

MINUTES
WAYNE COUNTY AIRPORT AUTHORITY
BOARD MEETING
July 9, 2014

I. Roll Call

Meeting of the Wayne County Airport Authority Board called to order at 2:05 p.m. at the Westin Hotel – McNamara Terminal, Detroit Metropolitan Airport:

Present:

Alfred Glancy, Chairperson

Mike Jackson, Vice Chairperson

Mary Zuckerman, Secretary

Suzanne Hall

Kevin McNamara (arrived at 2:22 p.m.)

Samuel Nouhan (arrived at 2:18 p.m.)

Reginald Turner

Also Present: See attached sign-in sheet.

II. Consent Agenda – Items for vote as a group

Motion by Mary Zuckerman to approve the Consent Agenda; Supported by Suzanne Hall

Ayes: Glancy, Hall, Jackson, Turner, Zuckerman

Nays: None

Abstained: None

Motion approved.

A. Approval of Minutes from May 21, 2014 Board Meeting

B. Resolution No. 14-71 approving Contract No. 1400205 with the American Association of Airport Executives (AAAE) (Computer Based Training Solution for Movement Area Training)

C. Resolution No. 14-72 approving Contract No. 1400196 with Wade Trim Associates, Inc. (Stormwater Pump and Pump Evaluation)

D. Resolution No. 14-73 approving Contract No. 1300240 (Amendment 1) with the County of Wayne (Wayne County Charges for FY 2014)

E. Resolution No. 14-74 approving Contract No. 1400198 with Red Holman Pontiac/GMC (General Motors Vehicles)

F. Resolution No. 14-75 approving Contract No. S12-027A (Amendment 1) with United Lawnscape, Inc. (Landscape and Snow Removal Services)

- G. Resolution No. 14-76 approving Contract No. 1300061 (Amendment 1) with Tri-County International Trucks, Inc. (5-Cubic Yard Dump Truck)
- H. Resolution No. 14-77 approving Contract No. S13-012A (Amendment 1) with Faith Group, LLC (Network and Security Systems Engineering Upgrades)

III. Report from Chief Financial Officer (CFO), Terry Teifer

IV. New Business – Action Items

- A. Resolution No. 14-78 approving Contract No. 1400207 with Exelis Inc. (Vehicle Movement Area Transponders)

Motion by Mike Jackson; Supported by Mary Zuckerman
Ayes: Glancy, Hall, Jackson, Turner, Zuckerman
Nays: None
Abstained: None
Motion approved.

Board Member Samuel Nouhan arrived.

- B. Resolution No. 14-79 approving Contract No. 1400209 with Facility Matrix Group (Herman Miller Office Furnishings and Hold Room Seating Components)

Motion by Suzanne Hall; Supported by Mike Jackson
Ayes: Glancy, Hall, Jackson, Nouhan, Turner, Zuckerman
Nays: None
Abstained: None
Motion approved.

Board Member Kevin McNamara arrived.

- C. Resolution No. 14-80 approving Contract No. 1400102 with Signature Flight Support Corporation (Consent and Assumption Agreement including Amended and Restated Fixed Based Operator Agreement and Lease)

Motion by Suzanne Hall; Supported by Reginald Turner
Ayes: Glancy, Hall, Jackson, McNamara, Nouhan, Turner, Zuckerman
Nays: None
Abstained: None
Motion approved.

- D. Resolution No. 14-81 approving Contract No. S09-184A (Amendment 2) with SimplexGrinnell LP (Security Card Access System and Closed Circuit Television Maintenance)

Motion by Kevin McNamara; Supported by Suzanne Hall

Ayes: Glancy, Hall, Jackson, McNamara, Nouhan, Turner, Zuckerman

Nays: None

Abstained: None

Motion approved.

- E. Resolution No. 14-82 approving Control No. 1400181 with Cornerstone OnDemand, Inc. (Learning & Performance Management System)

Motion by Suzanne Hall; Supported by Mike Jackson

Ayes: Glancy, Hall, Jackson, McNamara, Nouhan, Turner, Zuckerman

Nays: None

Abstained: None

Motion approved.

- F. Resolution No. 14-83 approving Control No. 1400201 with Electronic Data, Inc. (Safety Management System – Database Software)

Motion by Mike Jackson; Supported by Mary Zuckerman

Ayes: Glancy, Hall, Jackson, McNamara, Nouhan, Turner, Zuckerman

Nays: None

Abstained: None

Motion approved.

- G. Resolution No. 14-84 approving Control No. 1400210 with Communications Professionals, Inc. (Information Technology Equipment, Software and Support Services)

Motion by Mary Zuckerman; Supported by Mike Jackson

Ayes: Glancy, Hall, Jackson, McNamara, Nouhan, Turner, Zuckerman

Nays: None

Abstained: None

Motion approved.

V. Information Items

- A. Airport Water Distribution Systems, Jon Hypnar and Ali Dib

- B. FY 2015 Budget Discussion on 5-year Capital Improvement Program, Terry Teifer, Wayne Sieloff and Tom McCarthy

C. Report from Chief Executive Officer (CEO), Thomas Naughton

1. CEO Monthly Report – pursuant to WCAA Procurement and Contracting Ordinance, Section 7.J

VI. Public Comment

Alfred Glancy opened the floor for Public Comment at 4:51 p.m. No comments received.

VII. Study Session – Procurement Ordinance Changes

The Board requested that this session be rescheduled to a different day.

VIII. Next meeting of the Wayne County Airport Authority Board is scheduled for Thursday, July 24, 2014 at 2:00 p.m. at the Westin Hotel – McNamara Terminal, Detroit Metropolitan Airport

IX. Adjourn

Motion to adjourn by Mike Jackson; Supported by Suzanne Hall
Motion unanimously approved.
Meeting was adjourned at 4:55 p.m.

ATTENDANCE RECORD

Meeting of: Wayne County Airport Authority Board Meeting

Date/Time: July 9, 2014 at 2:00 p.m.

Place of Meeting: Westin Hotel – McNamara Terminal, Detroit Metropolitan Airport

NAME	M AILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Kristen Deuben	LC Smith-Mezz	WCAA	Assistant Controller	734-955-3771
Ali DIB	L.C. Smith Mezz	WCAA	Director	734 942-3676
Tom McCarthy	"	WCAA	VP-CAPITAL PROJ	942-4923
Mike O'Sullivan	LC SMITH, MEZZ	WCAA	Director Imp. projects	247-7917
Michael Conway	"	"	Public Affairs	734 942 3558
Kelly Fitzgerald	LC Smith Terminal WCAA-Mezz	WCAA	Infra+Eng	247-7276
Jon Zaremski	SOMM ENR			313 963 2721
Lee Lancaster	Mezz	Metro Flight Services	VLF GM	734.229.9690
Joe Nardone	WCAA	WCAA	Development	734-942-5367
Dawn Debol	Delta	Delta	Dir. Gov Affairs	

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WAYNE SIEKOFF	LC SMITH	WCAA	VP-PLANNING & STRATEGY MGMT	734-247-7371
Andrea Valentini	LC Smith-Mezz	WCAA	Legal Assistant	734-247-7105
Kristy Exner	LC Smith-Mezz	WCAA	FOIA Coordinator Authority Governance mgr	734-247-2223
Brandi Holdaway	LC Smith-Mezz	WCAA	FOIA Coordinator	734-247-7237
Emily Newberger	LC Smith-Mezz	WCAA	Sr VP + General Counsel	734-942-3825
Sean Brosnan	LC Smith-Mezz	WCAA	VP Op + Maint.	734 942-3560
MATT McCRAW		WCAA		
PETER GARGIULO	LC SMITH	WCAA	Director	734-955-5705
Shannon Deza	WCAA	WCAA	Act Gen. Counsel	734-942-1519
Carol Steffano	WCAA	WCAA	Director	734-247-2730

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MARC KEMPER	WCAA	WCAA	SUP FAC + DEV	734-247-7322
Gale LaRoche	WCAA	WCAA	VP HR	734-942-3728
MARC DERSA	WCAA	WCAA	SVP - PS	734-942-3609
Karin Clark	WCAA	WCAA	Legal	734-247-7333
Shanta Culberson	WCAA	WCAA	Procurement	734-247-7283
Rod Evans	WCAA	WCAA	PROCUREMENT DIRECTOR	734-955-3885
Mike Bangs	WCAA	WCAA	Training Mgr	734-247-7078
John Hynjar	WCAA	WCAA	COO	734-247-7061
Brian Sader	LC Smith-Mezz	WCAA	ASST. General Counsel	734-942-3557
Debra Sieg	WCAA	WCAA	Deputy Chief Security	734-942-3746

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Craig Mullin	WCAA	WCAA	Director - Human Resources	813-540-9473
Brian Lassalle	"	"	Public Affairs	(734) 247-7274
Wendy Sutton	WCAAT	Real Estate	Real Estate	71233
Mark Costa	Signature	FSO Ops	Director	773 415-7816
Bill Hansen	ASIG	ASIG - FSO	G.M.	313 215 9137
Ron Engel	Mead & Hunt	Mead & Hunt	V.P.	517-974-3308