at the Westin Hotel – McNamara Terminal, Detroit Metropolitan Airport:

Present:

Mike Jackson, Chairperson

Suzanne Hall, Vice Chairperson

Reginald Turner, Secretary (arrived at 2:05 p.m.)

Irma Clark-Coleman

Michael Garavaglia

Ronald Hall

Excused: Nabih Ayad

Also Present: See attached sign-in sheet.

II. Consent Agenda – Items for vote as a group

Motion by Ronald Hall to approve the Consent Agenda; Supported by Suzanne Hall

Ayes: Clark-Coleman, Garavaglia, R.Hall, S.Hall, Jackson

Nays: None

Abstained: None

Motion approved.

A. Approval of Minutes from June 17, 2015 Board Meeting

B. Resolution No. 15-60 approving Contract No. 1500254 with AC Holdings, Inc. (Airport Network News Concession)

C. Resolution No. 15-61 approving Contract No. 1500272 with Spence Brothers (Public Safety Checkpoint Podium)

D. Resolution No. 15-62 approving Contract No. 1500243 with Tri-County International Trucks, Inc. (Fifth Wheel Tractor Truck)

E. Resolution No. 15-63 approving Contract No. 1500276 with Kaizen Contracting, Inc. (Carpet Replacement at North Terminal)

F. Resolution No. 15-64 approving Contract No. S11-075A (Amendment 2) with RKA Petroleum Co., Inc. (Unleaded Gasoline and Diesel Fuel)

- G. Resolution No. 15-65 approving Contract no. 1500238 with Anglin Civil, LLC (Snow and Ice Removal at Willow Run Airport)
- H. Resolution No. 15-66 approving Contract No. 1500117 (Amendment 1) with CareWorks USA, LTD (Family Medical Leave Request Administrative Services)
- I. Resolution No. 15-67 approving Contract No. 1500244 with Sterling Services Custom Food Service Solutions, LLC (Food and Beverages for Air Show)

III. Report from Chief Financial Officer (CFO), Terry Teifer

Board Member Turner arrived during this presentation.

IV. New Business – Action Items

- A. Resolution No. 15-68 approving Contract No. 1500264 with Siemens Industry, Inc. (Maintenance and Service Programs for the Apogee Building Management System and Direct Digital Control in North Terminal Power Plant)

Motion by Ronald Hall; Supported by Reginald Turner

Ayes: Clark-Coleman, Garavaglia, R.Hall, S.Hall, Jackson, Turner

Nays: None

Motion approved.

- B. Resolution No. 15-69 approving Contract No. 1500263 with Fortbrand Services, Inc. (Vammas High Speed Multi-Function Snow Plows)

Motion by Suzanne Hall; Supported by Ronald Hall

Ayes: Clark-Coleman, Garavaglia, R.Hall, S.Hall, Jackson, Turner

Nays: None

Motion approved.

- C. Resolution No. 15-70 approving Contract No. 1300103 (Amendment 2) with URS Corporation Great Lakes (Design and Construction Services for Taxiway W and Eastern Taxiways)

Motion by Suzanne Hall; Supported by Ronald Hall

Ayes: Clark-Coleman, Garavaglia, R.Hall, S.Hall, Jackson, Turner

Nays: None

Motion approved.

- D. Resolution No. 15-71 approving Contract No. 1500273 with Interstate Highway Construction, Inc. (Airfield Rehabilitation and Modifications at DTW)

Motion by Ronald Hall; Supported by Michael Garavaglia

Ayes: Clark-Coleman, Garavaglia, R.Hall, S.Hall, Jackson, Turner

Nays: None

Motion approved.

- E. Resolution No. 15-72 approving Contract No. 1500269 with Ajax Paving Industries, Inc. (Roadway Rehabilitation Project at DTW)

Motion by Suzanne Hall; Supported by Michael Garavaglia

Ayes: Clark-Coleman, Garavaglia, R.Hall, S.Hall, Jackson, Turner

Nays: None

Motion approved.

- F. Resolution No. 15-73 approving Contract No. 1300250 (Amendment 1) with the Transportation Security Administration (TSA) (Amendment to the Other Transaction Agreement for the Checked Baggage Screening Recapitalization Construction Project for the North Terminal)

Motion by Michael Garavaglia; Supported by Ronald Hall

Ayes: Clark-Coleman, Garavaglia, R.Hall, S.Hall, Jackson, Turner

Nays: None

Motion approved.

- G. Resolution No. 15-74 approving Contract No. 1500270 with Jervis B. Webb (Checked Baggage Screening Equipment at North Terminal)

Motion by Suzanne Hall; Supported by Michael Garavaglia

Ayes: Clark-Coleman, Garavaglia, R.Hall, S.Hall, Jackson, Turner

Nays: None

Motion approved.

- H. Resolution No. 15-75 approving Contract No. 1500271 with Cadillac Asphalt, LLC (Reconstruction of Green Parking Lot at DTW)

Motion by Ronald Hall; Supported by Reginald Turner

Ayes: Clark-Coleman, Garavaglia, R.Hall, S.Hall, Jackson, Turner

Nays: None

Motion approved.

- I. Resolution No. 15-76 approving the Notice of Intent to Issue Airport Revenue Bonds, Intent to Reimburse from Proceeds of Tax-Exempt Bonds and Tax Equity and Fiscal Responsibility Act (TEFRA) Hearing for Tax-Exempt Bonds

Motion by Michael Garavaglia; Supported by Ronald Hall

Ayes: Clark-Coleman, Garavaglia, R.Hall, S.Hall, Jackson, Turner

Nays: None

Motion approved.

- J. Resolution No. 15-77 approving the Series 2015 New Money and Refunding Ordinance

Motion by Suzanne Hall; Supported by Michael Garavaglia

Ayes: Clark-Coleman, Garavaglia, R.Hall, S.Hall, Jackson, Turner

Nays: None

Motion approved.

- K. Resolution No. 15-78 approving the Customer Facility Charge Ordinance

Motion by Michael Garavaglia; Supported by Ronald Hall

Ayes: Clark-Coleman, Garavaglia, R.Hall, S.Hall, Jackson, Turner

Nays: None

Motion approved.

- L. Resolution No. 15-79 approving the Agreement with Wayne County Employees' Retirement System

Motion by Reginald Turner; Supported by Ronald Hall

Ayes: Clark-Coleman, Garavaglia, R.Hall, S.Hall, Jackson, Turner

Nays: None

Motion approved.

V. Information Items

- A. Fiscal Year 2016 O & M Budget Presentation, Terry Teifer, CFO and Dina Reed, VP of Financial Planning and Analysis
- B. Ethics Committee Report from June 17, 2015 Ethics Committee Meeting, Reginald Turner, Ethics Committee Chairperson

Motion to approve by Suzanne Hall; Supported by Ronald Hall

Ayes: Clark-Coleman, Garavaglia, R.Hall, S.Hall, Jackson, Turner

Nays: None

Motion approved.

- C. Audit Committee Report from June 25, 2015 Audit Committee Meeting, Ronald Hall, Audit Committee Chairperson

Motion to approve by Suzanne Hall; Supported by Michael Garavaglia
Ayes: Clark-Coleman, Garavaglia, R.Hall, S.Hall, Jackson, Turner
Nays: None
Motion approved.

- D. Report from Chief Executive Officer (CEO), Thomas Naughton

1. CEO Monthly Report – pursuant to WCAA Procurement and Contracting Ordinance, Section 7.J

VI. Public Comment

Mike Jackson opened the floor for Public Comment at 3:55 p.m.

No public comments were received.

VII. Closed Session

In accordance with MCL 15.268 Section 8(e) of the Michigan Open Meetings Act, to consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation.

Roll call was taken.

Motion by Michael Garavaglia; Supported by Suzanne Hall
Ayes: Clark-Coleman, Garavaglia, R.Hall, S.Hall, Jackson, Turner
Nays: None
Motion approved.

Closed session was assembled at 4:02 p.m.

Board meeting was recalled to order at 5:03 p.m.

Roll call was taken.

- VIII. Next meeting of the Wayne County Airport Authority Board is scheduled for Wednesday, August 19, 2015 at 2:00 p.m. at the Westin Hotel – McNamara Terminal, Detroit Metropolitan Airport.**

IX. Adjourn

Motion by Suzanne Hall; Supported by Ronald Hall
Meeting was adjourned at 5:04 p.m.

ATTENDANCE RECORD

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| NAME | MAILING ADDRESS | REPRESENTING (Company, Community, etc.) | TITLE/POSITION | PHONE NUMBER |
|----------------|--|--|--------------------|--------------|
| Kelly Ferencz | WCAA | WCAA | Deputy Dir | 72916 |
| Dianne Libber | WCAA | WCAA | Dir Ops | 23571 |
| CBallard | 3426 Ridgecliff Dr Farmington Hills MI 48332 | Ballard Assoc LLC | op. manager | 248 835 2787 |
| Bryan Wagon | WCAA | → | Dir. Env. | 247 3686 |
| Diane Walker | WCAA | WCAA | Rep Director FR | 247-7913 |
| Chad Newton | chad.newton@wcaa.us | Airport Police | Police Captain | 734 699-6999 |
| MATT UPOST | WCAA | PA | Public Affs | 734 247 7052 |
| Gary August | 31720 M.ville belt rd #195 Farmington Hills, MI 48334 | ZAC | Attorney | (2) 851-4111 |
| Lori Ballard | 6816 Retreat W Bloomfield | Paradise Ballard Assoc | Pres. | 313-399-5687 |
| Istakur Rahman | WCAA | WCAA | VP- Internal Audit | 7-7365 |

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|------------------|------------------------|--|-------------------------------|------------------|
| Kristy Exner | LC Smith Mezz 48242 | WCAA | Authority Gov. Manager | 734- 247-2223 |
| Brandi Holdaway | LC Smith Mezz 48242 | WCAA | Feia Coordinator | 734 247-7237 |
| Andrea Bomia | LC Smith-Mezz | WCAA | Legal Assistant | 734 247-7105 |
| Emily Neuberger | LC Smith-Mezz | WCAA | Sr UP + General Counsel | 734 942-3825 |
| WAYNE SHELLOFF | LC Smith-Mezz | WCAA | VP PLANNING | 734 247-7371 |
| MICHELLE PLUMMER | LC Smith | WCAA | COMM. MGR & Special Events | 734 942-1503 |
| Holly Sizemore | LC Smith | WCAA | Asst. Financial Analyst | 734 247 7389 |
| MARY DEBEAU | BLDG 610 | WCAA | SUP P.S | |
| See Ben | L.C. Smith | WCAA | VP | |
| John Philbrook | L.C. Smith | WCAA | Director Power Systems | 734-247-7146 |

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|-------------------|-------------------------|--|----------------------|--------------|
| Jon HANAL | DTW | WCAA | COO | |
| Gale Labadie | DTW | WCAA | VP HR | 734-942-3728 |
| Shannon Ozya | WCAA | WCAA | Asst. Gen. Counsel | 734-942-1517 |
| Kevin Clark | WCAA | WCAA | Asst. Gen. Counsel | 734-247-3300 |
| Kristen Deaton | WCAA | WCAA | Assistant Controller | 734-955-8771 |
| Ron Moran | 1701 Mich Ave. Dearborn | GHAFAFI | V.P. | 313-436-8607 |
| Jennifer Williams | Pouce | WCAA | Chief | |
| Abeer Khattab | E+S Engineers | E+S | BD Manager | 315-263-5327 |
| Brian Sadek | WCAA | WCAA | Asst GC | 74557 |
| Ruff OZBEK | 2102 Ryan Rd. Warren | DACH2 | ISA | 246-705-3660 |

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|-------------------|---------------------------------|--|------------------------|--------------|
| Patti Kucula | 494 Shoreham ^{GPU} | Practical Strategies | Pres. | 313 434 2761 |
| Tupac A. Hunter | 500 Griswold Detroit 48226 | Wayne County CEO | Dir., External Affairs | 313-967-0031 |
| ROBERT GIACOPETTI | WCAA | WCAA | ANALYST | |
| Joe McCabe | WCAA | WCAA | Asst Dir / Landside | 734-942-0123 |
| MICHAEL CONWAY | WCAA | WCAA | PUBLIC AFFAIRS | 734 942 3538 |
| C. MULLIN | WCAA | WCAA | Dir. VIP | 843-540-9473 |
| Andrew Roth | 220 W. Adams Ave Detroit, MI | Thomas Group Community | | |
| MARK HILLER | WCAA | WCAA | DD FDIC | 734-247-1436 |
| JASON GRUNEWAND | SMW 80 | SMW 80 | BA | 248-383-6026 |
| John Clendering | 31705 E SERVICE DR | Signature Flight | STATION MANAGER | 313-580-7671 |

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|------------------|-------------------|--|--------------------------|----------------|
| MIKE O'SULLIVAN | WCAA | WCAA | DIR. - FAC. DES + CONSTR | 247-7917 |
| BRIAN POLLACK | WCAA | WCAA | Financial Analyst | 734-736-8738 |
| GARY EVANS | | IHC | Project MGR | 517-282-3701 |
| John Paul Minear | WCAA | WCAA | Reputy Director | 734-247-7370 |
| Chelsea Atkins | WCAA | WCAA | Planning intern | 313-408-9745 |
| Anna Asiala | WCAA | WCAA | Planning intern | (248) 505-4405 |
| Angela Frances | WCAA | WCAA | Maintenance | — |
| Mark Zinkivach | WCAA | WCAA | Finance Manager | 734-247-7447 |
| DENIS | AFSCME LOCAL 1862 | | | |
| HATCHER | WCAA | WCAA | CONCESSIONS | 734-942-3663 |

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|------------|-----------------|--|----------------|--------------|
| A VanDusen | | Miller Canfield Partee | | 313-963-6420 |
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