

MINUTES
WAYNE COUNTY AIRPORT AUTHORITY
BOARD MEETING
January 11, 2016

I. Roll Call

Meeting of the Wayne County Airport Authority Board called to order at 11:13 a.m. at the Wayne County Airport Authority Offices, L.C. Smith Building – Mezzanine, Detroit, MI, 48242.

Present:

Suzanne Hall, Vice Chairperson (Chairperson of the Meeting)
Michael Garavaglia, Secretary
Nabih Ayad
Irma Clark-Coleman
Ronald Hall
Dr. Curtis Ivery

Excused: Mike Jackson, Chairperson

Also Present: See attached sign-in sheet.

II. Closed Session

In accordance with the Michigan Open Meetings Act, MCL 15.268 Section 8(e) to consult with its attorneys regarding trial or settlement strategy in connection with specific pending litigation, as meeting in an open meeting would have a detrimental financial effect on the litigation or settlement strategy position of the Authority.

Roll call was taken.

Motion by Irma Clark-Coleman; Supported by Nabih Ayad
Ayes: Ayad, Clark-Coleman, Garavaglia, R.Hall, S.Hall, Ivery
Nays: None
Motion approved.

Closed session was assembled at 11:12 a.m. and concluded at 12:09 p.m.
Board meeting was recalled to order at 12:14 p.m.

Roll call was taken.

III. Tabled Item – WDFG North America, LLC (Duty Free Concession in McNamara and North Terminals)

Motion to un-table the item by Ronald Hall; Supported by Michael Garavaglia
Ayes: Ayad, Clark-Coleman, Garavaglia, R.Hall, S.Hall, Ivery
Nays: None
Motion approved.

Resolution No. 16-01 approving Contract No. 1600084 with WDFG North America, LLC
(Duty Free Concession in McNamara and North Terminals)

Motion by Ronald Hall; Supported by Michael Garavaglia

(Dr. Curtis Ivery stepped out of the room during this presentation and did not vote.)

Ayes: Ayad, Clark-Coleman, Garavaglia, R.Hall, S.Hall
Nays: None
Motion approved.

IV. Open Meetings Act / FOIA Best Practices – Steven Mann, Miller, Canfield, Paddock & Stone, P.L.C.

V. Procurement Target Outreach Program – Ron Evans, Deputy Director of Procurement

This item will be discussed further at the January 20, 2016 Board Meeting.

VI. Public Comment

Suzanne Hall opened the floor for Public Comment at 2:06 p.m.

No public comments were received.

VII. Next meeting of the Wayne County Airport Authority Board is scheduled for Wednesday, January 20, 2016 at 2:00 p.m. at the Sheraton Hotel, 8000 Merriman Road, Romulus, MI 48174

VIII. Adjourn

Motion by Ronald Hall; Supported by Michael Garavaglia
Meeting was adjourned at 2:07 p.m.

ATTENDANCE RECORD

Meeting of: Wayne County Airport Authority Special Board Meeting and Study Session

Date/Time: January 11, 2016 at 11:00 a.m.

Place of Meeting: Airport Authority Offices, L.C. Smith Building – Mezz. Detroit Metropolitan Airport

NAME	MAILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Kristy Ernel		WCAA	Authority Gov. Mgr	247-2223
Brian Holdaway		WCAA	FOIA COORDINATOR	247-
Emily Nemberger		WCAA	General Counsel	2-3825
Anna Reul		WCAA	VP, PP&A	5-5706
MATT McBowman		WCAA	Director	7-8776
PETER GARGILLO		WCAA	DIRECTOR	5-5705
Jackie Kafesh		Whitehouse Local	24 Airport Director	248- 974-1407
ROD EVANS		WCAA	DEPUTY PROCUREMENT DIRECTOR	5-3885
GREG HATCHER		WCAA	Air CONCESSION	# 23663
Steven Mann		MillerCanfield	Attorney	313 496-7509

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NAME	MAILING ADDRESS #2700	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Heidi G. Hughes	300 River PL. Detroit, 48207	UNITE HERE! 24	DIRECTOR	313-259-8497
Shanita Callaway	WCAA	WCAA	Deputy Director	77283
Ron Evans	WCAA	WCAA	Deputy Director	734-247-7900
Faye Norbury	WCAA	WCAA	Sr. Solicitation mgr	734-247-7900

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NAME	MAILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Bobbie Corriggs		WCAA	Prog Admin-Procurement	734-247-2739
Sam Nouhan		WCAA	VP Procurement	
Shemur Ozya		WCAA	Asst Gen Counsel	

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