

MINUTES
WAYNE COUNTY AIRPORT AUTHORITY
BOARD MEETING
December 4, 2019

I. Roll Call

Meeting of the Wayne County Airport Authority Board called to order at 2:02 p.m. at the Michael Berry Administration Building, Kevin Clark Conference Room, 11050 Rogell Drive, Building 602, Detroit, MI 48242:

Present:

Nabih Ayad, Chairperson
Dr. Curtis Ivery, Vice Chairpreson
Marvin Beatty, Secretary
Abdul Haidous
Mark Ouimet
Athina Papas

Excused: Ronald Hall

Also Present: See attached sign-in sheet.

II. Consent Agenda – Items for vote as a group

Motion by Mark Ouimet to approve the Consent Agenda; Supported by Abdul Haidous

Ayes: Ayad, Beatty, Haidous, Ivery, Ouimet, Papas

Nays: None

Motion approved.

A. Approval of Minutes from October 16, 2019 Board Meeting

B. Resolution No. 19-137 approving Contract No. 2000116 with Compass Strategies, LLC (Supplemental Small Business Enterprise Outreach)

C. Resolution No. 19-138 approving Contract No. 2000053 for the North Terminal Airline Agreements (Air Canada, American Airlines, Inc., Spirit Airlines, Inc. and United Airlines, Inc.)

D. Resolution No. 19-139 approving Contract No. 2000072 with D.J. Conley Associates, Inc. (Boiler Repairs at the North Powerhouse)

E. Resolution No. 19-140 approving Contract No. 2000056 with DBT Transportation Services, LLC (Pavement Temperature Sensor Maintenance)

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- F. Resolution No. 19-141 approving Contract No. 2000059 with Bader & Sons, Inc. (John Deere Parts)
- G. Resolution No. 19-142 approving Contract No. 1600283 (Amendment 2) with MarxModa, Inc. (Office Furnishings)
- H. Resolution No. 19-143 approving Contract No. 2000100 with Vaisala, Inc. (Runway Weather Forecast Software)
- I. Resolution No. 19-144 approving Contract No. 2000114 with Vision Integration Technologies, Inc. (Information Technology Staffing)
- J. Resolution No. 19-145 approving Contract No. 2000099 with Director's Desk, LLC (Board Management Software)
- K. Resolution No. 19-146 approving Contract No. 1700019 (Amendment 3) with Computer Consultants of America, Inc. dba Blue Chip Talent (Staffing and Project Services)
- L. Resolution No. 19-147 approving Contract No. 1900118 (Amendment 1) with KVM Door Systems, Inc. (Automatic Door Maintenance)
- M. Resolution No. 19-148 approving Contract No. 2000024 with Paraclete Services, Inc. (Horticultural Services)
- N. Resolution No. 19-149 approving Contract No. 1800127 (Amendment 1) with Lyft, Inc. and Contract No. 1800128 (Amendment 1) with Uber Technologies, Inc.
- O. Resolution No. 19-150 approving Contract No. 2000115 with Opio LLC dba ZOOM Ride (Transportation Network Company Commercial Ground Transportation Permit)
- P. Resolution No. 19-151 approving Contract No. 2000096 with Great Lakes Transportation Cars, LLC dba Metro Cars (Luxury Sedan Concession Agreement)
- Q. Resolution No. 19-152 approving Contract No. 1700254 (Amendment 3) with Delta Air Lines, Inc. (Reimbursable Agreement for Law Enforcement Services)

III. New Business

- A. Resolution No. 19-153 approving Contract No. 2000094 with North American Construction Enterprises, LLC (New Administration Building at Willow Run Airport)

Presentation given by Michael O’Sullivan, Director of Planning, Design & Construction

Motion by Dr. Curtis Ivery; Supported by Abdul Haidous

Ayes: Ayad, Beatty, Haidous, Ivery, Ouimet, Papas

Nays: None

Motion approved.

- B. Resolution No. 19-154 approving Contract No. 1700154 (Amendment 2) with Walker Parking Consultants, Inc. (Quality Assurance Testing for Parking Systems)

Motion by Abdul Haidous; Supported by Mark Ouimet

Ayes: Ayad, Beatty, Haidous, Ivery, Ouimet, Papas

Nays: None

Motion approved.

- C. Resolution No. 19-155 approving Contract No. S11-195A (Amendment 2) with OSP US, Inc. (Parking Revenue Control System Maintenance Services)

Motion by Marvin Beatty; Supported by Abdul Haidous

Ayes: Ayad, Beatty, Haidous, Ivery, Ouimet, Papas

Nays: None

Motion approved.

- D. Resolution No. 19-156 approving Contract No. 2000113 for the Collective Bargaining Agreement with International Union of Operating Engineers – Local 324

Motion by Mark Ouimet; Supported by Marvin Beatty

Ayes: Ayad, Beatty, Haidous, Ivery, Ouimet, Papas

Nays: None

Motion approved.

IV. Information Items

- A. Envision Award for Reconstruction of Runway 3L/21R, Institute for Sustainable Infrastructure
- B. Monthly Financial Update, Amber Hunt, CFO
- C. Report from Chief Executive Officer (CEO), Chad Newton
 - 1. FY 2019 WCAA Performance Report, Bryant Holt, Chief Development Officer
 - 2. CEO Monthly Report – pursuant to WCAA Procurement and Contracting Ordinance, Article VII Section 1

V. Public Comment

Nabih Ayad opened the floor for Public Comment at 3:23 p.m.

No public comments received.

VI. Closed Session

In accordance with the Michigan Open Meetings Act, MCL 15.268 Section 8(a), to consider a periodic personnel evaluation of the Chief Executive Officer (CEO), to take place in a closed hearing at the request of the CEO.

Motion by Abdul Haidous; Supported by Mark Ouimet

Ayes: Ayad, Beatty, Haidous, Ivery, Ouimet, Papas

Nays: None

Motion approved.

Closed Session was assembled at 3:29 p.m. and adjourned at 4:31 p.m.

Board Meeting was recalled to order by Nabih Ayad at 4:34 p.m.

VII. Next meeting of the Wayne County Airport Authority Board is scheduled for Wednesday, January 15, 2020 at 2:00 p.m. at the Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI 48242

VIII. Adjourn

Motion to adjourn by Abdul Haidous; Supported by Marvin Beatty

Meeting was adjourned at 4:35 p.m.

WAYNE COUNTY AIRPORT AUTHORITY CONTRACT CONTROL SCHEDULE
 CONTRACTS APPROVED AND EXECUTED BY THE CEO
 OCTOBER 2019

NEW EXPENSE CONTRACTS

Contractor Name & Contract Number	Scope of Procurement	Contract Amount	Term	Procurement Method
Schultz & Associates CPA, PLC (WCAA Certified SBE) 1900398	To provide confidential review of tax information for SBE certification applications for the Airport Authority.	Not to Exceed \$50,000.00	9/16/19 - 9/15/20	Professional Services Exception
Martin's Towing, Inc. (WCAA Certified SBE) 2000008	To provide vehicle towing and related services for Airport Authority vehicles at Detroit Metro and Willow Run Airports.	Not to Exceed \$30,000.00	11/1/19 - 10/31/22	SFQ (SBE Development)
Production Modeling Corporation (aka PMC - Dearborn) (WCAA Certified SBE) 2000009	To develop Building Information Modeling to produce model-based work flows for the maintenance of Authority facilities and to provide digital engineering and simulation modeling as needed.	Not to Exceed \$50,000.00	10/2/19 - 10/3/20	Professional Services Exception
Wolverine Truck Sales, Inc. 2000011	To provide OEM Freightliner Parts & Service as needed for the Airport Authority.	Not to Exceed \$40,000.00	10/1/19 - 9/30/22	SFQ

AMENDED EXPENSE CONTRACTS

Contractor Name & Contract Number	Scope of Procurement	Contract Initial Award	Amended Amount	Term	Procurement Method
Axon Enterprise FKA Taser International 1700116	To exercise the remaining renewal options and add additional funds to purchase Taser equipment and supplies as needed for the Airport Police Department.	Not to Exceed \$63,600.00	\$36,400.00 <i>(Total Contract Amount including this Amendment is \$100,000.00)</i>	4/1/19 - 3/11/24	Amendment (Cooperative - Mi Deal #071B430067)
Tanner Supply Co. (WCAA Certified SBE) 1700116	Additional funds needed to replace nine (9) entrance doors at Maintenance Building #704.	Not to Exceed \$50,000.00	\$30,000.00 <i>(Total Contract Amount including this Amendment is \$80,000.00)</i>	N/A	Amendment (SFQ)

ATTENDANCE RECORD

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NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Nick Schroeder	nshroeder@ajaxpaving.com	Ajax	Manager	248-388-1455
John Philbrook	john.philbrook@wcaa.us	WCAA Power Systems	Director	734-247-7146
Christine Luden		WCAA Concessions	Director	
H. J. [unclear]				
John Scribers	John.Scribers	WCAA	NP	
PETE MANAW	AJAX Paving	P	SPM	248-388-5595
Carol Steffany		WCAA-TS	CEO	
Heidi G. Hughes	hhughes@unitehere.org	UNITE HERE	Director	313-980-0907
Therese Lasswell	therese.lasswell@wcaa.us	WCAA	Director	734-247-7159

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NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Brian Madison	brian.madison@wcaa.com	WCAA	IT PMO	
Lynda Race		W-AAA	PTIR	
Michael Fawcett	—	WCAA	DD VIP	
Tackie Krish	Krish@24.writehere.org	Write Here	Director	
Barbara Albert	"	Write Here 24	—	
Jaye Nurtley		WCAA	Sr. Solicitation Manager	

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NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Sherita Callaway	WCAA	Procurement	Deputy Director	77283
BRIAN POLLACK	WCAA	FP+A	DD	
Jon Zaromski	JZAROMSKI@COMMONWEALTH	SOMA		
Kelly Jost	C+S Engineers kjost@cscos.com	C+S Engineers	Managing Engineer	
MATT McPHILLIPS	WCAA	PD&C	Proj Mgr	734-247-2770
Daniel Alano	WCAA	IA	Director of IA	
Paul Swift	WCAA	PD&C	S.PM	
MATT McHUGHAN	WCAA			
NICK PATTERSON	NICK.PATTERSON@RVANDHILL.COM RS&H	RS&H	PM	

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NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
ANTHONY KANE	KANE@SUSTAINABLEINFRASTRUCTURE.CO	ISI	CEO	
Bob Koller	rkoller@cscos.com	C&S	Dept Manager	
MICHAEL HODOWICK	MHODOWICK@CSCOS.COM	C&S	CHIEF ENGINEER	
DAN RIEF	DRIEF@METROCAR.S.COM	METRO CARS	CEO	
NATE SUMMERS	nathan.summers@kimley-horn.com	KH	PM	
Nicole Martin	nicole.martin@wcaa.us	WCAA	Procurement	
Christine Chyko	christine.chyko@wcaa.us	WCAA	Procurement	
DAN AZAROVITZ	DANIEL.AZAROVITZ@WCAA.US	WCAA	CONSTRUCTION	
JSMORTON	arthur.morton@kimley-horn.com	KH	SVP	

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MARCUS Anderson	Andersonps115@adk.com	Adel - PS115 PS115 Sturc LLC	Gen Mgr	248-747-6345
Mike O'Sullivan	mike.osullivan@wcaa.us	WCAA - PD+C	Dir.	247-7917,
Thomas Gohan	Tgohan@metrocars.com	Metro Cars	VP	734508-0609
Gregory Fata		Metro Cars	VP	34711713
Theresa Samosiuk	Theresa.Samosiuk@wcaa.us WCAA - PD	WCAA - PDC	DD	734-247-3692
Jacques Mullins	jmullins@acepetroleummi.com	Ace Petroleum	National Sales Mgr	(313) 412-8733
J. Phil McGuire	JAMES.MCGUIRE@MBAKERINTL.COM	MICHAEL BAKER	Proj Manager	313-203-4416
Kyle Pabin	Kyle.pabin@wcaa.us	WCAA - PD+C	Proj MGR	734 247 2738
John Reed	john.reed@wcaa.us	Westin	GM	_____

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MICHAEL BEAUGRAND	mbeaugrand@NACE- INTE.COM	NORTH AMERICAN CONSTRUCT.-NACE	PRES / CEO	586 - 719-9679
Matthew Richardson	mrichardson@Somateng.com	Somat Eng	Supervisor	313.304.8845
Christie Ricci	crice@visionit.com	VIT	EVP	313 702 0080
J.P. Minear	john.minear@wcaa.us	FDIC	D.P.	734 247-7370
K. Jacobs	ken.jacobs@wcaa.us	Internal Audit/ASP	Consultant	616 916 7474
Connor Maldonado	connor.maldonado@kimly-horn.com	Kimly-Horn	Civil Engineer	703 944 4515
Marques Thomey	Marques.thomey@wcaa.us	WCAA	Dir. Business Develop	7727K
Bryan Wagoner	bryan.wagoner@wcaa.us	WCAA	Dir. Env. & Sustain.	7-3686
Sara Kaplan	Sara.Kaplan@wcaa.us	WCAA	ES	2-2269

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Malcolm Westman R		WCAA		
Peter NAWAWAY		WCAA		
Dan Jones		WCAA		
Tom Kullback		WCAA		
Erica Donerson		WCAA		
Rick Taig		WCAA		
James Montgomery		WCAA		
Danna Fenney		WCAA		