

MINUTES
WAYNE COUNTY AIRPORT AUTHORITY
BOARD MEETING
March 16, 2016

I. Roll Call

Meeting of the Wayne County Airport Authority Board called to order at 2:00 p.m. at the Westin Hotel – McNamara Terminal, Lindbergh A and B Ballroom, Detroit Metropolitan Airport:

Present:

Suzanne Hall, Chairperson

Michael Garavaglia, Vice Chairperson

Ronald Hall, Secretary

Nabih Ayad (arrived at 2:27 p.m. and departed at 4:01 p.m.)

Irma Clark-Coleman (departed at 4:04 p.m.)

Dr. Curtis Ivery (departed at 3:07 p.m.)

Excused: Mike Jackson

Also Present: See attached sign-in sheet.

II. Consent Agenda – Items for vote as a group

Motion by Ronald Hall to approve the Consent Agenda; Supported by Michael Garavaglia

Ayes: Clark-Coleman, Garavaglia, R.Hall, S.Hall, Ivery

Nays: None

Motion approved.

- A. Approval of Minutes from February 17, 2016 Board Meeting
- B. Approval of Minutes from February 17, 2016 Closed Session
- C. Resolution No. 16-20 approving Contract No. 1600196 with the Federal Aviation Administration (Non-Federal Reimbursable Agreement for Reconstruction of Runway 4L/22R at DTW)
- D. Resolution No. 16-21 approving Contract No. 1600188 with Moylan Energy Management, Inc. (Utility Meter Reading, Reporting and Billing Services)
- E. Resolution No. 16-22 approving Contract No. 1400170 (Amendment 1) with Downriver Refrigeration Supply, Co. (HVAC Refrigeration Parts and Equipment)

- F. Resolution No. 16-23 approving Contract No. 1500188 (Amendment 1) with Nachurs Alpine Solutions Industrial A Division of Nachurs Alpine Solutions Corporation (Liquid Runway Deicer)
- G. Resolution No. 16-24 approving Contract No. 1500164 (Amendment 1) with Owosso Motors Inc. dba Signature Ford Lincoln (Purchase of Ford Brand Vehicles)
- H. Resolution No. 16-25 approving Contract No. 1600009 (Amendment 1) with Airport Research & Development Foundation dba Transportation Security Clearinghouse (Aviation Channeling Services)
- I. Resolution No. 16-26 approving Contract No. 1600193 with the U.S. Department of Homeland Security – Transportation Security Administration (TSA) (K9 Grant for National Explosive Detection Canine Program)
- J. Resolution No. 16-27 approving Contract No. 1400227 (Amendment 1) with Airfoil Public Relations, Inc. (Communications Strategy and Public Relations Services)
- K. Resolution No. 16-28 approving Contract Nos. 1300281-1300306 (Amendment 1) for Technology Services Staffing Services (Temporary Information Technology Staffing, Consulting, and Project Services)

III. Report from Chief Financial Officer (CFO), Terry Teifer

IV. New Business – Action Items

- A. Resolution No. 16-29 approving Control No. 1600189 for the Concession Transition Plan 2016 (Food & Beverage/Retail Concessions at McNamara and North Terminals)

Motion by Dr. Curtis Ivery; Supported by Irma Clark-Coleman
Ayes: Clark-Coleman, Garavaglia, R.Hall, S.Hall, Ivery
Nays: None
Motion approved.

- B. Resolution No. 16-30 approving Contract No. 1600184 with North American Dismantling Corp. (Demolition Services for Berry Terminal Building)

Motion by Suzanne Hall; Supported by Irma Clark-Coleman
Ayes: Clark-Coleman, Garavaglia, R.Hall, S.Hall, Ivery
Nays: None
Motion approved.

- C. Resolution No. 16-31 approving Contract No. 1400225 (Amendment 4) with RS&H Michigan, Inc. (Planning and Engineering Services for Reconstruction of Runway 4L/22R and Associated Taxiways at DTW)

Motion by Irma Clark-Coleman; Supported by Michael Garavaglia
Ayes: Clark-Coleman, Garavaglia, R.Hall, S.Hall, Ivery
Nays: None
Motion approved.

- D. Resolution No. 16-32 approving Contract No. 1600182 with Angelo Iafrate Construction Company (Construction for New Taxiway B at DTW)

Motion by Dr. Curtis Ivery; Supported by Ronald Hall
Ayes: Clark-Coleman, Garavaglia, R.Hall, S.Hall, Ivery
Nays: None
Motion approved.

- E. Resolution No. 16-33 approving Contract No. 1600187 with Dell Marketing, L.P. (Dell Computer Hardware and Software)

Motion by Ronald Hall; Supported by Irma Clark-Coleman
Ayes: Clark-Coleman, Garavaglia, R.Hall, S.Hall, Ivery
Nays: None
Motion approved.

V. Information Items

- A. Master Plan Update, Wayne Sieloff – VP of Planning and Strategy Management, John Paul Minear – Deputy Director of Planning, and Bryant Holt – Deputy Director of Planning

Board Member Nabih Ayad arrived during this presentation.

- B. Diversity and Inclusion Report 2015-2016, Gale LaRoche – VP of Human Resources, and Rodney Williams – Director of Talent Acquisition Diversity & Inclusion

- C. Report from Chief Executive Officer (CEO), Thomas Naughton

1. CEO Monthly Report – pursuant to WCAA Procurement and Contracting Ordinance, Article VII Section 1
2. Update on Ground Transportation Safety and Accessibility, Jennifer Williams – WCAA Police Chief, and Brian Sadek – Assistant General Counsel

Board Member Dr. Curtis Ivery departed the meeting.

VI. Public Comment

Suzanne Hall opened the floor for Public Comment at 3:35 p.m.

1. Angela Naylor – UniteHere
2. Emma Quail – UniteHere
3. Samir Mashni – MCE DTW
4. Michael Harris – MPVA
5. Joe Santad – National Federation of the Blind
6. Donna Posont – National Federation of the Blind
7. Larry Posont – National Federation of the Blind
8. Karla Hudson
9. Marcus Simmons – National Federation of the Blind
10. Ody Norkin – Michigan Flyer
11. Donna Rose
12. Fred Wurtzel – National Federation of the Blind

Board Members Nabih Ayad and Irma Clark-Coleman departed the meeting during Public Comment.

VII. Next meeting of the Wayne County Airport Authority Board is scheduled for April 20, 2016 at 2:00 p.m. Location to be determined.

VIII. Adjourn

Motion by Ronald Hall; Supported by Michael Garavaglia
Meeting was adjourned at 4:19 p.m.

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NAME	MAILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Renée A. N	407 E Fox St Detroit			
Angela Naylor	14765 Stoneland Ave	DN	Server	313-558-8824
Annette Bell	27007 Florence	HMS HOST	Barista	313 918-7315
Martin Mazurkiewicz	17901 Woodland New Boston Der	48164 Warriors on Wheels	H.C. man.	734 244 1770
LISA Franklin	P.O. Box 21308		Pres.	313 778 9170
GREG HATCHER	WCAA	CONCESSIONS		(734) 942-3663

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Jackie Kafesh	300 River Place	UNITE HERE Local 24	Director	248-974-1407
Abeer Khattab	54 Livonia	C+S Companies	National Board	734-502-0000
Andrew Roth	28 W. Adams Ave	Thomas Group	Consultant	(815) 334-3600
Tanya Allen	TanyaAllen04@gmail.com	HBF APU	Patron - VP	313-318-0801
Michael Bolton	michael.bolton@hmas.com	HMS Host	Upon Mgr.	313-608-9201
Theresa Samuels	WCAA			
Dorothy Hawkins	Local 24	Unite Here	Rep.	313-310-9062
Heidi G. Hughes	300 River Place Detroit	UNITE HERE	DIRECTOR	313-259-8497
Ali Shaharree	1732 Salina St. Dearborn Mich 48124	Unite Here	Rep	313-215-1146

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Melissa Nyman		Nyman Turkey		
Ken Hills	17901 WOODLAND DR NEW BOSTON MI 48164	DELAWARE NORTH	GENERAL MGR	734-247-6887 281-408-3043
MIKE O'Sullivan	WCAA	WCAA - FDC	DIRECTOR	7-7917
Andre Brooks	440 Burroughs St. Ste 605 Det. MI 48202	ABE	President	313 961-5170
MIKE HARRIS	6477 SHEPPARD WESTLAND, MI 48185	MPVA	GRD	734 751 1748
Cynthia Offutt		WCAA	HR	
Emma Quail	2757 AVE New York NY	UNITE HERE	Research	347 283 6273
Mark Brenkink	2605 Port Lansing Rd Lansing mi	Meat & Hunt	VP	517 321 8334
Wendy Sutton	WCAA	WCAA	Real Estate	77233
Jamie Janisch	ZAC	ZAC		

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Jeanne Graybe	WCAA		HR Mgr	
Jenny Clark	WCAA		WCAA manager	
SAMIR MASHAN	27010 Joy Williams MCE DTW MI	MCE - DTW	VICE PRES Mgr	734-673-2795
Dandra Stackpole	17907 Woodlawn dr	DNC	Dept Manager	734.559.4491
JACK DETER	4 NORTH PARK DR HEAT VALLEY MD 21050	AECOM	Sr Engineer	410-891-9427
Buzz Thomas	28 W. Adams, Ste Dort 48226 1300	Thomas Group/PAA		313-334-3488
Erica Donerson	WCAA			734-247-2792
Jim Ryan	PAA	WCAA	LOBBYIST	517 282-2202
Mary Halkley	WCAA			

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Dana DeBell		Delta	Dr. Got. Alif	
Dave W. Brown		WCAA	Vice Dir. FD&C	
Lee O...			Terminal Manager	
Michael Smother...		WCAA	Police	
Hugo Giovannone		WCAA	Construction Mgr.	
Gale LaRoche	WCAA	WCAA	VP HR	942-3728
Margaret Alford	WCAA	WCAA	HR Manager	941-8933
Rosalind Wallace	WCAA	WCAA	Director - HK	247-7111
Jason Turkish		Nyman Turkish	Managing Partner	
Ryan Kaiser		Nyman Turkish		

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MICHAEL CONWAY	L.C. SWIFT, MEZZINE DETROIT, 48242	WCAA	PUBLIC AFFAIRS	734-942-3558
Kari Farina	WCAA	WCAA	Procurement	7-7900
JOE NARBONE	WCAA	WCAA	Bus Development Real Estate	2-5367
Elizabeth Tubber	De Scr. be Reporting		Court reptr	248-889-1148
Bryan Wagner	WCAA	WCAA E&S	Director	7-3686
Amber Hunt	"	WCAA FPA	"	_____
John Paul Minegar	"	Planning	Dep. Dir	247-7370
Shannon Ozga	WCAA	WCAA	Asst. Gen. Counsel	942-1519
Tom M. Williams		Plumber # 98	B.A	248-7522994
Sebastian	WCAA	WCAA	SVP	

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TOM MCCARTHY	V.C. SMITH	WCAA	V.P. FAC. DESIGN & CONST	247 4923
KEVIN COLE	WCAA			
WAYNE SIEWITT	LC SMITH	WCAA	VP PLANNING & STRATEGY	734 247 7371
John Philbrook	LC Smith	WCAA	Director, Power Systems	7-7146
Bryant Hoff	LC Smith	WCAA		
MATT MCCOY		WCAA		
Andrea Bonica	LC Smith	WCAA	Legal Assistant	734-247-7105
Emily Newberger	LC Smith	WCAA	Sr VP & General Counsel	734 924 942- 3825
Sherifa Callaway	"	WCAA	Deputy Prog Director	734-247 7900
Kristy Exner	LC Smith	WCAA	Authority Governance mgr	

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Dina Reed	WCAA	WCAA	VP	
Mark DeSean	WCAA	WCAA	SVP	
RON MORAN	17101 Michigan Ave DEARBORN	Gulfstream	V.P	313-436-8607
Debs Srey	WCAA	WCAA	Dep. Chief	
Brian Lassaline	WCAA		Public Affairs	
Marge Dasrai	WCAA	WCAA	Controller	734-247-6775
Brandi Holdaway	WCAA		FOIA Coordinator	
Marguerite Maddox				
Sharon Neumann	336 North Main Royal Oak, MI 48067	Airfoil	SUP	248-304-1420
Arjun Gulati	WCAA	WCAA	VP - TS	7-7379

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