

**MINUTES  
WAYNE COUNTY AIRPORT AUTHORITY  
BOARD MEETING  
August 13, 2013**

**I. Roll Call**

Meeting of the Wayne County Airport Authority Board called to order at 2:35 p.m. at the Westin Hotel – McNamara Terminal, Detroit Metropolitan Airport:

Present:

Suzanne Hall, Chairperson (left meeting at 4:50 p.m.)

Alfred Glancy, Vice Chairperson

Kevin McNamara

Samuel Nouhan

Mary Zuckerman

Excused: Secretary Mike Jackson and Reginald Turner

Also Present: See attached sign-in sheet.

**II. Consent Agenda – Items for vote as a group**

Board Member Glancy requested the EQ – The Environmental Quality contract be moved to the Regular Agenda. Board Member McNamara requested the Interstate Trucksource contract also be moved to the Regular Agenda for discussion.

Motion by Mary Zuckerman to approve the consent agenda; Supported by Alfred Glancy

Ayes: Glancy, Hall, McNamara, Nouhan, Zuckerman

Nays: None

Abstained: None

Motion approved.

A. Approval of Minutes from July 9, 2013 Board Meeting

B. Approval of Minutes from July 9, 2013 Closed Session

C. Approval of Minutes from July 17, 2013 Special Board Meeting

D. Resolution No. 13-73 approving Contract No. S10-076A (Amendment 1) with William A. Pritula and Sons, L.L.C. (Inspection and Repair of Fire Hydrants & Post Indicator Valves)

- E. Resolution No. 13-74 approving Contract No. S06-069A (Amendment 3) with Moylan Energy Management (Resale of Utilities to DTW and YIP Airports)
- F. Resolution No. 13-75 approving Contract No. 1300213 with CPR Connection of North America, Inc. (Defibrillators and Related Equipment)
- G. Resolution No. 13-76 approving Contract No. 1300232 with Physio Control, Inc. (Mobile Cardiac Monitor/Defibrillators and Software Upgrades to Existing Monitor/Defibrillators)
- H. Resolution No. 13-77 approving Contract No. 1300132 with Plante & Moran PLLC; UHY LLP Certified Public Accountants; or Rehman Robson (External Auditing Services)
- I. Resolution No. 13-78 approving Contract No. 1300209 with Spence Brothers (Westin Hotel Ramp Reconstruction)
- J. Resolution No. 13-79 approving Contract No. 1300205 with Stinar Corporation (F-550 Chassis with Air Stairs)
- K. Resolution No. 13-80 approving Contract No. 1300198 with Swarco Industries, Inc. (Clear Glass Beads for Runway and Roadway Paint)
- L. Resolution No. 13-81 approving Contract No. 1300208 with The Sherwin-Williams Company (Latex Runway Paint)
- M. Resolution No. 13-82 approving Contract No. 1300207 with Bell Equipment Company (V-Bottom Material Spreader)

### **III. Report from Chief Financial Officer (CFO)**

### **IV. New Business – Action Items**

- A. Resolution No. 13-83 approving Contract No. 1300226 with WDFG US, Inc. (Retail Concession Agreement for Space L-5A at the McNamara Terminal)

Motion by Kevin McNamara; Supported by Alfred Glancy

Ayes: Glancy, Hall, McNamara, Nouhan, Zuckerman

Nays: None

Abstained: None

Motion approved.

- B. Resolution No. 13-84 approving the McNamara Terminal Food & Beverage Concession Transition Plan

Motion by Mary Zuckerman; Supported by Alfred Glancy  
Ayes: Glancy, Hall, McNamara, Nouhan, Zuckerman  
Nays: None  
Abstained: None  
Motion approved.

- C. Resolution No. 13-85 approving Contract No. S11-143A (Amendment 1) with Envision Construction Management, LLC (Preventative Maintenance and Unscheduled Repairs of the Parking Garages at DTW)

Motion by Samuel Nouhan; Supported by Alfred Glancy  
Ayes: Glancy, Hall, McNamara, Nouhan, Zuckerman  
Nays: None  
Abstained: None  
Motion approved.

- D. Resolution No. 13-86 approving Contract No. 1300184 with Mead & Hunt, Inc. (On-Call Environmental Services)

Motion by Kevin McNamara; Supported by Mary Zuckerman  
Ayes: Glancy, Hall, McNamara, Nouhan, Zuckerman  
Nays: None  
Abstained: None  
Motion approved.

- E. Resolution No. 13-87 approving Contract No. S12-323A (Amendment 1) with the County of Wayne (FY 2013 Wayne County Charges for Routine Matters)

Motion by Mary Zuckerman; Supported by Alfred Glancy  
Ayes: Glancy, Hall, McNamara, Nouhan, Zuckerman  
Nays: None  
Abstained: None  
Motion approved.

- F. Resolution No. 13-88 approving Contract No. 1300001 (Amendment 1) with Ajax Paving Industries, Inc. (Reconstruction of Southern Portion of Runway 4R/22L and Associated Taxiways at DTW)

Motion by Samuel Nouhan; Supported by Alfred Glancy  
Ayes: Glancy, Hall, McNamara, Nouhan, Zuckerman  
Nays: None  
Abstained: None  
Motion approved.

- G. Resolution No. 13-89 approving Contract No. S11-004A (Amendment 1) with EQ – The Environmental Quality Company (Spent Aircraft Deicing Fluid Reclamation Recovery and Processing Services)

Motion by Mary Zuckerman; Supported by Alfred Glancy  
Ayes: Glancy, Hall, McNamara, Nouhan, Zuckerman  
Nays: None  
Abstained: None  
Motion approved.

- H. Resolution No. 13-90 approving Contract No.1300062 with Interstate Trucksource, Inc. (Three 10-cubic yard Dump Trucks with Accessories)

Motion by Mary Zuckerman; Supported by Samuel Nouhan  
Ayes: Glancy, Hall, McNamara, Nouhan, Zuckerman  
Nays: None  
Abstained: None  
Motion approved.

## V. Information Items

### A. Audit Committee Report – July 23, 2013 Audit Committee Meeting, Kevin McNamara – Audit Committee Chairperson

Chairperson Hall had to leave the meeting and turned the meeting over to Vice Chairperson Glancy.

### B. Report from Chief Executive Officer (CEO), Thomas Naughton

1. CEO Monthly Report – pursuant to WCAA Procurement and Contracting Ordinance, Section 7.J
2. Small Business Enterprise (SBE) Program Participation – Monthly Report
3. The Willow Run Air Show was a very successful event this year.
4. We should be receiving an ACI Environmental Award in September at the ACI Annual Conference in San Jose, CA.
5. OSHA ratings continue to improve as our three year rolling average is below the index.
6. The Request for Information (RFI)s for the Gateway Project has been issued and looking forward to finding a developer.

7. The Shared Ride Services is being offered to supplement the taxi and luxury sedans services from Detroit Metropolitan Airport.

## **VI. Public Comment**

Vice Chairperson Glancy opened the floor for Public Comment at 4:55 p.m.

1. Heidi Hughes – UniteHere, Local 24
2. Barb Albert – UniteHere, Local 24
3. Brianna Wahl – UniteHere, Local 24

## **VII. Next meeting of the Wayne County Airport Authority Board is scheduled for Tuesday, September 10, 2013 at 2:30 p.m. at the Westin Hotel – McNamara Terminal, Detroit Metropolitan Airport.**

## **VIII. Adjourn**

Motion to adjourn by Mary Zuckerman; Supported by Kevin McNamara  
Motion unanimously approved.

Meeting was adjourned at 5:00 p.m.

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Date/Time: August 13, 2013 at 2:30 p.m.

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NAME	MAILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Lauren Scales	28 West Adams, Suite 1100, Detroit MI	Scales and Associates, Inc.	Executive Assistant	(313) 962- 8836
Dorothy Hawkins	Local 24 →			313 259-8483
Shawna Thomas		HMS Sales Assoc. United Local 24	Cashier	
Candace Ruff		Local 24		
Amica Koicenis	HMS HOST	Local 24		
JOHN WIGGINS	HMS HOST	LOCAL 24	UTILITY	313-205-1675
Shun Nelson	HMS	Local 24	Starbucks	313 303 9792
MICHAEL LACOSTE	300 RIVER PLACE DR DETROIT 48207	UNITE HERE LOCAL 24		630-625-2135

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J. MARCOLO		DL	Gen mgr	404 715 4674
B Sadele		WCAA	legal	2-3557
Mahmood Pircar		Unite Here Local 24		
Bridgette Wahl		Host LOCAL 24		
Louise Whittfield		Host LOCAL 24		
MICHAEL O'Sullivan		WCAA	Director	7-7917
Sankar Sahasrabudhe		AMS Host		
Jackie Khatib		Unite Here		
Barbara Albert		ANC UNITE HERE		
HEIDI G. Hughes		UNITE HERE 24	DIRECTOR	313-259-8497

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LEO CAHALAN	300 River Place Dr. Det.	UNITE HERE Local 24	REP	
Larry Prena	Plymouth MI	Siemens Industry	Acct Exec	734 502-645-7
Brad Jansen		Mead+Hunt	Engineer	313-348-7009
Rhonda Kramann	513 A W Service Dr.	CONC. MICHIGAN	GM	734-955-8665
Harley Brown	" "	" "	<del>GM</del>	313 805-7022
Charles Whitfame		DALC	Dep + Mem	734-504-9391
Andrea Valentini	LC Smith-mezz	WCATA	Legal ASST	<del>734-247-7105</del> 734-247-7105
Kristy Exner	LC Smith-mezz	WCATA	Authority Governance mgr	734-247-7223
Brandi Holdaway	LC Smith-mezz	WCATA	FOIA Coordinator	734-247-7237

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Sherita Calloway	WCAA	WCAA	Deputy Dir Proc	734-2477283
M. DEBESU	WCAA	WCAA	SVP P.S.	734 942 3609
Emily Newberger	WCAA	WCAA	General Counsel	734-942-3825
JOHN HYANON	WCAA	WCAA	COO	<del>734-942-3663</del>
GREG HATCHER	WCAA	WCAA	Dir C&A	734 942-3663
Antoni Felony	toni.felony@WDFG.COM	WDFG	President/CEO <sup>WDFG, USA</sup>	407 497 7877
Tom DiDio	Tom.Didio@HMSHOST.COM	HMS HOST	DIRECTOR of Retail	754 626 6994
Tina Bolin	12450 Universal Dr Taylor	Envision	Project Coordinator	810 610 2272
Joe Cabron	WCAA	WCAA	Biz Dev	

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PAUL McADAMS	300 River Place Dr #2700 Det. MI 48227	Unit Here! Local 24	Rep	313-259 6781
Mark Young	Smith Terminal	HMS Host	DO	734 857 1301
MARK HILLER	WCAA	WCAA	PM	734-247 1436
Ali DiB	WCAA	WCAA	Inf. ENG. Dir	942 3676
Intakar Rehman	WCAA	WCAA	VP (General) Audit	7-7365
Shannon Russell	13091 Steel, Detroit, 48235	Unit HERE Local 24	Union Rep	313 815-4836
PETER GARGIULO	WCAA	WCAA	Director	55705
SAMIN Mashni	27610 Joy Rd <del>THE</del> Redford	MCE	V-P	734- 673-2745
Carol Sp. Flynn	WCAA	WCAA	Director	517 <del>2773</del> <del>277</del> 449 8017
Abcer Khatib	CXS	CXS Engineer	BD M	

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Michael Conway		WCAA	PUBLIC AFFAIRS	734-942-3558
Ron Evans		WCAA	Procurement Director	
MARC KEMPER		WCAA	SUP	734-247-7322
R. GIACOPETTI		WCAA	ANALYST	7-3695
Angela Frakes		WCAA	Dir	—
Nicar Lassaline		WCAA	Concessions	247-7276
Judy Byrd		R20	Concessions	212 757-8405
Kam Clark		WCAA	Asst. Genl. Counsel	734- <del>357</del> -7370
MATT KOWAN		WCAA		
Will Crippen		Envision	PM	810.340.4660

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Shawn Ozyu	WCAA	WCAA	Asst Engineer	
Gale LaRoché	WCAA	WCAA	VP HR	734 942 3728
Joe Dougherty		Local 24	President	313-727-1319
TOM MCCARTHY	WCAA	WCAA/AIRFIELD CAPITAL	DIRECTOR	734 947 4923
Marge Sasra	WCAA	WCAA	Controller	734-247-6775
Dianne Warner	WCAA	WCAA	Airfield OPS	734 942 3571
Wendy Sutton	WCAA	WCAA	Real Estate	734 247 7233
Vincent Cranford		156-SKY CHEFS	LABORER	734-772-2233
SCOTT WINTNER	WCAA			
Den ASPREN	Parodies	Parodies	GM	734 357 2000

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Carlos Murrell		Unite Here Local <sup>24</sup>	utility	1-313-294-2822
Theresa Darabos		Unite Here Local <sup>24</sup>		734-545-5320
Bill Herzog		Ajax Party	Prog. Mgr	248-388-0168