

**MINUTES**  
**WAYNE COUNTY AIRPORT AUTHORITY**  
**BOARD MEETING**  
**October 23, 2014**

**I. Roll Call**

Meeting of the Wayne County Airport Authority Board called to order at 2:04 p.m. at the Sheraton Detroit Metro Airport Hotel, 8000 Merriman Road, Romulus, MI:

Present:

Alfred Glancy, Chairperson

Mike Jackson, Vice Chairperson

Suzanne Hall

Kevin McNamara

Samuel Nouhan (arrived at 2:15 p.m.)

Reginald Turner (arrived at 2:06 p.m.)

Excused: Ronald Hall, Jr.

Also Present: See attached sign-in sheet.

**II. Consent Agenda – Items for vote as a group**

Motion by Kevin McNamara to approve the Consent Agenda; Supported by Suzanne Hall

Ayes: Glancy, Hall, Jackson, McNamara

Nays: None

Abstained: None

Motion approved.

A. Approval of Minutes from September 18, 2014 Board Meeting

B. Resolution No. 14-118 approving Contract N. 1400374 with AvFlight Willow Run Corporation (Fixed Based Operator and Lease Agreement at Willow Run Airport)

C. Resolution No. 14-119 approving Contract No. S11-305A (Amendment 5) with Mead & Hunt, Inc. (Airfield Engineering and Related Services for Willow Run Airport)

D. Resolution No. 14-120 approving Contract No. 1500006 with Jack Doheny Companies (Snow Removal Vehicles)

**III. Report from Chief Financial Officer (CFO), Terry Teifer**

Board Member Nouhan and Turner arrived during this presentation.

#### IV. New Business – Action Items

- A. Resolution No. 14-121 approving Contract No. 1400329 with LeighFisher, Inc. (Environmental Sustainability Plan)

Motion by Suzanne Hall; Supported by Mike Jackson  
Ayes: Glancy, Hall, Jackson, McNamara, Nouhan, Turner  
Nays: None  
Motion approved.

- B. Resolution No. 14-122 approving Control No. 1400378 for the Wayne County Airport Authority's Maximum Costs for Employee's Medical Benefits for Medical Benefit Year January 1 – December 31, 2015, pursuant to the Michigan Publicly Funded Health Insurance Contribution Act (Public Act 152)

Motion by Kevin McNamara; Supported by Mike Jackson  
Ayes: Glancy, Hall, Jackson, McNamara, Nouhan, Turner  
Nays: None  
Motion approved.

- C. Collective Bargaining Agreements with International Union of Operating Engineers

1. Resolution No. 14-123 approving Contract No. 1500001 for the Collective Bargaining Agreement with International Union of Operating Engineers – Local 324A Operating Engineers

Motion by Mike Jackson; Supported by Kevin McNamara  
Ayes: Glancy, Hall, Jackson, McNamara, Nouhan, Turner  
Nays: None  
Motion approved.

2. Resolution No. 14-124 approving Contract No. 1500002 for the Collective Bargaining Agreement with International Union of Operating Engineers – Local 324B Operations and Maintenance

Motion by Mike Jackson; Supported by Kevin McNamara  
Ayes: Glancy, Hall, Jackson, McNamara, Nouhan, Turner  
Nays: None  
Motion approved.

- D. Resolution No. 14-125 authorizing CEO delegation to certain Senior Vice Presidents or above to approve and execute contracts under which the Airport Authority will expend or receive \$25,000.00 or less.

Board Member Turner stepped out to take a phone call during this agenda item.

Motion by Kevin McNamara; Supported by Mike Jackson

Ayes: Glancy, Jackson, McNamara, Nouhan

Nays: Hall

Motion approved.

## **V. Information Items**

- A. Emergency Preparedness Presentation, David DiMaria - Director, Special Services, Craig Carnell – Fire Chief, Eric Pricco - Delta Air Lines, and Corey Connell - Delta Air Lines

- B. Detroit Symphony Orchestra Presentation, Scott Harrison

- C. Van Scoyoc Associates Presentation, Steven Palmer

- D. Audit Committee Report – September 25, 2014 Audit Committee Meeting, Kevin McNamara – Audit Committee Chairperson

- E. Report from Chief Executive Officer (CEO), Thomas Naughton

- 1. CEO Monthly Report – pursuant to WCAA Procurement and Contracting Ordinance, Section 7.J

- 2. Resolution No. 14-126 approving the CEO FY2015 Goals

Motion by Suzanne Hall; Supported by Kevin McNamara

Ayes: Glancy, Hall, Jackson, McNamara, Nouhan, Turner

Nays: None

Motion approved.

## **VI. Public Comment**

Alfred Glancy opened the floor for Public Comment at 4:06 p.m. No comments received.

## **VII. Closed Session**

In accordance with the Michigan Open Meetings Act, MCL 15.268 Section 8(e), to consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation and Section 8(h) to discuss an attorney opinion letter.

Roll call was taken.

Motion by Suzanne Hall; Supported by Mike Jackson

Ayes: Glancy, Hall, Jackson, McNamara, Nouhan, Turner

Nays: None

Motion approved.

Closed session was assembled at 4:15 p.m. and concluded at 5:15 p.m.

Board meeting was recalled to order at 5:16 p.m.

Motion by Suzanne Hall; Supported by Kevin McNamara

Ayes: Glancy, Hall, Jackson, McNamara, Nouhan, Turner

Abstained: None

Motion approved.

Roll call was taken.

## **VIII. Next meeting of the Wayne County Airport Authority Board is scheduled for Thursday, November 20, 2014 at 2:00 p.m at the Westin Hotel – McNamara Terminal, Detroit Metropolitan Airport**

## **IX. Adjourn**

Motion to adjourn by Suzanne Hall; Supported by Kevin McNamara

Motion unanimously approved.

Meeting was adjourned at 5:17 p.m.

## ATTENDANCE RECORD

Meeting of: Wayne County Airport Authority Board Meeting

Date/Time: October 23, 2014 at 2:00 p.m.

Place of Meeting: Sheraton Detroit Metro Airport Hotel, 8000 Merriman Road, Romulus, MI

NAME	MAILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Sean Brosnan	L.C Smith	WCAA	VP Ops	942-3560
Mary Basra	C.R. Smith	WCAA	Controller	247-6775
Corey Connell	corey.connell@delta.com	DELTA	MGR-ACS OCC	734-883-1042
Eric Prieco	eric.prieco@delta.com	Delta	Director - Ops	734-247-4147
Shannon Ozya	wcaa	wcaa	Asst Gen Counsel	734 942 1579
Jean-Marie	wcaa	wcaa	COO	
Scott Harrison	sharrison@dso.org	DSO	VP Advant/Ext/Rel	313-576-5124
Ron Engel	Meade Hunt	Meade Hunt	VP	517-321-8334
Dennis Baran	Dennis.Baran@ups.com	UPS	Dir. Bus. Dev.	248-204-4252
Jackie Kates	300 River Place Detroit	Write Here Local 24	Director	248-974-1407

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Matt McGowan		WCAA.		
WAYNE SIKLOFF		WCAA		
Sherita Calloway	WCAA	WCAA	Deputy Proc Dir	734-247-7900
Rod Evans	WCAA	WCAA	PROC. DIR.	
Kevin Clark	WCAA	WCAA	Asst Genl Counsel	
Andrea Bomia	WCAA	WCAA	Legal Assistant	734-247-7105
Emily Neuberger	WCAA	WCAA	Sr VP & General Counsel	734-942-3825
Brian Lussaline	"	"	Public Affairs	734-247-7274
David Post	PARADISE	PARADISE	General MGR	248-880-1199
David DiMark	WCAA	WCAA	Dir. Special Svc	

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MARC KEMPER	WCAA		SVP F&D	734-247-7322
Steve Palmer	Vue Scout Assoc.		Vice President	202-737-6554
Keisty Exner	WCAA		Airport Gov. Mgr.	734-247-2213
Brian Holdberg	WCAA		FOIA Coordinator	734-247-7374
Tom McCarty	WCAA		VP - FID&C	247-4923
Amber Hunt	WCAA		PP&A	734-247-7460
Bryan Wagener	WCAA		Director Envision Sustainability	734-247-3686
MICHAEL CONWAY	WCAA	WCAA	PUBLIC AFFAIRS	734-942-3558
JOE NARDONE	WCAA	WCAA	REAL ESTATE	734-542-5367
TIM KELFES	ROMULUS			

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Ishtar Rd,	WCAA	WCAA	Audit	7-7365
Steve Moulton	1431 Opus Place #100	Burns + McDonnell	Director - Aviation Services	630-441-7746
Gale LaRoche	WCAA	WCAA	VP HR	734(942) 3728
PETER GARGIULO	"	"	DIRECTOR	55705
Kelly Ferencz	"	"	Dept. Director	7342477910
G. HATCHER	WCAA	CONCESSION		942-3662
Bill Best	DNC	DNC	GM	734-247-6887
Theresa Samsell	WCAA	WCAA	PM	734-247-3692
Kelly Fitzgerald	WCAA	WCAA	Dep Dir ENV + Sustainability	734-247-7276
Craig Cassill	WCAA			734 942-3602

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Michael Pizzi	Michael.pizzi@us.com	URS	PM	717-517-1721
Jon ZAREMSKI	JZAREMSKI@SOMITENY.COM	SOMIT	PM	313 963 2721
Tyrone Sordani	Sonderke fossackline.com	Public Affairs Assoc	Part.	517 376-7800
Mark DeBeau	Sr VP Public Safety			