

MINUTES
WAYNE COUNTY AIRPORT AUTHORITY
BOARD MEETING
April 17, 2019

I. Roll Call

Meeting of the Wayne County Airport Authority Board called to order at 2:01 p.m. at the Michael Berry Administration Building, Kevin Clark Conference Room, 11050 Rogell Drive, Building 602, Detroit, MI 48242:

Present:

Nabih Ayad, Chairperson

Dr. Curtis Ivery, Vice Chairperson (arrived at 2:04 p.m.)

Marvin Beatty, Secretary

Abdul Haidous

Mark Ouimet

Athina Papas

Excused: Ronald Hall

Also Present: See attached sign-in sheet.

II. Introduction of New Board Member, Athina Papas, Appointed by Wayne County Executive, Warren Evans

III. Consent Agenda – Items for vote as a group

Motion by Mark Ouimet to approve the Consent Agenda; Supported by Marvin Beatty

Ayes: Ayad, Beatty, Haidous, Ivery, Ouimet, Papas

Nays: None

Motion approved.

A. Approval of Minutes from March 20, 2019 Board Meeting

B. Approval of Minutes from March 20, 2019 Closed Session

C. Resolution No. 19-36 approving Contract No. 1900195 with Cornerstone OnDemand, Inc. (Learning Management System)

D. Resolution No. 19-37 approving Contract No. 1400129 (Amendment 1) with Beier Howlett, P.C. (Independent Ethics Counsel)

- E. Resolution No. 19-38 approving Contract No. 1900224 for the 2019 Wayne County Airport Authority Employee Event
- F. Resolution No. 19-39 approving Contract No. S08-253 (Amendment 2) and Contract S09-171 (Amendment 2) with Delaware North Companies Travel Hospitality Services, Inc. (Food and Beverage Concession)
- G. Resolution No. 19-40 approving Contract No. S08-267A (Amendment 1) with Detroit Metropolitan Airport Wen Team, LLC (Food and Beverage Service)
- H. Resolution No. 19-41 approving Contract No. 1900234 with AT&T Michigan (Utility Relocation Services)
- I. Resolution No. 19-42 approving Contract No. 1800107 (Amendment 1) with Walker Parking Consultants (Professional Engineering Services)
- J. Resolution No. 19-43 approving Contract No. 1500128 (Amendment 2) with Hubbell, Roth & Clark, Inc. (Professional Engineering Services)
- K. Resolution No. 19-44 approving Contract No. 1500129 (Amendment 2) with Hubbell, Roth & Clark, Inc. and Contract No. 1500130 (Amendment 2) with Orchard, Hiltz & McCliment, Inc. (Professional Engineering Services)
- L. Resolution No. 19-45 approving Contract No. 1700178 (Amendment 2) with Limno-Tech, Inc. dba Limnotech (On-Call Environmental Consulting Services)
- M. Resolution No. 19-46 approving Contract No. 1700216 (Amendment 1) with Technical Service Professionals, LLC (Hazardous and Non-Hazardous Material Remediation Services)
- N. Resolution No. 19-47 approving Contract No. 1700322 (Amendment 1) with Wade Trim Associates, Inc. (Pump Station Inspection Services)

IV. New Business

- A. Resolution No. 19-48 approving Contract No. 1900212 with C&S Engineers, Inc.; Contract No. 1900213 with Kimley-Horn of Michigan, Inc.; Contract No. 1900214 with Mead & Hunt Inc.; Contract No. 1900215 with AECOM Great Lakes, Inc.; Contract No. 1900216 with Baker and Associates; and Contract No. 1900217 with RS&H Michigan, Inc. (Professional Airfield Engineering Services)

Motion by Abdul Haidous; Supported by Mark Ouimet

Ayes: Ayad, Beatty, Haidous, Ivery, Ouimet, Papas

Nays: None

Motion approved.

- B. Resolution No. 19-49 approving Contract No. 1900203 with Adamo Demolition Company (L.C. Smith Terminal Demolition – Package B)

Motion by Abdul Haidous; Supported by Mark Ouimet

Ayes: Ayad, Beatty, Haidous, Ivery, Ouimet, Papas

Nays: None

Motion approved.

- C. Election of Wayne County Airport Authority Ethics Committee Member

Nabih Ayad nominated Athina Papas to serve on the Ethics Committee. Athina Papas accepted the position.

Ayes: Ayad, Beatty, Haidous, Ivery, Ouimet, Papas

Nays: None

Motion approved.

V. Information Items

- A. Report from Chief Financial Officer (CFO), Amber Hunt

- B. Report from Chief Executive Officer (CEO), Chad Newton

1. CEO Monthly Report – pursuant to WCAA Procurement and Contracting Ordinance, Article VII Section 1

VI. Public Comment

Nabih Ayad opened the floor for Public Comment at 2:21 p.m.

1. Gloria Horne, UniteHere
2. Barb Albert, LSG Skychefs
3. Heidi Hughes, LSG Skychefs

VII. Next meeting of the Wayne County Airport Authority Board is scheduled for Wednesday, May 15, 2019 at 2:00 p.m. at the Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI 48242

VIII. Adjourn

Motion to adjourn by Abdul Haidous; Supported by Marvin Beatty

Meeting was adjourned at 2:29 p.m.

WAYNE COUNTY AIRPORT AUTHORITY CONTRACT CONTROL SCHEDULE
 CONTRACTS APPROVED AND EXECUTED BY THE CEO
 MARCH 2019

NEW EXPENSE CONTRACTS

Contractor Name & Contract Number	Scope of Procurement	Contract Amount	Term	Procurement Method
Fire Equipment Associates, Inc. 1900164	C-6 Airfield Fire Fighting Foam 3% Mil-Spec	Not to Exceed \$82,705.00	2/19/19 - 9/30/19	Emergency Exception
Morrell, Inc. 1900163	Repairs to Bosch Rexroth pumps and motors as needed	Not to Exceed \$25,000.00	3/8/19 - 3/7/21	Small Purchase Exception
Any Participating Airport Concessionaire 1900147	Meal Voucher Program to allow federal government workers at DTW a daily meal worth up to \$20.00 at no charge during partial shutdown of the federal government.	Not to Exceed \$25,000.00	2/20/19 - 5/19/19	Small Purchase Exception
M-B Companies, Inc. 1900144	To exercise CEO delegated authority per Board Resolution 18-77 on 8/15/18, to purchase (2) M-B Companies Runway Snow Blowers.	Not to Exceed \$1,400,000.00	2/15/19 - 9/30/19	Cooperative Purchase Arrangement (Sourcewell #080114-MBC)
Owosso Motors Inc./ Signature Ford 1900145	To exercise CEO delegated authority per Board Resolution 18-77 on 8/15/18, to purchase Ford Motor Company vehicles.	Not to Exceed \$600,000.00	2/15/19 - 9/30/19	Cooperative Purchase Arrangement (Mi-Deal #07187700180))
National Ladder & Scaffold Company 1900095	Carhartt Coldweather Gear on an as-needed basis	Not to Exceed \$80,000.00	3/4/19 - 3/3/22	Solicitation for Quotes
Lake Shore Services, Inc. (WCAA SBE Certified) 1900166	All labor and materials to perform welding, fabrication and repair services as needed.	Not to Exceed \$50,000.00	3/01/19 - 2/28/22	Solicitation for Quotes
Weed Eraser, Inc. (WCAA Certified SBE) 1900178	Vegetation control services at Willow Run Airport	Not to Exceed \$75,000.00	5/14/19 - 5/13/22 with two (2) one-year renewal options	Solicitation for Quotes
Paragon Laboratories, Inc. 1900194	Analytical laboratory services for drinking water and storm water as-needed.	Not to Exceed \$100,000.00	4/1/19 - 3/31/22	Solicitation for Quotes

WAYNE COUNTY AIRPORT AUTHORITY CONTRACT CONTROL SCHEDULE
 CONTRACTS APPROVED AND EXECUTED BY THE CEO
 MARCH 2019

NEW EXPENSE CONTRACTS

Contractor Name & Contract Number	Scope of Procurement	Contract Amount	Term	Procurement Method
Smiley Tire & Retreading 1900103	Tire repair/recapping and related parts and services.	Not to Exceed \$75,000.00	3/28/19 - 3/27/22	Solicitation for Quotes
Park-Kut International, Inc. 1900197	One (1) pre-fabricated portable security booth.	Not to Exceed \$42,924.00	4/1/19 - 3/31/20	Solicitation for Quotes

REVENUE CONTRACTS

Contractor Name & Contract Number	Contract Description	Revenue	Term
Corrigan Oil Company 1900165	To exercise CEO delegated authority per Board Resolution 11-109 dated 9/29/11, for Non-Exclusive License for ground service equipment fueling and fuel storage at DTW	Total Revenue: \$99,240.00	2/15/19 - 2/14/24

ATTENDANCE RECORD

Meeting of: Wayne County Airport Authority Board Meeting

Date/Time: April 17, 2019 at 2:00 p.m.

Place of Meeting: Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI

NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Antonio Cifra		unite here local 24	Business rep	313-685-0102
Yolanda Murray		unite here	organizer	(313) 648-3317
Lindia Parks		unite here	organizer	248-925-6151
Barbara Albert		unite here	"	N/A
Carol Stiff				
Jerren M. Hicks		Metro Strategies	Managing prin.	(313) 605-1287
Steve Gradlin		Michael Baker	Assoc VP	313-670-3408
Tanya Allen		AAU	Partner	313 3180801
June Lee		WCATA		

①

ATTENDANCE RECORD

Meeting of: Wayne County Airport Authority Board Meeting

Date/Time: April 17, 2019 at 2:00 p.m.

Place of Meeting: Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI

NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Nailah Ellis-Brown	Nailah@EllisIslandTea.com	Ellis Infinity	owner	(313)570-0840
Bryant Holt	bryant.holt@wcaa.us	WCAA	CEO	
LANCE WANAMAKER	lwamaker@mbakerintl.com	Michael Baker	PM	216-650-4979
BRIAN MATTINGLY	smatt@delta.com	DELTA	PM-CKE	
John Scrivens	John.Scrivens@wcaa.us	WCAA	VP Administration	
Malinda Washtien		WCAA		
Ali Buzzi	ali.buzzi@wcaa.us	WCAA	Financial Analyst	
Marques Thomey	marques.thomey@wcaa.us	WCAA	Director	77274
J.P. Minear	john.minear@wcaa.us	WCAA	Dep. Dir.	247-7370

(2)

ATTENDANCE RECORD

Meeting of: Wayne County Airport Authority Board Meeting

Date/Time: April 17, 2019 at 2:00 p.m.

Place of Meeting: Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI

NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Dee McBroon	dmcbroon@gmail.com	AECOM	consultant	313 506 6681
Christie Lindenmuth	christie.lindenmuth@wcaa.us	WCAA	Director of Concessions	—
Sherita Calloway	Sherita.Calloway@wcaa.us	WCAA	Proc Deputy Director	734-247-7283
BRIAN POLLACK	Brian.Pollack@WCAA.us	WCAA	DD FP+A	—
MIKE O'SULLIVAN	mike.osullivan@wcaa.us	WCAA	DIR - PP+C	
MARK KOSKINEN	MARK.KOSKINEN@AECOM.COM	AECOM	CONSULTANT CONSTRUCTION	248-794-3905
Mary Mulally	Mary.Mulally@wcaa.us	WCAA	Dep Dir - HR Org Dev	
JEFF WARIKOSKI	JEFFREY.WARIKOSKI@AECOM.COM	AECOM	Assoc. V.P.	303 898 3093
HEIDI G. HUGHES	hhughes@unitehere.org	UNITE HERE	DIRECTOR	313-259-8497

③

ATTENDANCE RECORD

Meeting of: Wayne County Airport Authority Board Meeting

Date/Time: April 17, 2019 at 2:00 p.m.

Place of Meeting: Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI

NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Mike Bangs	mike.bangs@wcaa.us	WCAA		247-7078
MICHAEL HOLDWICK	MHOLDWICK@CSCOS.com	CES		734 953 2571 734 953 2571
Jackie Kaifeh	JKaifeh@74.unithere.org	Unithere		248-974-1407
Garry Jones	—	Spirit		—
Stan Ojstka	—	DAWTEC		734-247-1066
Bryan Wagner	bryan.wagner@wcaa.us	WCAA	Director	7-3686
Donna Hawkins		White Here		
Gloria Horne		"		
Therese Lasswell	therese.lasswell@wcaa.us	WCAA		7-7159

④

ATTENDANCE RECORD

Meeting of: Wayne County Airport Authority Board Meeting

Date/Time: April 17, 2019 at 2:00 p.m.

Place of Meeting: Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI

NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Mark Breakink	mark.breakink@mead mead.hunt.com	Mead & Hunt	VP	517 321 8334
Christine Chyko	Christine.Chyko@wcaa.us	WCAA	Admin Assistant	
Theresa Samosuk	theresa.samosuk@wcaa.us	WCAA	D.D. PDC	734-247-3692
Lisa GASS		WCAA		
Lynda Racy		WCAA	VP	7342472222
Dave Quastelle	dquastelle@benesh.com	Benesh	VP	3134020354
Matthew Richardson	mrichardson@ somat.org.com	Somat org	Supervisor	313.304.8845
Erica Donerson	erica.donerson@wcaa.us	WCAA	VP	(734) 247-2792
Michael Jackson	Michael.Jackson@wcaa.us	WCAA	Attorney	

(5)

ATTENDANCE RECORD

Meeting of: Wayne County Airport Authority Board Meeting

Date/Time: April 17, 2019 at 2:00 p.m.

Place of Meeting: Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI

NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Andrea Bomia	andrea.bomia@wcaa.us	WCAA	Admin mgr	X77105
Shannon Ozga	shannon.ozga@wcaa.us	WCAA	Interim GC	X21519
Tom Kalbfleisch		WCAA	controller	

(6)

ATTENDANCE RECORD

Meeting of: Wayne County Airport Authority Board Meeting

Date/Time: April 17, 2019 at 2:00 p.m.

Place of Meeting: Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI

NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Angela Anders	ajaandassoc@gmail	ASA	CEO	(313) 478-8686
Julie Anders	ajaandassoc@gmail	ASA	VP	(313) 475-0661
Shane Beard	Host	Host	VA	734-672-0855