

**MINUTES**  
**WAYNE COUNTY AIRPORT AUTHORITY**  
**BOARD MEETING**  
**December 16, 2015**

**I. Roll Call**

Meeting of the Wayne County Airport Authority Board called to order at 2:00 p.m. at the Westin Hotel – McNamara Terminal, Detroit Metropolitan Airport:

Present:

Suzanne Hall, Vice Chairperson (Chairperson of the Meeting)

Michael Garavaglia, Secretary

Nabih Ayad

Irma Clark-Coleman

Dr. Curtis Ivery

Ronald Hall

Excused: Mike Jackson, Chairperson

Also Present: See attached sign-in sheet.

**II. Consent Agenda – Items for vote as a group**

Motion by Michael Garavaglia to approve the Consent Agenda; Supported by Nabih Ayad

Ayes: Ayad, Clark-Coleman, Garavaglia, R.Hall, S.Hall, Ivery

Nays: None

Motion approved.

- A. Approval of Minutes from November 18, 2015 Board Meeting
- B. Approval of Minutes from November 18, 2015 Closed Session
- C. Resolution No. 15-145 approving Contract No. 1600080 with Spirit Airlines, Inc. (Lease of Warehouse and Office Space – Building 714A)
- D. Resolution No. 15-146 approving Contract No. 1600098 with Delta Air Lines, Inc. (Project Agreement for Fire Suppression System at Building 359)
- E. Resolution No. 15-147 approving Contract No. S11-024A (Amendment 1) with C & S Engineers, Inc. (Fuel Management System Improvements – Engineering and Consulting Services Amendment)

- F. Resolution No. 15-148 approving Contract No. 1400244A (Amendment 1) with Aviation Innovation, LLC (Irregular Operations Contingency Response Plan Development and Training)
- G. Resolution No. 15-149 approving Contract No. 1500337 (Amendment 1) with Truck & Trailer Specialties, Inc. (Dump Truck Build Up Parts)
- H. Resolution No. 15-150 approving Contract No. 1600087 with M-B Companies, Inc. (High Speed Rotary Snow Blower)

**III. Report from Chief Financial Officer (CFO), Terry Teifer**

**IV. New Business – Action Items**

Motion by Suzanne Hall; Supported by Michael Garavaglia to discuss Items A, B, and C below.

Ayes: Ayad, Clark-Coleman, Garavaglia, R.Hall, S.Hall, Ivery

Nays: None

Motion approved.

- A. Resolution No. 15-151 approving Contract No. 1600086 with Spa BR McNamara South, LLC dba Be Relax (Specialty Retail Concession in the McNamara Terminal)

Motion by Dr. Curtis Ivery; Supported by Michael Garavaglia

Ayes: Ayad, Clark-Coleman, Garavaglia, R.Hall, S.Hall, Ivery

Nays: None

Motion approved.

- B. Resolution No. 15-152 approving Contract No. 1600085 with Carry On DTW, LLC (Specialty Retail Concession in the McNamara Terminal)

Motion by Irma Clark-Coleman; Supported by Nabih Ayad

Ayes: Ayad, Clark-Coleman, Garavaglia, R.Hall, S.Hall, Ivery

Nays: None

Motion approved.

- C. Motion by Nabih Ayad to table WDFG North America, LLC (Duty Free Concessions in McNamara and North Terminals) to the next Board Meeting for more discussion.

Ayes: Ayad, Clark-Coleman, Garavaglia, R.Hall, S.Hall, Ivery

Nays: None

Motion approved.

- D. Resolution No. 15-153 approving Contract No. 1600079 with Preventative Maintenance Technologies, LLC (Uninterruptible Power Supply Units Maintenance and Related Services)

Motion by Ronald Hall; Supported by Michael Garavaglia  
Ayes: Ayad, Clark-Coleman, Garavaglia, R.Hall, S.Hall, Ivery  
Nays: None  
Motion approved.

- E. Resolution No. 15-154 approving Contract No. 1600068 with Fortbrand Services, Inc. (Vammas Multi-Function Snow Plows)

Motion by Nabih Ayad; Supported by Irma Clark-Coleman  
Ayes: Ayad, Clark-Coleman, Garavaglia, R.Hall, S.Hall, Ivery  
Nays: None  
Motion approved.

- F. Resolution No. 15-155 approving Contract No. 1500273 (Amendment 1) with Interstate Highway Construction, Inc. (Airfield Pavement Rehabilitation and Modification at Willow Run Airport)

Motion by Ronald Hall; Supported by Dr. Curtis Ivery  
Ayes: Ayad, Clark-Coleman, Garavaglia, R.Hall, S.Hall, Ivery  
Nays: None  
Motion approved.

- G. Resolution No. 15-156 approving Contract No. 1600057 with Jacobsen Daniels Associates, LLC (Rental Car Tenant Representative for Facility Improvements)

Motion by Irma Clark-Coleman; Supported by Nabih Ayad  
Ayes: Ayad, Clark-Coleman, Garavaglia, R.Hall, S.Hall, Ivery  
Nays: None  
Motion approved.

## **V. Information Items**

- A. Airport Service Quality (ASQ) Presentation, Peter Gargiulo, Director of Strategy Management
- B. Capital Improvement Program Projects Status Update Presentation was moved to the next Board meeting, January 20, 2016
- C. Report from Chief Executive Officer (CEO), Thomas Naughton
1. CEO Monthly Report – pursuant to WCAA Procurement and Contracting Ordinance, Section 7.J

## **VI. Public Comment**

Suzanne Hall opened the floor for Public Comment at 2:58 p.m.

1. Theresa Ware – Delaware North – UniteHere Local 24
2. Mike Powell – National Federation of Blind
3. Fred Wertzell – National Federation of Blind

## **VII. Closed Session**

In accordance with the Michigan Open Meetings Act, MCL 15.268 Section 8(e) to consult with its attorneys regarding trial or settlement strategy in connection with specific pending litigation, as meeting in an open meeting would have a detrimental financial effect on the litigation or settlement strategy position of the Authority.

Roll call was taken.

Motion by Irma Clark-Coleman; Supported by Dr. Curtis Ivery  
Ayes: Ayad, Clark-Coleman, Garavaglia, R.Hall, S.Hall, Ivery  
Nays: None  
Motion approved.

Closed session was assembled at 3:18 p.m. and concluded at 4:20 p.m.  
Board meeting was recalled to order at 4:24 p.m.

Roll call was taken.

## **VIII. Next meeting of the Wayne County Airport Authority Board is scheduled for Wednesday, January 20, 2016 at 2:00 p.m. Location to be determined.**

## **IX. Adjourn**

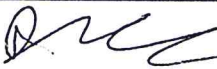

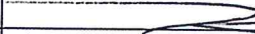
Motion by Michael Garavaglia; Supported by Suzanne Hall  
Meeting was adjourned at 4:24 p.m.

## ATTENDANCE RECORD

Meeting of: Wayne County Airport Authority Board Meeting

Date/Time: December 16, 2015 at 2:00 p.m.

Place of Meeting: Westin Hotel – McNamara Terminal, Detroit Metropolitan Airport, Romulus, MI

NAME	MAILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
				
LUTHER JONES	3000 Northline Rd Bldg 401 48177	Duty Free America	Terminal Manager	
JOHN Bowyer	Boiceville 610	WCAA	Member	734 247-7142
CHRIS MURPHY	WCAA	WCAA	Director XIP	
Theresa Wore	21904 Tubane Ave Farmington Hills MI 48334	DNC	Senor	248-2422201
MATT McFARLANE		WCAA		
SAMIR MASHAY	27010 Fox Rd Redford MI	MCE	Vice president	734-673 2745
Gary August	31200 Middlebelt Rd, #150 Farmington Hills, MI 48334	Zawner August & Caldwell	Attorney	(2) 851-9111
Gale LaRoche	WCAA	WCAA	VP HR	734-9423728
Tackie Kafesh	Unitehere Local 24	Local 24	Director	248-974- 1707

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NAME	MAILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Kristy Exner	WCAA	"		247-2223
Brandi Haldeman	WCAA	"		247-7374
Andrea Boncia	WCAA	"		247-7105
Donis Robinson	18301 Hamilton Rd Detroit, Mi. 48203	Airport Services Group Brookstone	JV Partner	313-575-5704
Kelly Ferencz	WCAA	WCAA		247-7916
Patricia Klade	4499 Shoreham Ave			313-429-2761
Mick O'Sullivan	WCAA	WCAA FD+C	Director	734-247-7917
JOHN PAUL MINER	WCAA	WCAA Planning	DEPUTY DIRECTOR	734-247-7370
JONATHAN	WCAA	<del>WCAA</del>	COO	734-247-7561
Dunne Walsh	WCAA	Airfield OPS	Director	734-942-3571

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Emily Newberger	LC Smith Bldg-mezz	WCAA	Sr VP & General Counsel	734-942-3825
CHARLENB Gayles	25 W. ADAMS SUITE 1307 DET. MI 48226	THOMAS GROU CONSULTING	CLIENT RELATIONS	313.982-2512
PETER GARGIULO	LC SMITH BLDG	WCAA	DIRECTOR	55705
RON MORAN	17101 Mich. Dearborn	GHAFAFI	J.P.	313-436-8607
Shannon Orza	WCAA	WCAA	Asst Gen. Counsel	734-942-1577
Michael Smathers	WCAA	Police	Dep. Chief	942-5376
Sherita Callaway	WCAA	Procurement	Deputy Director	247-7283
Kevin Chv	WCAA	Legal	Asst General Counsel	247-7337
M. DEBEAN	WCAA	WCAA SVP. P.S.	SVP PS	2845423609
Bryan Wagoner	WCAA Environment & Sustain	.	Director	7-3696

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NAME	MAILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Tom McCarthy	WCAA	WCAA	V.P. FAC, OPS & CONST	
Ann Felony	Ann.Felony@wdfg.com	WDFG	Assistant Secretary	907.342.4485
Ann Wulfsberg	WCAA	WCAA	Real Estate	247.7233
Tom Keys	Romulus			
STEVE JENKINS	G.R. MR.	WDFG	PARTNER	616 299.3540
MARK SOWERS	MARK.SOWERS@WDFG.COM	WDFG	Vice president retail operations	202 258 6905
PADRAIG DRENNAN	Padraig.drennan@wdfg.com	WDFG	President	407 446 1244
KEN HILLS		DELAWARE NORTH	GENERAL MANAGER	
JANIS JERNICE		DELAWARE NORTH	MANAGER	
Brian Cassaline	WCAA	WCAA	Pub. Affairs	734 247-7071

MICHAEL CONWAY WCAA

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NAME	MAILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Panyelle Patterson	951 Fairwood in kster 48141	Unite here	cashier	734-674-3560
Sean Brosnan	L.C. Smith Tom	WCAA	U.P.	
John Philbrook	LC Smith	WCAA	Director, Power Systems	734-247-7146
Joe Burt	<del>LC Smith</del> 241 CPW Way 10024	BRG	Pres	917 8464100
Greg Hatcher	LC SMITH	WCAA	Dir	242-3262
Caroline Neely		Parades Metro Ventures <sup>local 24</sup>	sales associate	586-244-2085
Sabrina Schutz		Parades local 24	replenishment	
Dorothy Hawkins		Local 24	Organizer	313 310-9062
Robin Underwood	27025 W. Outer Drive Ecorse, MI 48229			313 3886787
Heidi G. Hughes	306 RIVER PLACE DR Detroit, MI 48207	UNITE HERE! 24	Director	313 259-8497

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Rene J. J. J.		RCP Associates		
Charmethia Tenant	12890 W Outer Rd Detroit, MI 48225	HMS Host		
Tasheta Johnson				
Anthony Hyles		D. N. C	COOK	

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