

**MINUTES
WAYNE COUNTY AIRPORT AUTHORITY
BOARD MEETING
May 15, 2019**

I. Roll Call

Meeting of the Wayne County Airport Authority Board called to order at 2:00 p.m. at the Michael Berry Administration Building, Kevin Clark Conference Room, 11050 Rogell Drive, Building 602, Detroit, MI 48242:

Present:

Nabih Ayad, Chairperson
Dr. Curtis Ivery, Vice Chairperson
Abdul Haidous
Mark Ouimet
Athina Papas

Excused: Marvin Beatty, Secretary and Board Member Ronald Hall

Also Present: See attached sign-in sheet.

II. Consent Agenda – Items for vote as a group

Motion by Dr. Curtis Ivery to approve the Consent Agenda; Supported by Mark Ouimet

Ayes: Ayad, Haidous, Ivery, Ouimet, Papas

Nays: None

Motion approved.

A. Approval of Minutes from April 17, 2019 Board Meeting

B. Resolution No. 19-50 approving Contract No. 1900252 with Independent Hardware, Inc. (Keys, Cores, Padlocks)

C. Resolution No. 19-51 approving Contract No. 1900251 with Halliday Technologies, Inc. (Runway Friction Tester)

D. Resolution No. 19-52 approving Contract No. 1900236 with Ace Janitorial Supply Company, Inc. (Cleaner Equipment for Moving Walkways and Escalators)

E. Resolution No. 19-53 approving Contract No. 1900245 with Executive Car Rental (Off-Airport Rental Car)

- F. Resolution No. 19-54 approving Contract No. 1900244 with Everbridge, Inc. (Mass Messaging Communication Services)
- G. Resolution No. 19-55 approving Contract No. 1400144 (Amendment 3) with Comprehensive Risk Services, Inc. (Worker's Compensation Third Party Administration)
- H. Resolution No. 19-56 approving Control No. 1900248 for the Appointment of Therese Lasswell to the Joint Airport Zoning Board

III. New Business

- A. Resolution No. 19-57 approving Contract No. 1900222 with Anglin Civil, LLC (On-Call Pavement Repair Services)

Motion by Mark Ouimet; Supported by Abdul Haidous
Ayes: Ayad, Haidous, Ivery, Ouimet, Papas
Nays: None
Motion approved.

- B. Resolution No. 19-58 approving Contract No. 1900243 with M-B Companies, Inc. (Multi-Tasking Vehicles for Snow Removal)

Motion by Mark Ouimet; Supported by Abdul Haidous
Ayes: Ayad, Haidous, Ivery, Ouimet, Papas
Nays: None
Motion approved.

- C. Resolution No. 19-59 approving Contract No. 1900247 with RAM Construction Services of Michigan, Inc. (Big Blue Deck Metal Roof Improvements)

Motion by Abdul Haidous; Supported by Mark Ouimet
Ayes: Ayad, Haidous, Ivery, Ouimet, Papas
Nays: None
Motion approved.

D. Resolution No. 19-60 approving Contract No. 1900258 (Package A), Contract No. 1900259 (Package B) and Contract No. 1900260 (Package C) with Florence Cement Company

Motion by Abdul Haidous; Supported by Mark Ouimet

Ayes: Ayad, Haidous, Ivery, Ouimet, Papas

Nays: None

Motion approved.

IV. Information Items

A. Report from Chief Financial Officer (CFO), Amber Hunt

B. Report from Chief Executive Officer (CEO), Chad Newton

1. CEO Monthly Report – pursuant to WCAA Procurement and Contracting Ordinance, Article VII Section 1

V. Public Comment

Nabih Ayad opened the floor for Public Comment at 2:40 p.m.

No public comments.

VI. Next meeting of the Wayne County Airport Authority Board is scheduled for Wednesday, June 19, 2019 at 2:00 p.m. at the Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI 48242

VII. Adjourn

Motion to adjourn by Abdul Haidous; Supported by Mark Ouimet

Meeting was adjourned at 2:40 p.m.

WAYNE COUNTY AIRPORT AUTHORITY CONTRACT CONTROL SCHEDULE
 CONTRACTS APPROVED AND EXECUTED BY THE CEO
 APRIL 2019

NEW EXPENSE CONTRACTS

Contractor Name & Contract Number	Scope of Procurement	Contract Amount	Term	Procurement Method
Downriver Refrigeration Supply Co. (WCAA SBE) 1900171	Purchase of HVAC electric motors and related parts to be ordered as needed.	Not to Exceed \$100,000.00	4/7/19 - 4/6/22 with one (1) one-year renewal option	SFQ
Holland Motor Homes & Bus Company dba/ Emergency Vehicles Plus 1900221	To exercise CEO delegated authority per Board Resolution 18-77 on 8/15/18 to purchase two (2) Rescue Ambulances.	Not to Exceed \$300,000.00	4/15/19 - 9/30/19	Cooperative Purchase Arrangement (HGAC Contract #AM10-18)
E-One, Inc. 1900226	Purchase of Mobile Foam Test Cart System for ARFF Vehicles.	Not to Exceed \$44,192.00	4/15/19 - 5/30/19	Cooperative Purchase Arrangement (NJPA Contract #022818-EO1)
Icom America, Inc. 1900227	Purchase of VHF Aviation Radios and Antennas.	Not to Exceed \$100,000.00	4/15/19 - 4/14/21	Cooperative Purchase Arrangement (HGAC #RA05-18)
Waterblasting, LLC dba/ Hog Technologies 1900241	To exercise CEO delegated authority per Board Resolution 18-77 on 8/15/18, to purchase a paint and rubber removal machine.	Not to Exceed \$1,400,000.00	5/1/19 - 4/30/20	Cooperative Purchase Arrangement (Sourcewell #052417- WTB)
Federal Aviation Administration 1900233	To exercise CEO delegated authority per Board Resolution 19-14 on 2/20/19, to approve and execute non-federal reimburseable agreement(s) with the FAA.	Not to Exceed \$99,208.33	3/27/2019	Reimburseable Agreement

REVENUE CONTRACTS


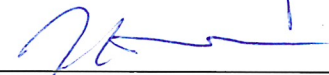
Contractor Name & Contract Number	Contract Description	Revenue	Term
Yankee Air Force, Inc. dba Yankee Air Musuem 1900080	Consolidated Lease for Schoolhouse, Air Park and Hangar Space at Willow Run Airport.	Total Revenue: \$81,737.00	10/1/18 - 12/31/19
Yankee Air Force, Inc. dba Yankee Air Musuem 1900082	Consolidated License Agreement for non-exclusive use of space at Willow Run Airport.	Total Revenue: \$33,457.50	9/1/18 - 12/31/19

ATTENDANCE RECORD

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NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
	Joe.mccabe@wcaa.us	wcaa	Dir. of Maint	734-942-0123
Rick Taig	rick.taig@wcaa.us	WCAA-YIP	Director	734-485-6669
LANCE WANAMAKER	lwanamaker@mbakerintl.com	Michael Baker	Proj. MGR	216-650-4979.
BRIAN POLLACK	Brian.Pollack@WCAA.US	WCAA	DD FP+A	
EDITH SOMERVILLE	Edith.Somerville@wcaa.us	WCAA	Finance	
Christine Chyko		WCAA	Admin manager	
	john.westin@westin.com	Westin	General Manager	734-229-6700
Shevita Calloway	Shevita.Calloway@wcaa.us	WCAA	Deputy Director	734-247-7283
Ron Engel	ronengel@meadhunt.com	Mead + Hunt	VP	517-974-3308

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MIKE O'SULLIVAN	mike.osullivan@wcaa.us	WCAA	Dir - PD+C	7-7917
Ethan Falton	ethan.falton@wcaa.us	WCAA	PM	7-2819
Erica Donerson		WCAA	VP	
Yolanda Murray		Unite Here	organizer	
JEFF WARIKOSKI	JEFFREY.WARIKOSKI@AECOM.COM	AECOM	AVP	303 898 3093
Jon Zaremski	JZAREMSKI@SEMTECH.COM	SEMTECH	PM	313 963 2721
Shannon Ozga		WCAA		
Michael Jackson		WCAA		
Andrea Bona		WCAA		

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NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Lori Ballard	Ballard.associates LLC@gmail.com	Paradise Logardere	Partner	313-399-5627
Marques Thomey	marques.thomey@gmail.com	WCAA	Director - Strategy	772 74
Nicole Math	purchasing.questions@wcaa.us	WCAA	Dep. Dir. Procurement	734-247-7900
Melinda Westbrook		WCAA	Dep Dir BD4	
John Scriverens	John.Scriverens@WCAA	WCAA	VP Administration	
Angela James	→		WCAA	
Ken Budry	Ken.budry@WCAA.US			9-8372
Bryon Coleman		LSB Sky Chefs	Chf. Food prep	
Kelly Ferencz	kelly.ferencz@WCAA. US	WCAA	Deputy Dir	77910

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Therese Lasswell		WCAA	Dir.	7342471859
Carol Steffen		WCAA	TS - CIO	
Christine Underwood		WCAA Counselor	Director	948 3663
Bryan C. Wagon		WCAAF E&S	Director	7-3684
DAVE MARTIN		De IFA	GM	734
Sarah Underwood		CAS	Engineer	
Heidi G. Hughes		UNITE HERE	Director	313-980-0907

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NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Tom Kalbaleisd		WCAA	CNT	734-247-2747
Dan Jones		WCAA	CNT	743 778-3770
Dorothy Hawkins		Unite Here Local 24		
Terrena M. Hicks		Compass		
Jackie Hafesh		unitehere Local 24		248-974-1407

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NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Barbara Albert		U. Here local 24	—	—
LYNDA Racy	wcAA-uk			

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