

**MINUTES  
WAYNE COUNTY AIRPORT AUTHORITY  
BOARD MEETING  
February 19, 2020**

**I. Roll Call**

Meeting of the Wayne County Airport Authority Board called to order at 2:00 p.m. at the Michael Berry Administration Building, Kevin Clark Conference Room, 11050 Rogell Drive, Building 602, Detroit, MI 48242:

Present:

Dr. Curtis Ivery, Chairperson  
Marvin Beatty, Vice Chairperson  
Abdul Haidous, Secretary  
Nabih Ayad  
Ronald Hall  
Mark Ouimet  
Athina Papas

Also Present: See attached sign-in sheet.

**II. Consent Agenda – Items for vote as a group**

Motion by Mark Ouimet to approve the Consent Agenda; Supported by Marvin Beatty

Ayes: Ayad, Beatty, Haidous, Hall, Ivery, Ouimet, Papas

Nays: None

Motion approved.

A. Approval of Minutes from January 15, 2020 Board Meeting

B. Approval of Minutes from January 15, 2020 Closed Session

C. Resolution No. 20-13 approving Contract No. 2050032 with Tyco Fire & Security Management dba Johnson Controls Fire Protection (Foam Fire Suppression Equipment)

D. Resolution No. 20-14 approving Contract No. 1800054 with Experis US, Inc.; Contract No. 1800051 with Resources Connection LLC, dba Resources Global Professionals; Contract No. 1800053 with Securance, LLC; and Contract No. 1800052 with UHY, LLP (Internal Audit Contract Services)

- E. Resolution No. 20-15 approving Contract No. 1900186 (Amendment 3) (fka Contract No. 1500117) with Careworks USA, LTD (Family Medical Leave Act Request Administrative Services)
- F. Resolution No. 20-16 approving Contract No. 2050030 with G2 Secure Staff, LLC (Non-Exclusive License and Lease of Space Agreement)
- G. Resolution No. 20-17 approving Contract No. 1600431 (Amendment 1) with Airport Terminal Services, Inc. (Non-Exclusive License and Lease of Space Agreement)
- H1. Resolution No. 20-18 approving Contract No. 2050028 for the Delegation of Authority to the CEO – North American International Auto Show and the Detroit Auto Dealers Association
- H2. Resolution No. 20-19 approving Contract No. 2050033 for the Delegation of Authority to the CEO – DTE Gas Company and DTE Electric Company
- H3. Resolution No. 20-20 approving Contract No. 2050036 for the Delegation of Authority to the CEO – 2020 Airport Authority Employee Appreciation Event

### **III. New Business**

- A. Resolution No. 20-21 approving Contract No. 1600263 (Amendment 1) with ADB Safegate Americas, LLC (Airfield Lighting Control System Upgrades)

Motion by Abdul Haidous; Supported by Mark Ouimet

Ayes: Ayad, Beatty, Haidous, Hall, Ivery, Ouimet, Papas

Nays: None

Motion approved.

- B. Resolution No. 20-22 approving Amendment No. 1 to the CEO Employment Agreement

Motion by Nabih Ayad; Supported by Abdul Haidous

Ayes: Ayad, Beatty, Haidous, Hall, Ivery, Ouimet, Papas

Nays: None

Motion approved.

**IV. Information Items**

A. Monthly Financial Update, Amber Hunt

B. Report from Chief Executive Officer (CEO), Chad Newton

1. North American International Auto Show and Detroit Dealers Association Partnership
2. CEO Monthly Report – pursuant to WCAA Procurement and Contracting Ordinance, Article VII Section 1

**V. Public Comment**

Dr. Curtis Ivery opened the floor for Public Comment at 2:34 p.m.

No public comments received.

**VI. Next meeting of the Wayne County Airport Authority Board is scheduled for Wednesday, March 18, 2020 at 2:00 p.m. at the Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI 48242**

**VII. Adjourn**

Motion to adjourn by Abdul Haidous; Supported by Nabih Ayad  
Meeting was adjourned at 2:35 p.m.

WAYNE COUNTY AIRPORT AUTHORITY CONTRACT CONTROL SCHEDULE  
 CONTRACTS APPROVED AND EXECUTED BY THE CEO  
 JANUARY 2020

**NEW EXPENSE CONTRACTS**

Contractor Name & Contract Number	Scope of Procurement	Contract Amount	Term	Procurement Method
HRTMS, Inc. 2000130	To provide software license agreement for access Job Information and Description application and support services.	Not to Exceed \$25,000.00	12/11/19 - 12/10/20	Small Purchase Exception
VM3 Consulting Corporation <b>WCAA Certified SBE</b> 2000141	To provide strategic management and construction consulting services for the Airport Authority.	Not to Exceed \$50,000.00	1/1/20 - 12/31/20	Professional Services Exception
Vehicle Service Group LLC DBA Rotary Lift 2000124	Purchase of one (1) Portable Hydraulic Truck Lift and six (6) long Fork Lift Kits includes setup and training.	Not to Exceed \$70,000.00	12/20/19 - 12/19/20	Cooperative (Sourcewell Contract #061015-RRL)
MIS Choice, Inc. 2050010	To provide software license agreement for access to TSA approved Airline Choice name vetting service for the DTW Destination Pass Program.	Not to Exceed \$25,000.00	1/7/20 - 1/6/21	Small Purchase Exception

**REVENUE CONTRACTS**

Contractor Name & Contract Number	Contract Description	Revenue	Term
Robakiewicz Farming 2050019	New Letter of Agreement for farming 434 acres of Airport Authority land at Willow Run Airport.	Total Revenue: \$32,550.00	1/1/20 - 12/31/24

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Place of Meeting: Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI

NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
James J. Montgomery	James.Montgomery@wcaa.us	WCAA	VP OPS/MX	
Lori Ballard	Ballard.associatesllc@gmail.com	Paradis Lagardere	SVP	313-399-5627
Heidi G. Hughes	hhughesnr@aol.com	UNITE HERE!	DIRECTOR	313-980-0907
Jan Zaromski	JZAROMSKI@SANTRONLINE.COM	Sonar		
Nicole Martin	nicole.martin@wcaa.us	WCAA		
Mike Bangs	Mike.bangs@wcaa.us	WCAA		
JOLANTA KEPA	juice400@mi.rr.com	self	—	—
Gary Glaser	Gglaser98@UAlocal98.org	Local 98	Business Agent	313 580-0148
GARY TURK	gturk@BLAZECONTRACTING.NET	BLAZE CONTRACTING	Bus Director	313.361.6000

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NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Christine Savage	Christine.savage@wcaa.us	WCAA	Admin	
MIKE O'SULLIVAN	mike.osullivan@wcaa.us	WCAA	DIR - PD+d	247-7917
BRIAN POLLACK		WCAA	DD FP+A	
JILL STONUTTA		WCAA	DD TS	
Carol Staffani			CO TS	
Timber		WCAA	W	
BRIE MATTING		Delta	GM	
Erica Donerson		WCAA	VP	
Daniel Amis		WCAA	Director of IA	

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NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Clinsha Underwood		WCAA	Director of concessions	
Tanya Hill		APU	MANAGING member	
Therese Lasswell	therese.lasswell@wcaa.us	WCAA	Dir.	77159
Ken Jacobs		DCP/WCAA	Consultant	
Parica Montano				

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NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Debra Gray		WCAA	Security Chief	
Bryant Holt		WCAA	CDO	
Tom Kalbfleis		WCAA	CNT	
Dan Song		"	"	
Shirley Callaway		WCAA	Procurement Deputy D.	77283
Justin Owen	<a href="mailto:Jowen@walbridge.com">Jowen@walbridge.com</a>	WALBRIDGE	MNGR	313 300 2273
Angela D		WCAA	Terminal ops	
Clare Abouven		WCAA	Terminal ops	
Michael Faraz		WCAA	YIP	

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NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Lynda Kacey		WCAA	VP HR	
John Serivens		WCAA	VP Procurement IT	
Michael Jackson		WCAA	Counsel	
Mike Evans		WCAA	Fire Chief	
John Economy		AGL	Partner	
Nico Gatzaros		AGL		
Rasul Rahman		Dykema		248-506-3624
Jerrone M. Hicks		Metro	Exec. Principal	

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