

MINUTES
WAYNE COUNTY AIRPORT AUTHORITY
BOARD MEETING
February 20, 2019

I. Roll Call

Meeting of the Wayne County Airport Authority Board called to order at 2:02 p.m. at the Michael Berry Administration Building, Kevin Clark Conference Room, 11050 Rogell Drive, Building 602, Detroit, MI 48242:

Present:

Nabih Ayad, Chairperson
Dr. Curtis Ivery, Vice Chairperson
Marvin Beatty, Secretary
Abdul Haidous
Mark Ouimet

Excused: Ronald Hall

Also Present: See attached sign-in sheet.

II. Consent Agenda – Items for vote as a group

Motion by Mark Ouimet to approve the Consent Agenda; Supported by Marvin Beatty

Ayes: Ayad, Beatty, Haidous, Ivery, Ouimet

Nays: None

Motion approved.

- A. Approval of Minutes from January 16, 2019 Board Meeting
- B. Resolution No. 19-13 approving Contract No. 1900132 with Alfred Benesch & Company (On-Call Backup Water Operator)
- C. Resolution No. 19-14 approving Contract No. 1900148 with the Federal Aviation Administration (Non-Federal Reimbursable Agreements)
- D. Resolution No. 19-15 approving Contract No. 1300071 (Amendment 3) with CRA Engineering, Inc. (Terminal Demolition and Related Services)
- E. Resolution No. 19-16 approving Contract No. 1900120 with CWW, Inc. dba Creative Windows (Automatic Blinds for North Terminal)

- F. Resolution No. 19-17 approving Contract No. 1900136 with Hi-Lite Airfield Services, LLC (Training for Airfield Paint Marking)
- G. Resolution No. 19-18 approving Contract No. 1900106 with United Rotary Brush Corporation (Runway Broom Wafers)
- H. Resolution No. 19-19 approving Contract No. 1900093 with Cadillac Asphalt, L.L.C. and Contract No. 1900094 with Ajax Materials Corporation (Hot Mix Asphalt)
- I. Resolution No. 19-20 approving Contract No. 1900138 with Harrell's, LLC (Herbicides and Grounds Keeping Materials)
- J. Resolution No. 19-21 approving Contract No. 1500107 (Amendment 1) with Staples Advantage (Office and Breakroom Supplies)
- K. Resolution No. 19-22 approving Contract No. 1900124 with Citizens Bank, N.A. (ATM Services)
- L. Resolution No. 19-23 approving Contract No. 1900141 with Governmental Consultant Services, Inc. and Contract No. 1900142 with Public Affairs Associates, LLC (State and Local Legislative Governmental Affairs Consulting Services)
- M. Resolution No. 19-24 approving Contract No. 1800110 (Amendment 2) for an Amendment to the Independent Contractor Agreement with Terrence P. Teifer

III. New Business

- A. Resolution No. 19-25 approving Contract No. 1900117 with RAM Construction Services of Michigan, Inc. (Maintenance of Parking Decks, Parking Lots and Facilities)

Motion by Abdul Haidous; Supported by Dr. Curtis Ivery
Ayes: Ayad, Beatty, Haidous, Ivery, Ouimet
Nays: None
Motion approved.

- B. Resolution No. 19-26 approving Contract No. 1900146 with Ajax Paving Industries, Inc. (Reconstruction of Runway 3L/21R and Associated Taxiways)

Motion by Mark Ouimet; Supported by Marvin Beatty

Ayes: Ayad, Beatty, Haidous, Ivery, Ouimet

Nays: None

Motion approved.

- C. Resolution No. 19-27 approving Control No. 1900160 for the Series 2019 Refunding Ordinance

Motion by Abdul Haidous; Supported by Dr. Curtis Ivery

Ayes: Ayad, Beatty, Haidous, Ivery, Ouimet

Nays: None

Motion approved.

IV. Information Items

- A. Report from Chief Financial Officer (CFO), Amber Hunt

- B. Report from Chief Executive Officer (CEO), Chad Newton

1. CEO Monthly Report – pursuant to WCAA Procurement and Contracting Ordinance, Article VII Section 1

V. Public Comment

Nabih Ayad opened the floor for Public Comment at 2:26 p.m.

1. Michael Relph, Small Business Development, Gabbert's Concrete
2. Shandolyn Lewis, UniteHere
3. Gloria Horne, LSG Skychefs

VI. Next meeting of the Wayne County Airport Authority Board is scheduled for Wednesday, March 20, 2019 at 2:00 p.m. at the Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI 48242

VII. Adjourn

Motion to adjourn by Al Haidous; Supported by Marvin Beatty

Meeting was adjourned at 2:35 p.m.

WAYNE COUNTY AIRPORT AUTHORITY CONTRACT CONTROL SCHEDULE
 CONTRACTS APPROVED AND EXECUTED BY THE CEO
 JANUARY 2019

NEW EXPENSE CONTRACTS

Contractor Name & Contract Number	Scope of Procurement	Contract Amount	Term	Procurement Method
Liqui-Force Services (USA), Inc. 1900098	Repair Joint Sealing in 42" Drain at Willow Run Airport	Not to Exceed \$40,000.00	12/19/18 - 3/1/19	Emergency Exception
KnowBe4 1900111	Cyber Security Awareness Training	Not to Exceed \$24,796.80	1/11/19 - 1/10/22	IT Security Services Exception
Daikin Applied Americas, Inc. 1900113	HVAC Equipment, Installation, Service & Related Products	Not to Exceed \$60,000.00	1/11/19 - 9/30/19	Cooperative Purchase Arrangement (National IPA #R150505)

AMENDED EXPENSE CONTRACTS

Contractor Name & Contract Number	Scope of Procurement	Contract Initial Award	Amended Amount	Term	Procurement Method
Hone Engineering 1400243	Additional funds needed due to unpredictable failures of components within the Boiler Feedwater Pre-Treatment System. Revised contract value also provides for as-needed expenses through contract expiration.	Not to Exceed \$54,124.88	\$15,621.53 <i>(Total Contract Amount including this Amendment is \$69,746.41)</i>	7/11/14 - 7/10/19	Amendment

WAYNE COUNTY AIRPORT AUTHORITY CONTRACT CONTROL SCHEDULE
CONTRACTS APPROVED AND EXECUTED BY THE CEO
JANUARY 2019

REVENUE CONTRACTS

Contractor Name & Contract Number	Contract Description	Revenue	Term
Frontier Airlines, Inc. 1900102	Non-Signatory Airline Operating Agreement to operate air service at the North Terminal	Total Revenue: \$2,246,614.64	1/1/19 - 12/31/23
Frontier Airlines, Inc. 1900104	Non-Signatory Airline Lease of Terminal Space for 2,864 SF of various North Terminal space.	Total Revenue: \$2,047,760.00	11/6/18 - 11/6/23

ATTENDANCE RECORD

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Place of Meeting: Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI

NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
MICHAEL RELPH	MICHAEL.E.RELPH@MAIL.COM	GABBENTS CONCRETE CITY OF INKSTER	VP. BUSINESS DEVELOPMENT	810 814 0263
MARTHA THEIS	MARTHA@GABBENTS.CONCRETE.COM	GABBENTS CONCRETE	PRESIDENT	586 634 5739
Brian Martin	bmartin@delte.com	Delte	GM CNE	612 308 2454
Theresa Samosuk	Theresa.Samosuk@wcaa.us	WCAA	Dep. Director PDC	734-247-3692
MIKE O'SULLIVAN	mike.osullivan@wcaa.us	WCAA PD+C	DIR. - PD+C	734-247-7917
Heidi G. Hughes	hhughes@unitehere.org	UNITE HERE	Director	313-259-8497
Kelly Ferencz	kelly.ferencz@wcaa.us	PDC	Deputy Dir	7-7916
Ethan Faltan	ethan.faltan@wcaa.us	PDC	PM	7-2819
Malindia Westbrook	Malindia.S.Westbrook@wcaa.us	WCAA	DBB	

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Tim Hall	7 Comfortcaretrans7@yahoo.com	Comfort & Care Transp.	CEO	2484617062
David Post	david.post@PARADISE-NA.com	PARADISE	Gen Mgr	248-880-1199
Tom Kalbfleisch	Tom.Kalbfleisch@wcaa.us	WCAA		
BRIAN POLLACK		WCAA	FP+A	
STEVE GRAYLIN	STEVEN.GRAYLIN@mbaker intl.com	Baker	Asst VP	313 620 3408
Jeff Arnold	arnoldj@melcorahld.com	MILLEN CAMPFIELD	Principal	313-490-7678
Lynda Roney		WCAA HR	VP	7342472222
Stacy Red		WCAA	VP - Asst	734-247-7265
Enca Dorverson		WCAA	Director, GEA	

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NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Jamaine Dickson	J.Dickson@compstrategies.com	PAA		313-673-2627
J.P. Minear	John.Minear@wcaa.us	P.D. Topic		✓
Bryant Holt		EDO WCAAN	CDO	
B. Sedek	wcaa	WCAA	AGC	
Angela Wang	wcaa.			
Carol Steffens				
Lisa Gass				
Jerrina Hick	Jerrina@compstrategies.com	PAA		
Michael J. Jacson		WCAA	AGC	

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Bryan Wagoner		WCAA	Director	7-3606
ANDREW SCANLON	ANDREW.SCANLON@ AECOM.COM	AECOM	DIVISION MGR	909 991 4398
Tanya Allen	TanyaAllen.H@smail.com	APU	Managing Member	313 318-0801
ZANE MALONEY	BENESCH	BENESCH		586-630-1236
PETE MANN	pmann@cejaxpaving.com	AJAX PAVING	SR. Project Mgr	248-388-5595
GLORIA HORNE	—	STY chief	SANITATION	734-784 734 787-0040
Tommy Boekel		Unit Here ^{local} 24		(313) 671-1774
Shandolyn Lewis	lewis-shandolyn @yahoo.co	Unit Here 211		947-517-3092
Jackie Hefesh	300 River Place	Unit here		248-974-1407

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Christine Linden		WCAA Procurement		
Elbert Casson			Helper	313 938 5897
Mary Buehl		SKY Chef	Coordinator	313-743-7206
Yolanda Murray		Unite Here	member	(313) 648-3317
Jason Serko		UNITE HERE	Organizer	267-221-9051
Amanda VanDusen		Miller Canfield	Principal	313-496-7512
Antoine Giff		Unite Here	Organizer	313-485-0100
Deunta Harris		SEIU	Organizer	(586) 571-6313
Gina WATT		SEIU	"	313 854-5746

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NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
<i>Byron Coleman</i>	<i>colezbe@gmail.com</i>	<i>Unite Here</i>		

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Dee McBroom	dmcbr00n@gnail.com	AECOM	Consultant	3138064681
Tyrone Seaman	PAD			
GARY JACOBUS	GARY.JACOBUS@foodbrandexperts.com	SSP	SVP	914-406-9495

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