

MINUTES

Wayne County Airport Authority Audit Committee Meeting February 25, 2019

I. Roll Call

Meeting of the Wayne County Airport Authority Audit Committee was called to order at 2:00 p.m. at the Airport Authority Offices, Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI 48242:

Ronald Hall, Chairperson
Marvin Beatty

Excused: Abdul Haidous

Also Present: See attached sign-in sheet.

II. Approval of Minutes from October 29, 2018 Audit Committee Meeting

Motion by Ronald Hall; Supported by Marvin Beatty
Ayes: Beatty, Hall
Nays: None
Motion approved.

III. Treasury Report, Amber Hunt, Chief Financial Officer

Amber Hunt, presented the Annual Treasury and Investment Report as of December 31, 2018, in accordance with the State law requiring a quarterly report to the Audit Committee disclosing the holdings in the Airport Authority's investment portfolio.

IV. External Audit Update, Pam Hill, Ali Hijazi and Stephanie Atkinson, Plante Moran

V. Internal Audit Update

Istakur Rahman, VP of Internal Audit, presented the results of internal audits performed over the last few months. The following items were presented:

- Audit Status Report-LIX

- Audit Status Report-LVIII
- Outstanding Audit Recommendations as of February 18, 2019
- Fraud and Ethics Hotline Cases as of February 12, 2019
- 2018 Procurement Management Process Audit Report
- 2018 Emergency Management Process Audit Report
- 2018 Human Resources Management Process Audit Report
- 2019 Business and Travel Expenses Review

VI. Public Comment

Ronald Hall opened the meeting for Public Comment at 3:07 p.m.

There were no public comments.

VII. Election of Audit Committee Chairperson

Ronald Hall nominated Marvin Beatty as Chairperson of the Audit Committee. Marvin Beatty accepted the position as Chairperson.

Motion by Ronald Hall; Supported by Marvin Beatty

Ayes: Beatty, Hall

Nays: None

Abstained: None

Motion approved.

VIII. The next meeting of the Wayne County Airport Authority Audit Committee is scheduled for Monday, May 20, 2019 at 2:00 p.m. at the Michael Berry Administration Building, 11050 Rogell Drive, Building #602, Detroit, MI 48242

IX. Adjourn

Meeting was adjourned at 3:08 p.m.

ATTENDANCE RECORD

Meeting of: Wayne County Airport Authority Audit Committee Meeting

Date/Time: February 25, 2019 at 2:00 p.m.

Place of Meeting: Michael Berry Administration Building, 11050 Rogell Dr., Building 602, Romulus, MI

NAME	MAILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
ALI HIJAZI	1098 WOODWARD AVE. DETROIT, MI 48228	PLANTE MOLEAU	MANAGER	313-496-8546
STEPHANIE ATKINSON	"	"	MANAGER	248-719-2216 248-222-36
DANN HILL	"	"	PARTNER	810-766-6072
BRANDY S. STANT			DD-PS55	
MELISSA GREENE			Gen Prep coord	
CORREY NORTE			ARC MANAGER	
Carol Steffens			CL	
Michael Jackson	WCAA	WCAA	Attorney	

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