

## MINUTES

### Wayne County Airport Authority Audit Committee Meeting September 14, 2016

#### I. Roll Call

Meeting of the Wayne County Airport Authority Audit Committee was called to order at 10:02 p.m. at Detroit Metropolitan Airport, L.C. Smith Building – Mezzanine, Conference Room 1:

Ronald Hall, Chairperson  
Irma Clark-Coleman  
Mike Jackson

Also Present: See attached sign-in sheet.

#### II. Approval of Minutes from June 30, 2016 Audit Committee Meeting

Motion by Mike Jackson; Supported by Irma Clark-Coleman  
Ayes: Clark-Coleman, R.Hall, Jackson  
Nays: None  
Motion approved.

#### III. External Audit Update from Pam Hill of Plante Moran

#### IV. Internal Audit Update

Istakur Rahman, Vice President – Internal Audit, presented the results of internal audits performed over the last few months. The following items were presented:

- Audit Status Report-XLX
- Audit Status Report-XLIX
- Fraud and Ethics Hotline Cases as of September 14, 2016
- Implementation Status of Prior Audit Recommendations as of September 14, 2016
- 2016 DANTeC Agreement Internal Audit Report
- 2016 Parking Management Services Agreement Internal Audit Report
- 2016 Paradies Multi Retail Concessions Agreement Internal Audit Report
- 2016 Paradies North Concessions Agreement Internal Audit Report
- 2016 Paradies Retail 4 Concessions Agreement Internal Audit Report

**V. Treasury Report**

Marge Basrai, Controller, presented the quarterly Treasury Report and Investment Report as of June 30, 2016, in accordance with the State law requiring a quarterly report to the Audit Committee disclosing the holdings in the Airport Authority's investment portfolio.

**VI. Public Comment**

Ronald Hall opened the meeting for Public Comment at 11:20 a.m.

There were no public comments.

**VII. The next meeting of the Wayne County Airport Authority Audit Committee is TBD.**

**VIII. Adjourn**

Meeting was adjourned at 11:20 a.m.

## ATTENDANCE RECORD

Meeting of: Wayne County Airport Authority Audit Committee Meeting

Date/Time: September 14, 2016 at 10:00 a.m.

Place of Meeting: Conference Room 1, L.C. Smith Building - Mezzanine, Detroit Metropolitan Airport

NAME	MAILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Kristen Deuben	L.C. Smith	WCAAA	Assistant Controller	955-8771
GREG HATCHER	WCAA	CONCESSIONS	DIR	912-3003
MATT MCGOWAN	WCAA			
Dina Reul	WCAA	WCAA	FP&A	
Steve Ogletree	DANTIC	DANTIC	Dir of Ops	7 Id. 247-1063

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NAME	MAILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Brandi Hobbes	WCAA	WCAA	FOIA Coordinator	734 247-7237
Kristy Exner	WCAA	WCAA	Authority Gen. Mgr.	734 247-2223
Angela Dominczyk	WCAA	WCAA	Staff Auditor	77217
Margo Salsra	WCAA	WCAA	Controller	734- 247-6775
Pam Hill	PM	PM	Partner	810-766-6022
Mike O'Sullivan	WCAA	WCAA PD+C	Director	734-247-7917
Sei. Braz	"			
Sean Morford	DANTEC	DANTEC	GM	734-247-1006

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