

MINUTES
WAYNE COUNTY AIRPORT AUTHORITY
BOARD MEETING
December 18, 2014

I. Introduction of New Board Member

Vice Chairperson Mike Jackson introduced new Board member Michael Garavaglia whom was appointed by Wayne County Executive, Robert Ficano.

II. Roll Call

Meeting of the Wayne County Airport Authority Board called to order at 2:03 p.m. at the Sheraton Metro Airport Hotel, 8000 Merriman Road, Romulus, MI:

Present:

Mike Jackson, Vice Chairperson
Nabih Ayad (arrived at 2:17 p.m.)
Michael Garavaglia
Ronald Hall
Suzanne Hall
Kevin McNamara
Reginald Turner

Also Present: See attached sign-in sheet.

III. Consent Agenda – Items for vote as a group

Motion by Suzanne Hall to approve the Consent Agenda; Supported by Reginald Turner
Ayes: Garavaglia, R.Hall, S.Hall, Jackson, McNamara, Turner
Nays: None
Abstained: None
Motion approved.

A. Approval of Minutes from November 20, 2014 Board Meeting

B. Resolution No. 14-134 approving Contract No. 1500067 with W.W. Grainger, Inc. (Maintenance, Repair, Operating Equipment and Supplies)

C. Resolution No. 14-135 approving Contract No. 1500052 with Ajax Materials Corporation (Primary Supplier), Contract No. 1500053 with Barrett Paving Materials, Inc.(Backup Supplier) and Contract No. 1500054 with Cadillac Asphalt, LLC (Backup Supplier) (Hot Mix Asphalt)

- D. Resolution No. 14-136 approving Contract No. 1500064 with Forum Communication System, Inc. dba Forum Communications International (Emergency Alert System)

IV. Report from Chief Financial Officer (CFO), Terry Teifer

Board Member Nabih Ayad arrived during this presentation.

V. New Business – Action Items

- A. Resolution No. 14-137 approving Contract No. S05-060A (Amendment 3) with CA One/SMS Group (Amendment to Concessions Agreement)

Motion by Kevin McNamara; Supported by Suzanne Hall
Ayes: Ayad, Garavaglia, R.Hall, S.Hall, Jackson, McNamara, Turner
Nays: None
Motion approved.

- B. Resolution No. 14-138 approving Contract No. 1500036 with Travelex-Currency Services, Inc. (Foreign Currency Exchange)

Motion by Reginald Turner; Supported by Kevin McNamara
Ayes: Ayad, Garavaglia, R.Hall, S.Hall, Jackson, McNamara, Turner
Nays: None
Motion approved.

- C. Resolution No. 14-139 approving Contract No. 1500071 with Arora Engineers, Inc. (Interactive Digital Signage for McNamara and North Terminals)

Motion by Suzanne Hall; Supported by Reginald Turner
Ayes: Ayad, Garavaglia, R.Hall, S.Hall, Jackson, McNamara, Turner
Nays: None
Motion approved.

VI. Information Items

- A. Audit Committee Report – December 2, 2014 Audit Committee Meeting, Kevin McNamara, Audit Committee Chairperson

Motion to approve by Suzanne Hall; Supported by Nabih Ayad
Ayes: Ayad, Garavaglia, R.Hall, S.Hall, Jackson, McNamara, Turner
Nays: None
Motion approved.

B. Report from Chief Executive Officer (CEO), Thomas Naughton

1. CEO Monthly Report – pursuant to WCAA Procurement and Contracting Ordinance, Section 7.J
2. Board Member Recognition for Kevin McNamara

VII. Public Comment

Mike Jackson opened the floor for Public Comment at 3:40 p.m.

No public comments received.

VIII. Next meeting of the Wayne County Airport Authority Board is scheduled for Wednesday, January 21, 2015 at the Sheraton Metro Airport Hotel, 8000 Merriman Road, Romulus, MI

IX. Adjourn

Motion to adjourn by Suzanne Hall; Supported by Ronald Hall

Motion unanimously approved.

Meeting was adjourned at 3:41 p.m.

ATTENDANCE RECORD

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Date/Time: December 18, 2014 at 2:00 p.m.

Place of Meeting: Sheraton Metro Airport Hotel, 8000 Merriman Road, Romulus, MI

| NAME | MAILING ADDRESS | REPRESENTING (Company, Community, etc.) | TITLE/POSITION | PHONE NUMBER |
|-----------------|---|--|-----------------------------|----------------|
| Michael Conway | WCAA | WCAA | Public Affairs | 734 942 3558 |
| Brian Lussaline | WCAA | " | " | (734) 247-7274 |
| Wendy Sutton | WCAA | WCAA | Real Estate | 77233 |
| Staci Saker | WCAA | WCAA | Tech Services | 5-8782 |
| Jan House | 27777 Franklin Rd Southfield, MI 48034 | URS | V.P. | 248-705-5777 |
| Bryan Wagener | L.C. Smith Terminal | WCAA | Director Env. & Sustain. | (734) 247 3686 |
| Steve Allen | 847 N. Hawken Ypsilanti 48198 | VANU, INC | Admin Coord | 734-276-0331 |
| Jon H. H. H. | WCAA | WCAA | COO | 734 247 7061 |
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|-----------------|-----------------|--|--------------------|--------------|
| Kevin Clark | WCAA | WCAA | Asst. Gen. Counsel | 734-247-7333 |
| Marge Basie | WCAA | WCAA | Controller | 734-247-6775 |
| C. Saffroni | WCAA | WCAA | TS | 734-247-2730 |
| Mike O'Sullivan | WCAA | WCAA | Imperson- RD+C | 734-247-2927 |
| Amber Hunt | WCAA | WCAA | FRTA | 734-247-9460 |
| Brian Pollack | WCAA | WCAA | FR+A | 734-730-8738 |
| Shannon Orza | WCAA | WCAA | Asst Gen. Counsel | 734-942-1519 |
| Jimmy M | DL | DL | GM | 404-715-4674 |
| M. O'SBEAU | WCAA | WCAA | SUP P.S. | |
| Daniel Peppo | Willow Run | VAPU | CEO | 917-293-4115 |

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|-----------------|----------------------|--|-------------------------|--------------|
| Ron Evans | Ron.EVANS@WCAA.US | WCAA | PROCUREMENT DIRECTOR | 734.955.3085 |
| Fran Wood | Fran.WOOD@WCAA.US | WCAA | Customer Svc | 734.955.3281 |
| Joe Cambra | Joe.Cambra@WCAA.US | WCAA | ASD | |
| Emily Newberger | LC SMITH-Mezzalline | WCAA | Sr VP + General Counsel | 734-942-3825 |
| Sean Brosnan | DTW | WCAA | VP O + M | |
| GREG HATCHER | GREG.HATCHER@WCAA.US | WCAA | Dir. CONSTRUCTION | 734-942-3063 |
| Brian Sadeh | DTW | WCAA | ASST. GC | |
| PETER GARGIULO | DTW | WCAA | DIRECTOR | 734.955.5705 |
| MANIK ARORA | ARORA ENGINEERS INC | ARORA | PRESIDENT + CEO | 610.459.7900 |
| JASON SHEVRA | ARORA ENGINEERS, INC | ARORA | SS DPT HEAD | 610-459-7900 |

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|------------------|-------------------------|--|-----------------------------|--------------|
| Andrea Bomia | LC Smith-Mezz | WCAA | Legal Assistant | 734-247-7105 |
| Kristy Exner | LC Smith-Mezz | WCAA | Authority Governance mgr | 734-247-7223 |
| Brandi Holdaway | LC Smith-Mezz | WCAA | FOIA Coordinator | 734-247-7237 |
| WAYNE SIEWERT | LC Smith-Mezz | WCAA | VP. PLANNING, PROC & STRAT. | 734-247-7371 |
| Sherita Calberry | LC Smith | WCAA | Deputy Proc Dir | 734-247-7283 |
| MAT MCGOWAN | | WCAA | | |
| MARC KEMPER | LC SMITH | WCAA | SUP FED | 734-247-7322 |
| Row MORAN | 17101 Michigan Dearborn | GHAFFARI | VP. | 313-436-8607 |
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|---------------------|--------------------|--|----------------|-----------------|
| Martin Mazurkiewicz | mmazurki@dnwnc.com | Delaware North | H.B. Manager | 734-247-6887 |
| Jackie Kalfesh | 300 River Place | Monterey Local 21 | Staff | 248-974-1407 |
| Dorothy Hawkins | " " | " " | " " | 313 310-9062 |
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