

**DRAFT MINUTES  
WAYNE COUNTY AIRPORT AUTHORITY  
BOARD MEETING  
January 25, 2012**

**I. Roll Call**

Meeting of the Wayne County Airport Authority Board called to order at 1:32 p.m. at the Ford Conference & Event Center, Dearborn, MI:

Present:

Mary Zuckerman, Chairperson  
Alfred Glancy, Vice Chairperson  
Suzanne Hall, Secretary  
Samuel Nouhan (Arrived at 2:00 p.m.)  
Bernard Parker (Arrived at 1:37 p.m.)  
Charlie Williams

Excused: Mike Jackson

Also Present: See attached sign-in sheet.

**II. Consent Agenda – Items for vote as a group**

Consent Agenda items were approved.

Motion to approve the consent agenda by Charlie Williams; Supported by Suzanne Hall

Ayes: Glancy, Hall, Parker, Williams, Zuckerman

Nays: None

Abstained: None

Motion approved.

- A. Approval of Minutes from November 16, 2011 Board Meeting.**
- B. Approval of Minutes from November 16, 2011 Closed Session.**
- C. Approval of Minutes from January 20, 2012 Special Board Meeting.**

**ROUTINE MAINTENANCE AND OPERATIONS**

- A. Resolution No. 12-01 approving Contract No. S12-173A (Amendment 1) with LTM Auto Truck & Trailer d/b/a LTM Fire Equipment.**

- B. Resolution No. 12-02 approving Contract No. S09-002A (Amendment 1) with Kone, Inc.**

**FINANCIAL AND SUPPORT SERVICES**

- A. Resolution No. 12-03 approving Contract No. S11-223A with Jaroth, Inc. d/b/a Pacific Telemanagement Services.**

**III. Report from Interim Chief Financial Officer, Terry Teifer**

**IV. Old Business**

**A. Election of Wayne County Airport Authority Board Officers**

Charlie Williams motioned to elect Alfred Glancy as Vice Chairperson of the Wayne County Airport Authority Board and Mr. Glancy accepted.

Motion by Charlie Williams; Supported by Suzanne Hall  
Ayes: Glancy, Hall, Parker, Williams, Zuckerman  
Nays: None  
Abstained: None  
Motion approved.

Charlie Williams motioned to elect Suzanne Hall as Secretary of the Wayne County Airport Authority Board and Mrs. Hall accepted.

Motion by Charlie Williams; Supported by Alfred Glancy  
Ayes: Glancy, Hall, Parker, Williams, Zuckerman  
Nays: None  
Abstained: None  
Motion approved.

**B. Interim Chief Executive Officer Contract**

Resolution No. 12-04 approving Employment Agreement of Interim Chief Executive Officer, Thomas J. Naughton.

Motion by Alfred Glancy; Supported by Charlie Williams  
Ayes: Glancy, Hall, Parker, Williams, Zuckerman  
Nays: None  
Abstained: None  
Motion approved.

**V. New Business – Action Items**

**A. Resolution No. 12-05 approving Contract No. S11-147A with Walsh/Lipten, A Joint Venture.**

Motion by Charlie Williams; Supported by Alfred Glancy  
Ayes: Glancy, Hall, Parker, Williams, Zuckerman  
Nays: None  
Abstained: None  
Motion approved.

**B. Resolution No. 12-06 approving Contract No. S12-001A with KPMG, LLP.**

Motion by Suzanne Hall; Supported by Charlie Williams  
Ayes: Glancy, Hall, Nouhan, Parker, Williams, Zuckerman  
Nays: None  
Abstained: None  
Motion approved.

**C. Resolution No. 12-07 approving Contract No. S11-277A with Neology, Inc.**

Motion by Sam Nouhan; Supported by Suzanne Hall  
Ayes: Glancy, Hall, Nouhan, Parker, Williams, Zuckerman  
Nays: None  
Abstained: None  
Motion approved.

**D. Resolution No. 12-08 approving Contract No. S08-052A (Amendment 1) with Smarte Carte, Inc.**

Motion by Bernard Parker; Supported by Suzanne Hall  
Ayes: Glancy, Hall, Nouhan, Parker, Williams, Zuckerman  
Nays: None  
Abstained: None  
Motion approved.

**E. Michigan Host, Inc. (McNamara Terminal Food and Beverage Concession Contract Amendments)**

- 1. Resolution No. 12-09 approving Contract No. 02-50-030A (Amendment 3) with Michigan Host, Inc. (Woodward Food Court – Central Link).**

Motion by Suzanne Hall; Supported by Charlie Williams  
Ayes: Glancy, Hall, Nouhan, Parker, Williams, Zuckerman  
Nays: None  
Abstained: None  
Motion approved.

- 2. Resolution No. 12-10 approving Contract No. S04-109A (Amendment 1) with Michigan Host, Inc. (Starbucks near Water Feature - Central Link).**

Motion by Suzanne Hall; Supported by Charlie Williams  
Ayes: Glancy, Hall, Nouhan, Parker, Williams, Zuckerman  
Nays: None  
Abstained: None  
Motion approved.

- 3. Resolution No. 12-11 approving Contract No. 02-37-080A (Amendment 1) with Michigan Host, Inc. (Chili's - Central Link).**

Motion by Suzanne Hall; Supported by Charlie Williams  
Ayes: Glancy, Hall, Nouhan, Parker, Williams, Zuckerman  
Nays: None  
Abstained: None  
Motion approved.

**F. Resolution No. 12-12 approving Contract No. 37-02-438A (Amendment 1) Monarch of Detroit, Inc.**

Motion by Suzanne Hall; Supported by Alfred Glancy  
Ayes: Glancy, Hall, Nouhan, Parker, Williams, Zuckerman  
Nays: None  
Abstained: None  
Motion approved.

**G. Small Business Enterprise (SBE) Program Presentation by Genelle Allen, Deputy CEO and Donna Colley-Andrews, Director of Procurement**

The Board requested additional information on proposed changes to the SBE Program to be presented at the next Board meeting.

## **VI. Information Items**

**A. Land Use Study Presentation by Wayne Sieloff, Director of Planning, Design and Construction**

**B. Wi-Fi/Branding, Marketing & Website Design/Concession Presentation by Myrna Mendez, VP Concessions and Air Service Development and Arun Gulati, VP Technology Services**

The Board requested additional information to be presented at the next Board meeting.

**C. Detroit Metropolitan Airport Runway 4R/22L Reconstruction Project Update will be presented at the next Board meeting.**

**D. Report from Interim Chief Executive Officer (CEO)**

1. CEO Monthly Report – pursuant to WCAA Procurement and Contracting Ordinance, Section 7.J

2. Small Business Enterprise (SBE) Program Participation – Monthly Report

**E. November 29, 2011 Audit Committee Meeting Report will be presented at the next Board meeting.**

## **VII. Chairperson's Comments**

Chairperson Zuckerman sought unanimous consent of the Board to permit Board Member Nouhan to change his inadvertent vote from the November 16, 2011 Board Meeting with respect to the approval of the October 31, 2011 Closed Session Minutes from an "aye" to a "nay", by asking if any Board member objected to the change. Board Member Hall objected.

Chairperson Zuckerman then asked for a motion to allow Mr. Nouhan to change his vote at the November 16, 2011 meeting from an "aye" to a "nay" with respect to the approval of the October 31, 2011 Closed Session minutes. Mr. Nouhan made the motion; however, the motion failed for lack of support.

## **VIII. Public Comment**

Chairperson Zuckerman opened the floor for Public Comment at 4:02 p.m.

1. Andrew Paterson, Attorney, 46350 Grand River, Novi, MI

2. Robert Davis

3. Jennifer Lord, Sterling Attorneys at Law, 33 Bloomfield Hills Parkway,  
Bloomfield Hills, MI

**IX. Next meeting date of the Wayne County Airport Authority Board is scheduled for Wednesday, February 29, 2012 at the Westin Hotel, McNamara Terminal, Detroit Metropolitan Airport.**

**X. Adjourn**

Motion to adjourn by Charlie Williams; Supported by Bernard Parker  
Motion unanimously approved.

Meeting was adjourned at 4:12 p.m.

## ATTENDANCE RECORD

Meeting of: Wayne County Airport Authority Board Meeting

Date/Time: January 25, 2012 – 1:30 PM

Place of Meeting: Ford Conference & Event Center, 1151 Village Road, Dearborn

NAME	M AILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Andrea Valentini	LC Smith-Mezz	WCAA	Paralegal	(734) 247-7105
Kristy <del>EXPLER</del>	LC Smith-Mezz	WCAA	Authority Affairs mgr	(734) 247-1223
MAT ORZECH	/	WCAA	DET. MGR	734 306-9539
MARK DEBEAU	L.C. SMITH MEZZ	WCAA	V.P. PUBLIC SAFETY	734 942-3609
Connie Slack	LC Smith Mezz	WCAA	Treasury Mgr.	734- 247-7909
Diannie Walker	L.P. Smith - Drugg	WCAA	Director - Airport OPS	734 942-3571
Brad Marley		Local 101	V.P.	734-658-8531
Flatt DARDÉ		WCAA	Security	734-942-5304
Jennifer Lord		<del>WCAA</del> Sterling Attlys	Attorney	248-644-1500
Joe Conway	WCAA	WCAA	B.2 Devel	

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WAYNE SIROCK	WCAA	WCAA	Director - PLANNING, DESIGN, CONST	734-247-7371
Sean P. Blouin	WCAA			
Laura Oplum	1 Meadowlands Plaza E. Rutherford, NJ 27010 7074	Hudson Energy	VP Business Dev	678-592-5515
SAMIR MASHM	<del>Redford MI</del>	MCE	V-President	313-937-2010
Wendy Sutton	UCMA	WCAA	Head Sec Ad	772-33
Wm. M. [Signature]		DMV	JV Partner	248- 451-3535
Michael Conway	WCAA			734-942-3558
Margaret Asra	WCAA		Controller	734-247-6775
Arin Gulati	WCAA		VP-TS	734-247-7379
Mike Allen		SMARTC Coate District Mm 2.		734-216-8489

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Ali DIB	WCAA	WCAA	Dir. Infrast	942 3676
John Philbrick	WCAA	WCAA	Power Plant Exec	247-7146
Gale Kachala	WCAA	WCAA	VP HR	942 3728
Cary Schmidt	ATT	ATT	Sr Act Mgr	248-633-4615
Scott Winter	WCAA	WCAA	Dep. Mgr. Comm.	734-955-3745
Phil Agee	Southfield, MI	URS	BD Mgr	813-380-6610
Matt Ponce	Southfield MI	URS CORP.	Project Mgr	412-215-8074
A Patuzzi	Novi,			248 568 9712
Robert Davis				248-470-8731
Istvan, Robert	WCAA	WCAA	VP Internal Audit	7-7365

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Tom McCarthy		WCAA	DEP DIRECTOR	247 4923
Mark Yang	metro Airport	HMS HOST	operations Director	734 857 1301
Mico Murtor		SMARTS CADS	DEV. DIRECTOR	657.308.0049
Kelly Fitzgerald	WCAA	WCAA	Dep Dir	247-7276
Heidi G. Hughes	300 River Place Detroit	UNITE HERE 1	DIRECTOR	313-259-8497
PETER GARGIULO	WCAA	WCAA	Director, Strategy	734 955 5705
Linda Borden	LBH PLC			734-570-9547
Bob Neissen	URS - Southfield	URS	PROJECT MANAGER	248-417-3837
Dennis Martini	wcaa	wcaa	Asst Gen Counsel	-
Bob Koller	C&S Engineers, Inc		Managing Engineer	734-955-2571

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Brandi Holdaway	LC Smith - Mezz Detroit, MI 48242	WCAA	Executive Secretary	(734) 247-7237
Joni Mehall	LC Smith-Mezz	WCAA	Authority Affairs mgr	
Lori Ballard	Smith Mezz	WCAA	Sml. Bus Fac	7-7011
MARCUS KEMPER	SMITH MEZZANINE	WCAA	SVP PLANNING/DEV	7-7322
GREG HATCHER	SMITH BLDG	WCAA	DEP DIR CONCESSIONS	23663
Ken Szymanski	Smith	WCAA	Dep. Dir. OPS	942-3745
Myrna Henry	WCAA	WCAA	VP CQA + ASD	
Mike McCre	MCS	W	ATTY	313 486 7599
Angela Francis		WCAA	Director	734 942 6150
Matt McLean	WCAA	WCAA		
Steve Albright	WCAA	WCAA 5.		Dir Tech Svcs 734-247-7380

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Dana Debel		Delta	Director	
Emily Neuburger	LC Smith-Mezz	WCAA	Sr VP + General Counsel	
DAKRYL DAVES		JDA		
Donna Carey-Andrews	LC Smith-Mezz	WCAA	Director of Placement	
Genelle Allen	LC Smith-Mezz	<del>WCAA</del> WCAA	Deputy CEO	