

**MINUTES**  
**WAYNE COUNTY AIRPORT AUTHORITY**  
**BOARD MEETING**  
**November 16, 2016**

**I. Roll Call**

Meeting of the Wayne County Airport Authority Board called to order at 2:00 p.m. at the Sheraton Hotel, 8000 Merriman Road, Romulus, MI:

Present:

Michael Garavaglia, Vice Chairperson  
Ronald Hall, Secretary  
Irma Clark-Coleman  
Dr. Curtis Ivery  
Mike Jackson  
Mark Ouimet

Excused: Nabih Ayad

Also Present: See attached sign-in sheet.

**II. Consent Agenda – Items for vote as a group**

Motion by Mark Ouimet to approve the Consent Agenda; Supported by Irma Clark-Coleman

Ayes: Clark-Coleman, Garavaglia, Hall, Ivery, Jackson, Ouimet

Nays: None

Motion approved.

- A. Approval of Minutes from October 19, 2016 Board Meeting
- B. Resolution No. 16-129 approving Contract No. 1600243 with Hantz Real Estate Venture, LLC (Ground Lease at Willow Run Airport)
- C. Resolution No. 16-130 approving Contract No. 1600135 (Amendment 1) with J.C. Ehrlich Co., Inc. dba Ambius (Holiday Decorations and Services)
- D. Resolution No. 16-131 approving Contract No. 1700067 with Blast Deflectors, Inc. (Emergency Visual Screen Repairs on 4R/22L at DTW)
- E. Resolution No. 16-132 approving Contract No. 1400127 (Amendment 1) with J.C. Ehrlich Co., Inc. dba Ambius (Horticultural Plants and Services)

- F. Resolution No. 16-133 approving Contract No. 1700049 with Pumps Plus, Inc. (Stormwater Pumps)
- G. Resolution No. 16-134 approving Contract No. 1700054 with Metro Cab of Grand Rapids, LLC (Metered Taxicab Concession)
- H. Resolution No. 16-135 approving Contract No. 1700056 with PFM Financial Advisors, LLC (Debt Management and Capital Financing Advisory Services)
- I. Resolution No. 16-136 approving Contract No. S11-281A (Amendment 1) with Occupational Health Centers of Michigan, PC dba Concentra Medical Centers (Occupational Health Services)
- J. Resolution No. 16-137 approving Contract No. 1700017 with FerrellGas (Liquid Propane Gas)
- K. Resolution No. 16-138 approving Contract No. 1700063 with Convergent Technologies, LLC (Shooter Detection System)

### **III. Report from Chief Financial Officer (CFO), Terry Teifer**

### **IV. New Business – Action Items**

- A. Resolution No. 16-139 approving Contract Nos. 1700019-1700025 and 1700027-1700044 for Technology Services Staffing Services (Information Technology Staffing, Consulting, and Project Services)

Motion by Mark Ouimet; Supported by Irma Clark-Coleman  
Ayes: Clark-Coleman, Garavaglia, Hall, Ivery, Jackson, Ouimet  
Nays: None  
Motion approved.

- B. Resolution No. 16-140 approving Contract No. 1700051 with Delta Air Lines, Inc. (Reimbursable Agreement for Employee Security Screening at the McNamara Terminal and South Lot)

Motion by Ronald Hall; Supported by Mark Ouimet  
Ayes: Clark-Coleman, Garavaglia, Hall, Ivery, Jackson, Ouimet  
Nays: None  
Motion approved.

C. Resolution No. 16-141 approving the Interim Chief Executive Officer's FY 2017 Goals

Motion by Mike Jackson; Supported by Mark Ouimet

Ayes: Clark-Coleman, Garavaglia, Hall, Ivery, Jackson, Ouimet

Nays: None

Motion approved.

**V. Information Items**

A. Report from Interim Chief Executive Officer (CEO), Joseph R. Nardone

1. CEO Monthly Report – pursuant to WCAA Procurement and Contracting Ordinance, Article VII Section 1

**VI. Public Comment**

Michael Garavaglia opened the floor for Public Comment at 2:23 p.m.

No public comments were received.

**VII. Next meeting of the Wayne County Airport Authority Board is scheduled for Wednesday, December 21, 2016 at 2:00 p.m. at the Sheraton Hotel, 8000 Merriman Road, Romulus, MI**

**VIII. Adjourn**

Motion by Irma Clark-Coleman; Supported by Mark Ouimet

Meeting was adjourned at 2:23 p.m.

## ATTENDANCE RECORD

Meeting of: Wayne County Airport Authority Board Meeting

Date/Time: November 16, 2016 at 2:00 p.m.

Place of Meeting: Sheraton Hotel, 8000 Merriman Road, Romulus, MI 48174

| NAME            | MAILING ADDRESS                         | REPRESENTING<br>(Company, Community, etc.) | TITLE/POSITION            | PHONE NUMBER |
|-----------------|---|--|---------------------------|--------------|
| Kristy Enner    | LC Smith<br>Detroit 48242               | WCAA                                       | Authority Gov.<br>Manager | 734-247-2223 |
| BRIAN POLLACK   | L.C. SMITH                              | WCAA                                       | FINANCIAL ANALYST         | 734 730 8738 |
| Wendy Sutton    | WCAA                                    | WCAA                                       | Real Estate               | 77233        |
| Steve Hammel    | Airside Business Park<br>Meridian 15708 | Michael Baker Inst                         | VP Bus Dev                | 412-225-5250 |
| Abner Khatib    | Livonia                                 | C&S Companies                              | National leader           | 734-627-8191 |
| Bryan Wagoner   | L.C. Smith Terminal<br>DTW 48272        | WCAA Dept. of Env.                         | Director                  | 734 247 3688 |
| PETER GARGIULO  | "                                       | WCAA                                       | DIRECTOR                  | x55705       |
| Ben Robson      | L.C. Smith                              | WCAA                                       |                           |              |
| Brian Lassalino | "                                       | "  | Public Affairs            | 247-7074     |
| Mark Newton     | "                                       | Public Safety                              | VP                        | 734 699 6999 |

①

## ATTENDANCE RECORD

Meeting of: Wayne County Airport Authority Board Meeting

Date/Time: November 16, 2016 at 2:00 p.m.

Place of Meeting: Sheraton Hotel, 8000 Merriman Road, Romulus, MI 48174

| NAME            | MAILING ADDRESS                          | REPRESENTING<br>(Company, Community, etc.) | TITLE/POSITION | PHONE NUMBER      |
|-----------------|--|--|----------------|-------------------|
| Marge Basra     | WCAA                                     | WCAA                                       | CONTROLLER     | 734 -<br>247-6775 |
| Jack Deter      | URS                                      | URS  | Sr. Engineer   | 410-785-7220      |
| Rodney Williams | WCAA                                     | WCAA                                       | TA             | 734 247 2600      |
| Bonnie Stewart  | WCAA                                     |  |                | 734 247-7008      |
| Bryant Holt     | WCAA                                     | WCAA                                       | Planning       |                   |
| Gregory Estel   | Michigan East                            |  |                |                   |
| Ron Moran       | 17101 Mich. Dearborn                     | GHAFARE                                    | V.P.           | 313-436-8607      |
| Tom McCarthy    | WCAA                                     | WCAA                                       | V.P.           | 247 4923          |
| Eric Morris     | 535 Grosse Pointe St 1100<br>Detroit, MI | HNTB                                       | VP             | 313 960.3330      |
| Pat Frame       | Willow Run                               | RS&H                                       | Sr. ENGR       | 734 484 0922      |

②

## ATTENDANCE RECORD

Meeting of: Wayne County Airport Authority Board Meeting

Date/Time: November 16, 2016 at 2:00 p.m.

Place of Meeting: Sheraton Hotel, 8000 Merriman Road, Romulus, MI 48174

| NAME           | MAILING ADDRESS                     | REPRESENTING<br>(Company, Community, etc.) | TITLE/POSITION | PHONE NUMBER    |
|----------------|-------------------------------------|--|----------------|-----------------|
| J. Masera      |                                     | DL   | GM             | 404 202 6128    |
| Jarvis Pidge   |                                     | Chrysler                                   | Sales          | 248-202-1180    |
| Maresh         | 900 River Place<br>Suite 2100       | Unite here Local 24                        | Director       | 248-974-1407    |
| Cheryl Botz    | 12460 Road 1<br>Sautzalem           | Unite here Local 24                        | member         | 313 687-3488    |
| Heidi Copeland | 7584 N Merriman 204<br>Westland, MI | Unite here Local 24                        | member         | 313 283 8415    |
| Renee Vargo    | 7825 Ziegler<br>Taylor 48180        | Unite Here Local 24                        | member         | 313<br>530 9467 |
| Barbara Albert | _____                               | Unite Here 24                              | _____          | _____           |
|                |                                     |  |                |                 |
|                |                                     |  |                |                 |
|                |                                     |  |                |                 |

(3)

## ATTENDANCE RECORD

Meeting of: Wayne County Airport Authority Board Meeting

Date/Time: November 16, 2016 at 2:00 p.m.

Place of Meeting: Sheraton Hotel, 8000 Merriman Road, Romulus, MI 48174

| NAME            | MAILING ADDRESS                       | REPRESENTING<br>(Company, Community, etc.) | TITLE/POSITION              | PHONE NUMBER      |
|-----------------|---------------------------------------|--|-----------------------------|-------------------|
| Brandi Holdaway | LC Smith Bldg<br>Detroit 48242        | WCAA                                       | FOIA<br>Coordinator         | (734)<br>247-7237 |
| MATT MCGOWAN    |                                       |  |                             |                   |
| Kelly Terenz    |                                       | WCAA                                       | Dept. Dir.<br>FOC           | 477 7916          |
| Kevin Clark     | WCAA                                  | WCAA                                       | Asst Gen                    | 734               |
| Paul Siraek     |                                       | MICHAEL BANCER                             | ASSOCIATE<br>VICE PRESIDENT | 216-702-4206      |
| Dianne Wallen   | 1725 Chicago Blvd<br>Detroit MI 48206 | DIWLLC                                     | President                   | (313)<br>744 2097 |
| Gate LaRoche    | WCAA                                  | WCAA                                       | VP HR                       | 734-<br>942-3728  |
| Shanta Calloway | WCAA                                  | WCAA                                       | Proc<br>Deputy Director     | 734<br>247-7283   |
| GREG HATCHER    | WCAA                                  | WCAA                                       | Dir CONCESS                 | 734<br>942-3653   |
| Shannon Dreyer  | WCAA                                  | WCAA                                       | Asst Gen                    | 942-1519          |

(4)

## ATTENDANCE RECORD

Meeting of: Wayne County Airport Authority Board Meeting

Date/Time: November 16, 2016 at 2:00 p.m.

Place of Meeting: Sheraton Hotel, 8000 Merriman Road, Romulus, MI 48174

| NAME             | MAILING ADDRESS               | REPRESENTING<br>(Company, Community, etc.) | TITLE/POSITION      | PHONE NUMBER      |
|------------------|-------------------------------|--|---------------------|-------------------|
| MARK HILLER      | LC SMITH                      | WCAA                                       | DD - FDC            | 247-1436          |
| Istakur Rahman   | LC Smith                      | WCAA                                       | VP - Internal Audit | 247-7365          |
| JEFF PARSONS     | 12022 DELTA DR                | Metro Cars                                 | SR VP / GM          | 7349461718        |
| ERICA DONERSON   | WCAA                          | WCAA                                       | Media Rel. Mgr.     | (734)<br>247-2792 |
| Christine Lunden | WCAA                          | WCAA                                       | DA                  | 7349553745        |
| J.P. McNear      | WCAA                          | Planning                                   | D.D.                | 734-297-7370      |
| Sean Brasnar     | WCAA                          | Ops + IM                                   | SVP                 |                   |
| Laury Prene      | State Line Construction Maint | 1135 Blawieit<br>Detroit, MI               | VP Sales            | 248<br>505-7011   |
| Theresa Samosiuk | WCAA                          | FDC  | SR. P.M.            | 734-247-3692      |
| BRAD JACOBSEN    | JID                           | JID  | PARTNER             | 734 730 3345      |

(5)




## ATTENDANCE RECORD

Meeting of: Wayne County Airport Authority Board Meeting

Date/Time: November 16, 2016 at 2:00 p.m.

Place of Meeting: Sheraton Hotel, 8000 Merriman Road, Romulus, MI 48174

| NAME   | MAILING ADDRESS                      | REPRESENTING<br>(Company, Community, etc.) | TITLE/POSITION | PHONE NUMBER    |
|--|--------------------------------------|--|----------------|-----------------|
| Carol Steffani   | WCAA                                 | Tech Services                              | Director       | 734.247.730     |
| Sheryl Smith   | WCAA                                 | Risk                                       |                |                 |
| Herb Hughes  | 300 River PL #2700<br>Detroit, 48207 | UNITE HERE!                                | DIRECTOR       | 313-259-8497    |
| Wilma Farley   | 2019 Eastport<br>Westland, MI 48186  | Unite Here                                 | unite worker   | 313-285-1657    |
|  | 6110 Pontteridge                     | Unite Here                                 | unite worker   | 313-355-1163    |
| Donna Henderson  | Unite Here →                         |  | Organizer      | 313<br>310-9062 |
|  |                                      |  |                |                 |
|  |                                      |  |                |                 |
|  |                                      |  |                |                 |

⑥