

MINUTES

Wayne County Airport Authority Audit Committee Meeting February 19, 2020

I. Roll Call

Meeting of the Wayne County Airport Authority Audit Committee was called to order at 2:49 p.m. at the Airport Authority Offices, Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI 48242:

Marvin Beatty, Chairperson
Abdul Haidous
Ronald Hall

II. Approval of Minutes from December 4, 2019 Audit Committee Meeting

Motion by Abdul Haidous; Supported by Ronald Hall
Ayes: Beatty, Haidous, Hall
Nays: None
Motion approved.

III. External Audit Update, Plante & Moran, Pam Hill and Stephanie Atkinson

IV. Treasury Report, Amber Hunt, Chief Financial Officer

Amber Hunt, CFO, presented the Year End Review Annual Treasury and Investment Report as of December 31, 2019, in accordance with the State law requiring a quarterly report to the Audit Committee disclosing the holdings in the Airport Authority's investment portfolio.

V. Internal Audit Update

Daniel Alanis, Director of Internal Audit, presented the results of internal audits performed over the last few months. The following items were presented:

- Past Due Recommendations Report as of February 10, 2020
- Fraud and Ethics Hotline Cases as of February 10, 2020
- DANTEC Audit Report
- Signature Flight Support Audit Report
- 2019 Business and Travel Expense Review Audit Report

- Dillon Energy Services Audit Report
- Great Lakes Transportation Shuttle Audit Report
- Metro Cars – Metered Cab Audit Report
- 2019 Stub Internal Audit Department Annual Report
- 2020 Revised Internal Audit Plan – 2019-2022
- 2020 WCAA Internal Charter

VI. Public Comment

Marvin Beatty opened the meeting for Public Comment at 3:50 p.m.

There were no public comments.

VII. The next meeting of the Wayne County Airport Authority Audit Committee is scheduled for Wednesday, May 20, 2020 immediately following the 2:00 p.m. Board Meeting at the Michael Berry Administration Building, 11050 Rogell Drive, Building #602, Detroit, MI 48242

VIII. Adjourn

Meeting was adjourned at 3:51 p.m.