

**RESOLUTION  
No. 19 - 107**

**APPROVAL OF WAYNE COUNTY AIRPORT AUTHORITY  
STUB FISCAL YEAR BUDGET**

**By Board Member Abdul Haidous**

WHEREAS, the Wayne County Airport Authority (the "Authority"), pursuant to the Aeronautics Code of the Michigan Public Airport Authority Act, being MCL 259.108 – 259.125c, (the "Aeronautics Code") is vested with the power and authority to undertake the management and operation of the Detroit Metropolitan Wayne County Airport and Willow Run Airport (the "Airports"); and

WHEREAS, the Wayne County Airport Authority is governed by the Wayne County Airport Authority Board (the "Board"); and

WHEREAS, the Aeronautics Code requires that prior to the beginning of each fiscal year, the Board shall prepare a budget containing an itemized statement of the estimated current operational expenses and the expenses for capital outlay including funds for the operation and development of the Airports under the jurisdiction of the Board, and the amount necessary to pay the principal and interest of any outstanding bonds or other obligations of the Authority maturing during the ensuing fiscal year or which have previously matured and are unpaid, and an estimate of the revenue of the Authority from all sources for the ensuing fiscal year; and

WHEREAS, the Aeronautics Code further requires that money of the Authority be deposited, invested, and paid by the Chief Financial Officer only in accordance with policies, procedures, ordinances or resolutions adopted by the Board; and

WHEREAS, the Aeronautics Code further requires that a vote of a majority of the members of the Board serving at the time of the vote is necessary to approve or amend the stub fiscal year budget; and

WHEREAS, the Board desires to, among other things, approve the three-month budget for stub fiscal year;

NOW THEREFORE, BE IT RESOLVED, that the Wayne County Airport Authority Board hereby approves:

1. The three-month operating budgets for the Detroit Metropolitan Airport Fund and the Willow Run Airport Fund for the stub fiscal year budget beginning October 1, 2019 and ending December 31, 2019, as prepared by the Chief Financial Officer

of the Authority and reviewed by the Board, copies of which are attached to this Resolution;

All prior Resolutions and parts of prior Resolutions insofar as they conflict with the provisions of this Resolution hereby are rescinded.

This Resolution was supported by Board Member Mark Ouimet and carried by the following vote:

AYES: Beatty, Haidous, Hall, Ouimet

NAYS: None

DATE: August 21, 2019



DETROIT METRO • WILLOW RUN  
WAYNE COUNTY AIRPORT AUTHORITY

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**MEMORANDUM**

To: Wayne County Airport Authority Board Members

From: Amber Hunt, Chief Financial Officer  
Brian Pollack, Deputy Director - Financial Planning & Analysis

CC: Chad Newton, Chief Executive Officer

Date: August 12, 2019

RE: Stub Fiscal Year Recommended Budget

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Please find enclosed the proposed Resolution for the Stub Fiscal Year Recommended Budget (the "Resolution") to be considered at the August 21, 2019 Board meeting. The Resolution addresses the three-month operating budgets for Detroit Metropolitan Airport (DTW), including the Westin Hotel, and Willow Run Airport (YIP) from October 1, 2019 to December 31, 2019.

The three-month budget for DTW has been developed in concurrence with the full Fiscal Year 2020 Recommended Budget and, as such, has generated the same airline rates and charges that were presented to the Board for the preliminary budget at the July 17, 2019 Board meeting.

The Wayne County Airport Authority's consolidated budget is attached for your review and consideration. We respectfully request approval of the Stub Fiscal Year Recommended Budget on August 21, 2019.

Concur:

A handwritten signature in blue ink, appearing to read "Chad Newton".

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Chad Newton, Chief Executive Officer

**Wayne County Airport Authority**  
**Stub Fiscal Year Consolidated Operating Budget**  
(\$ in thousands)

	<u>Detroit Metropolitan Airport</u>	<u>Willow Run Airport</u>	<u>Authority Total</u>
<b>Revenues</b>			
<b>Airline Revenues</b>			
Landing Fees	\$ 20,400	\$ 207	\$ 20,607
Airline Rents and Other Fees	22,352	50	22,402
Facility Use Fees	2,436	104	2,540
<b>Total Airline Revenues</b>	<b>45,188</b>	<b>361</b>	<b>45,549</b>
<b>Non-Airline Revenues</b>			
Parking	20,847	-	20,847
Car Rental	6,625	-	6,625
Concessions	9,875	-	9,875
Ground Transportation	3,057	-	3,057
Shuttle Bus	750	-	750
Utility Service Fee	1,185	29	1,214
Rent	975	229	1,204
Other Revenues	600	11	611
Charges For Services	825	204	1,029
Hotel Revenues	7,169	-	7,169
<b>Total Non-Airline Revenues</b>	<b>51,909</b>	<b>473</b>	<b>52,381</b>
<b>Total Non-Operating Revenues</b>	<b>626</b>	<b>3</b>	<b>629</b>
<b>Total Revenues</b>	<b>\$ 97,723</b>	<b>\$ 836</b>	<b>\$ 98,559</b>
<b>Expenses</b>			
<b>Operating Expenses</b>			
Salaries & Wages	\$ 13,754	\$ 267	\$ 14,021
Employee Benefits	8,621	157	8,778
Materials & Supplies	2,166	54	2,219
Parking Management	2,234	-	2,234
Shuttle Bus	2,409	-	2,409
Janitorial	4,598	9	4,606
Security	1,625	-	1,625
Contractual Services	6,381	325	6,705
Insurance	471	8	480
Utilities	5,968	176	6,144
Buildings & Grounds	4,365	225	4,590
Equipment Repair	5,506	73	5,578
Other Operating Expenses	948	124	1,072
O&M Capital	1,404	-	1,404
Hotel Expenses	4,789	-	4,789
<b>Total Operating Expenses</b>	<b>65,238</b>	<b>1,415</b>	<b>66,653</b>
<b>Non-Operating Expenses</b>			
Net Debt Service	25,264	4	25,268
Funding Requirements	5,075	(583)	4,492
Hotel Funding Requirements	2,146	-	2,146
<b>Total Non-Operating Expenses</b>	<b>32,485</b>	<b>(579)</b>	<b>31,906</b>
<b>Total Expenses</b>	<b>\$ 97,723</b>	<b>\$ 836</b>	<b>\$ 98,559</b>
<b>Net Income/(Loss)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>