

**MINUTES
WAYNE COUNTY AIRPORT AUTHORITY
BOARD MEETING
June 19, 2019**

I. Roll Call

Meeting of the Wayne County Airport Authority Board called to order at 2:00 p.m. at the Michael Berry Administration Building, Kevin Clark Conference Room, 11050 Rogell Drive, Building 602, Detroit, MI 48242:

Present:

Nabih Ayad, Chairperson
Abdul Haidous
Ronald Hall
Athina Papas

Excused: Dr. Curtis Ivery, Vice Chairperson, Marvin Beatty, Secretary and Board Member Mark Ouimet

Also Present: See attached sign-in sheet.

II. Consent Agenda – Items for vote as a group

Motion by Abdul Haidous to approve the Consent Agenda; Supported by Ronald Hall

Ayes: Ayad, Haidous, Hall, Papas

Nays: None

Motion approved.

A. Approval of Minutes from May 15, 2019 Board Meeting

B. Resolution No. 19-61 approving Contract No. 1700059 (Amendment 1) with United Rentals (North America), Inc. (Equipment Rental, Purchases, Training Services)

C. Resolution No. 19-62 approving Contract No. 1700160 (Amendment 1) with the American Association of Airport Executives (AAAE) (Computer Security Training System Maintenance)

D. Resolution No. 19-63 approving Contract No. 1900282 with Host International, Inc. (Lease of Terminal Space Agreement)

III. New Business

- A. Resolution No. 19-64 approving Contract No. 1900240 with Access Computers, Inc. (Technology Equipment, Software and Services)

Motion by Abdul Haidous; Supported by Ronald Hall

Ayes: Ayad, Haidous, Hall, Papas

Nays: None

Motion approved.

- B. Resolution No. 19-65 approving Contract No. 1800083 (Amendment 9) with Pullman SST, Inc. (Emergency Repairs to Decorative Wall Panels at McNamara Parking Garage)

Motion by Ronald Hall; Supported by Abdul Haidous

Ayes: Ayad, Haidous, Hall, Papas

Nays: None

Motion approved.

- C. Resolution No. 19-66 approving Contract No. 1900283 with the International Association of Fire Fighters (IAFF) – AFSCME Local 741 (Collective Bargaining Agreement)

Motion by Abdul Haidous; Supported by Athina Papas

Ayes: Ayad, Haidous, Hall, Papas

Nays: None

Motion approved.

IV. Information Items

- A. Ethics Committee Report from May 15, 2019 Meeting, Athina Papas

- B. Audit Committee Report from May 20, 2019 Meeting, Ronald Hall

- C. Report from Chief Financial Officer (CFO), Amber Hunt

- D. Report from Chief Executive Officer (CEO), Chad Newton

1. CEO Monthly Report – pursuant to WCAA Procurement and Contracting Ordinance, Article VII Section 1

V. Public Comment

Nabih Ayad opened the floor for Public Comment at 2:28 p.m.

1. Shandloyn Lewis, Unite Here, Skychefs
2. Jason Jankowski, IAFF Local 741

VI. Next meeting of the Wayne County Airport Authority Board is scheduled for Wednesday, July 17, 2019 at 2:00 p.m. at the Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI 48242

VII. Adjourn

Motion to adjourn by Abdul Haidous; Supported by Ronald Hall
Meeting was adjourned at 2:32 p.m.

WAYNE COUNTY AIRPORT AUTHORITY CONTRACT CONTROL SCHEDULE
 CONTRACTS APPROVED AND EXECUTED BY THE CEO
 MAY 2019

NEW EXPENSE CONTRACTS

Contractor Name & Contract Number	Scope of Procurement	Contract Amount	Term	Procurement Method
Tanner Supply Company, Inc. (WCAA SBE Vendor) 1900275	Purchase of twelve (12) entrance doors for the Airport Authority Maintenance Facility.	Not to Exceed \$50,000.00	6/1/19 - 5/31/20	SFQ
Power Cleaning Systems (WCAA SBE Vendor) 1900276	To provide parts and repair services of Whitco 7030 Eng, Hydro Tek heated pressure washers, Landa hot water pressure washers and Landa cold water pressure washers on an as-needed basis.	Not to Exceed \$25,000.00	6/20/19 - 6/19/22 with two (2) one-year renewal options	SFQ

AMENDED EXPENSE CONTRACTS

Contractor Name & Contract Number	Scope of Procurement	Contract Initial Award	Amended Amount	Term	Procurement Method
Caras LLC /dba Eagle Recognition 1400240	Extend the contract term one (1) year and add funds while the Department issues a solicitation for a new contract to support the Employee Service Award Program and employee recognition activities	Not to Exceed \$50,000.00	\$20,000.00 <i>(Total Contract Amount including this Amendment is \$70,000.00)</i>	Initial Term: 7/16/14 - 7/15/17 with two (2) one-year renewal options. Amended Term: 7/16/19 - 7/15/20	Amendment (RFP)
Equipment Distributors, Inc. 1800328	Additional funds to accommodate hoist system safety inspections, and service and materials, due to unexpected repairs to the vehicle lift system.	Not to Exceed \$15,000.00	\$15,000.00 <i>(Total Contract Amount including this Amendment is \$30,000.00)</i>	9/14/18 - 9/13/21	Amendment (SFQ)

ATTENDANCE RECORD

Meeting of: Wayne County Airport Authority Board Meeting

Date/Time: June 19, 2019 at 2:00 p.m.

Place of Meeting: Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI

NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
MARK KOSKIMEN	MARK.KOSKIMEN@AECOM.COM	AECOM	CONSTRUCTION MANAGER	248-794-3905
Perry Havenar	Perry.havenar@aecom.com	AECOM	Sr Aviation Planner	817-524-5269
Glenn O'Such	glenn.osuch@WCAA.US	WCAA F.D	Deputy Chief	734-775-7754
Adam Brown	Adam.Brown@WCAA.US	WCAA F.D	CAPTAIN	734 775 8198
JASON JANKOWSKI	JASON.JANKOWSKI@WCAA.US	IAFF LOCAL 741	PRESIDENT	734-752-7258
Nicole Martin	purchasing.questions@wcaa.us	WCAA WCAA	Dep. DIR.	734 274-7000
Carrie Darkowski	purchasing.questions@wcaa.us	WCAA WCAA	Solicitation Mgr.	734 274 7900
ERIC TUCKER	etucker@benesch.com	BENESCH	SENIOR ASSOCIATE	313-963-0612
Dee McBroom	dmebroom@gmail.com	AECOM	CONSULT	313 806 6681

(1)

ATTENDANCE RECORD

Meeting of: Wayne County Airport Authority Board Meeting

Date/Time: June 19, 2019 at 2:00 p.m.

Place of Meeting: Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI

NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Kelly Ferencz	kelly-ferencz@WCAA-US	WCAA	Deputy Dir.	7-7916
John Philbrook	john.philbrook@wcaa.us	WCAA	Director	7-7196
Enca Demerson		WCAA	VP, Comms & EA	
David Werner	david.werner@deltacm	Delta	Dir.	404 578 5022
Christine Lendenmuth		WCAA	Director Concessions	
Carol Steffanin		WCAA	CIO	
Jackie Kafetsios	jkafetsios@writehere.org	WriteHere	Director	248-974-1407
Barbara Albat	—	11	Organizer	—
Jeffrey M. Hicks	Terrance@Compass-Strategic.com	Compass Strategic		

(2)

ATTENDANCE RECORD

Meeting of: Wayne County Airport Authority Board Meeting

Date/Time: June 19, 2019 at 2:00 p.m.

Place of Meeting: Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI

NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Bryant Holt	bryant.holt@wcaa.us	WCAA	CTO	
MIKE O'SULLIVAN	mike.osullivan@wcaa.us	WCAA	DIR. - PA + C	734-247-7917
J.P. MINEAR	john.minear@wcaa.us	"	Dep Dir	734-247-7370
BRIAN POLLACK	Brian.Pollack@wcaa.us	WCAA	FP + A	-
Christine Chyko	Christine.Chyko@wcaa.us	WCAA	Admin Manager	
Lynnda Racy		WCAA	VP HR	7-2222
MATTHEW RICHARDSON	Mrichardson@Somateng.com	Somat eng	Supervisor	313.304.8845
Tom Kalbfleisch		WCAA	CNT	
Steve Gravelin	STEVEN.GRAVELIN@ mbakerintl.com	Michael Baker	VP	313 670 3408

(3)

ATTENDANCE RECORD

Meeting of: Wayne County Airport Authority Board Meeting

Date/Time: June 19, 2019 at 2:00 p.m.

Place of Meeting: Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI

NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
James J. Montgomery	James.Montgomery@WCAA-US	WCAA	VP OPS/MX	216 225 0921
Therese Lasswell	therese.lasswell@wcaa.us	WCAA	Dir. RE	7-7159
Bryan Waggoner	bryan.waggoner@wcaa.us	WCAA	Dir. En.	
Ethan Fultz	ethan.fultz@wcaa.us	WCAA	PM	7-2819
Lisa Gass	lisa.gass@wcaa			
John Scriba	John.Scriba@WCAA	WCAA	VP	
Pam Bishop	pamela.bishop@wcaa.us	Internal Audit	Mgr.	

(4)

ATTENDANCE RECORD

Meeting of: Wayne County Airport Authority Board Meeting

Date/Time: June 19, 2019 at 2:00 p.m.

Place of Meeting: Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI

NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Shaneklyn Lees		unite here		
Linnia Potts		unite here		
Jacoba Kirkland		Unite here		
ANDRE WARE		unite here		

(5)

ATTENDANCE RECORD

- Meeting of: Wayne County Airport Authority Board Meeting

Date/Time: June 19, 2019 at 2:00 p.m.

Place of Meeting: Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI

NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Nia Winster		UNITE HERE! 124	President	(313) 495-5787

(6)