

**MINUTES**  
**WAYNE COUNTY AIRPORT AUTHORITY**  
**BOARD MEETING**  
**March 20, 2019**

**I. Roll Call**

Meeting of the Wayne County Airport Authority Board called to order at 2:00 p.m. at the Michael Berry Administration Building, Kevin Clark Conference Room, 11050 Rogell Drive, Building 602, Detroit, MI 48242:

Present:

Nabih Ayad, Chairperson

Dr. Curtis Ivery, Vice Chairperson (arrived at 2:04 p.m. and departed at 2:59 p.m.)

Marvin Beatty, Secretary

Abdul Haidous

Ronald Hall

Mark Ouimet

Excused: Athina Papas

Also Present: See attached sign-in sheet.

**II. Consent Agenda – Items for vote as a group**

Motion by Mark Ouimet to approve the Consent Agenda; Supported by Marvin Beatty

Ayes: Ayad, Beatty, Haidous, Hall, Ouimet

Nays: None

Motion approved.

A. Approval of Minutes from February 20, 2019 Board Meeting

B. Resolution No. 19-28 approving Contract No. 1900177 with ADB Safegate Americas, LLC (Airfield Lighting Control & Monitoring System Upgrades)

C. Resolution No. 19-29 approving Contract No. 1400127 (Amendment 2) with J.C. Ehrlich Co. Inc. dba Ambius (Horticultural Services)

D. Resolution No. 19-30 approving Contract No. 1700245 (Amendment 2) with Experis US, Inc. (Documentation of Work Flow and Internal Controls)

E. Resolution No. 19-31 approving Contract No. 1900154 with the Federal Air Marshal Service (Usage of Public Safety Training Facility Indoor Firing Range)

WCAA Board Meeting  
Minutes – 03/20/2019

- F. Resolution No. 19-32 approving Contract No. 1700154 (Amendment 1) with Walker Parking Consultants, Inc. (Parking Access Revenue Control System Replacement Project)
- G. Resolution No. 19-33 approving Contract No. 1700019-1700025 and 1700027-1700044 (Amendment 2) (Information Technology Staffing, Consulting, and Project Services)
- H. Resolution No. 19-34 approving Contract No. 1300120 (Amendment 2) with ABH Claims Services, Inc. (Third Party Administration Services for General Law Enforcement Liability Claims)

### **III. New Business**

- A. Resolution No. 19-35 approving Contract No. 1800022 (Amendment 1) with Delta Air Lines, Inc. (Project Development Agreement)

Motion by Abdul Haidous; Supported by Marvin Beatty  
Ayes: Ayad, Beatty, Haidous, Hall, Ouimet  
Nays: None  
Motion approved.

### **IV. Information Items**

- A. Audit Committee Report from February 25, 2019 Audit Committee Meeting, Marvin Beatty, Audit Committee Chairperson

Dr. Curtis Ivery arrived during this report.

- B. Report from Chief Financial Officer (CFO), Amber Hunt

- C. Report from Chief Executive Officer (CEO), Chad Newton

- 1. CEO Monthly Report – pursuant to WCAA Procurement and Contracting Ordinance, Article VII Section 1

### **V. Public Comment**

Nabih Ayad opened the floor for Public Comment at 2:29 p.m.

- 1. Kristina Beneteau, UniteHere
  - 2. Angela Smith, LSG Skychefs
  - 3. Bryron Coleman, LSG Skychefs

**VI. Closed Session**

In accordance with the Michigan Open Meetings Act, MCL 15.268 Section 8(c) for a strategy and negotiation session in connection with the negotiation of a collective bargaining agreement.

Motion by Abdul Haidous; Supported by Mark Ouimet

Ayes: Ayad, Beatty, Haidous, Hall, Ivery, Ouimet

Nays: None

Motion approved.

Closed Session was assembled at 2:41 p.m. and concluded at 3:03 p.m.

Dr. Curtis Ivery departed Closed Session at 2:59 p.m.

Board Meeting was recalled to order by Nabih Ayad at 3:06 p.m.

**VII. Next meeting of the Wayne County Airport Authority Board is scheduled for Wednesday, April 17, 2019 at 2:00 p.m. at the Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI 48242**

**VIII. Adjourn**

Motion to adjourn by Ronald Hall; Supported by Abdul Haidous

Meeting was adjourned at 3:08 p.m.

WAYNE COUNTY AIRPORT AUTHORITY CONTRACT CONTROL SCHEDULE  
 CONTRACTS APPROVED AND EXECUTED BY THE CEO  
 FEBRUARY 2019

**NEW EXPENSE CONTRACTS**

Contractor Name & Contract Number	Scope of Procurement	Contract Amount	Term	Procurement Method
National Auto Glass 1900112	Vehicle glass repairs on an as-needed basis	Not to Exceed \$25,000.00	2/1/19 - 1/31/22 with two (2) one-year renewal options	Solicitation for Quotes
Phoenix Environmental, Inc. (WCAA SBE Certified) 1900123	Underground storage tank inspection and consulting services on an as-needed basis	Not to Exceed \$50,000.00	3/16/19 - 3/15/22	Solicitation for Quotes
Edwards Glass Company (WCAA SBE Certified) 1900127	Glass and window repair and replacement on an as-needed basis	Not to Exceed \$100,000.00	2/1/19 - 1/31/22	Solicitation for Quotes
Steve's Equipment Service 1900128	To exercise CEO delegated authority per Board Resolution 18-76 on 8/15/18, to purchase OEM Airport Technologies Snow Mauler parts on an as needed basis.	Not to Exceed \$30,000.00	3/13/19 - 9/30/19	Special Exception
Michigan Cat 1900135	To exercise CEO delegated authority per Board Resolution 18-76 on 8/15/18, to purchase OEM Caterpillar parts on an as needed basis.	Not to Exceed \$30,000.00	3/14/19 - 9/30/19	Special Exception
Snap-on Industrial, a Division of IDSC Holdings, LLC 1900115	Purchase of professional grade tools and diagnostic equipment	Not to Exceed \$30,000.00	1/11/19 - 6/30/20 with three (3) one-year renewal options	Cooperative Purchase Arrangement (MIDeal #17118000001102)
Unitex Direct, Inc. (WCAA Certified SBE) 1900121	Uniforms and accessories for Airport Authority Fire Department employees	Not to Exceed \$65,000.00	2/15/19 - 2/14/22 with one (1) two-year renewal option	Request for Bids
Unitex Direct, Inc. (WCAA Certified SBE) 1900125	Uniforms and accessories for Airport Authority Police Department employees	Not to Exceed \$100,000.00	2/15/19 - 2/14/22 with one (1) two-year renewal option	Request for Bids
Aero Bridgeworks, Inc. 1900108	To exercise CEO delegated authority per Board Resolution 18-128 on 11/28/18, to provide and install Passenger Boarding Bridge Equipment for North Terminal Gates 27, 29, 31 at DTW	Not to Exceed \$3,292,951.00	Effective 1/23/19 and terminating upon the final payment for all required services	Request for Bids

WAYNE COUNTY AIRPORT AUTHORITY CONTRACT CONTROL SCHEDULE  
 CONTRACTS APPROVED AND EXECUTED BY THE CEO  
 FEBRUARY 2019

**NEW EXPENSE CONTRACTS**

<b>Contractor Name &amp; Contract Number</b>	<b>Scope of Procurement</b>	<b>Contract Amount</b>	<b>Term</b>	<b>Procurement Method</b>
Wausau Equipment Company, Inc. 1900143	To exercise CEO delegated authority per Board Resolution 18-77 on 8/15/18, to purchase 2 deicer tankers.	Not to Exceed \$680,000.00	2/15/19 - 9/30/19	Cooperative Purchase Arrangement (Sourcewell #080818-WAS)
Todd Wenzel Buick GMC of Westland, Inc. 1900158	To exercise CEO delegated authority per Board Resolution 18-77 on 8/15/18, to purchase GMC SUV's, Trucks and Vans.	Not to Exceed \$250,000.00	2/13/19 - 9/30/19	Cooperative Purchase Arrangement (Oakland County #005222)
KVM Door Systems, Inc. (WCAA Certified SBE) 1900118	Preventative and corrective maintenance for automatic, sliding and folding doors at Detroit Metro and Willow Run Airports	Not to Exceed \$100,000.00	2/15/19 - 2/14/22	Request for Bids

**REVENUE CONTRACTS**

*None*

## ATTENDANCE RECORD

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Place of Meeting: Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI

NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Chad Newton	chad.newton@wcaa.us	WCAA	CEO	734 447-2521
Erica Donerson	erica.donerson@wcaa.us	WCAA	VP, Gov't & Ext Aff	(734) 247-2792
Nicole Martin	nicole.martin@wcaa.us	WCAA	Rep. Dir., Procurement	734 247-1260
Kristina Betton	KristinaLynne@gmail.com	DNC	Server	734-365-1196
James Montaney		WCAA	VP - ops/mx	
Christine Lindemann		WCAA Concessions	Interim Director	
Kelly Jost	kjost@cscos.com	C+S	Managing Engineer	734-755-2737
M. Westbrook		WCAA	Deputy Dir Procurement	
Jamaine Dickens	J.dickens@compass	Compass Strategies	Principal	313-673-2667

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NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Bryant Holt	bryant.holt@wcca.us	WCCA	CTD	
Bryan Wagoner	bryan.wagoner@wcca.us	WCCA	Director	
Jason Janowski	jason.janowski@wcca.us	WCCA - Fire / Local 741	Union President	
Alan Brown	Alan.Brown@wcca.us	WCCA Fire / Local 741	Union Vice Pres	
B. SADEK	brian.sadek@wcca.us	WCCA	AGC	
Gloria Horne	—	SKY CHefs	SAVATION	
Ylanda Murray	N/A	unite Here	member	
Dorothy Hawkins	N/A	unite Here	member	
Byron Coleman	N/A	SKY CHefs	Food Prep	

(2)

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NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Marques Thomey	Marques.thomey@wcaa.us	WCAA	Director	734 247 7274
John Reed	john.reed@westin.com	Westin	GM	
Mike O'Sullivan	mike_osullivan@wcaa.us	WCAA	Dir.	734-247-7917
BRIAN POLLACK	Brian.Pollack@wcaa.us	WCAA	DD FP+A	
Angela Stokes		Wcaa.		
Lynda Kacy		WCAA	VP HR	
Shannon O'Quinn		WCAA	Interim GC.	
J.P. McNear		WCAA	Dep. Dir	
Sherita Calloway		WCAA	Dep Dir Proc	734-247-7283

(3)



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NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Matthew Williams	Matt@compass-strategies.com	Compass Strategies	Government Outreach	248 633 5071
Tom Kalbkleisch	Tom.Kalbkleisch@wcaa.us	WCAA	CNT	
Jon Zimmenski	Jzimmenski@suntran	WCAAA		
Michael Jackson	Michael.Jackson@wcaa.us	WCAA	Attorney	
Angel Smith	ANGELSMITH904@gmail.com	USG Sky City's International		(313) 318-8156
Kristi Hughes	khughes@unitehere.org	UNITE HERE! member	Director	313-980-0907
Andrea Bomia	WCAA	WCAA		

(4)

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NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Jackie Kaifesh	Jkaifesh@24.unithere.org	Unithere	Director	248-974-1407
Eric Wilson-Bendon	ericgoodies1972@ gmail			
Juanita Crossley	crossleyj16@yahoo!		Cook	248 252-0745

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