

MINUTES
WAYNE COUNTY AIRPORT AUTHORITY
BOARD MEETING
January 16, 2019

I. Roll Call

Meeting of the Wayne County Airport Authority Board called to order at 2:00 p.m. at the Michael Berry Administration Building, Kevin Clark Conference Room, 11050 Rogell Drive, Building 602, Detroit, MI 48242:

Present:

Michael Garavaglia, Chairperson
Ronald Hall, Vice Chairperson
Nabih Ayad, Secretary
Abdul Haidous
Dr. Curtis Ivery (arrived at 2:01 p.m.)
Mark Ouimet

Excused: Marvin Beatty

Also Present: See attached sign-in sheet.

II. Consent Agenda – Items for vote as a group

Motion by Abdul Haidous to approve the Consent Agenda; Supported by Mark Ouimet

Ayes: Ayad, Garavaglia, Haidous, Hall, Ouimet

Nays: None

Motion approved.

- A. Approval of Minutes from November 28, 2018 Board Meeting
- B. Approval of Minutes from December 19, 2018 Special Board Meeting
- C. Resolution No. 19-01 approving Contract No. S12-214A (Amendment 2) with Deutsche Lufthansa AG (Lease of Space Agreement)
- D. Resolution No. 19-02 approving Contract No. 1900099 with SecurityPoint Media, LLC (Checkpoint Bins and Related Equipment)
- E. Resolution No. 19-03 approving Contract No. 1800110 (Amendment 1) for an Amendment to the Independent Contractor Agreement with Terrence P. Teifer

- F. Resolution No. 19-04 approving Contract No. 1300044 (Amendment 3) with Tyler Technologies, Inc. f/k/a Munis, Inc. (Financial Software System)
- G. Resolution No. 19-05 approving Contract No. 1900105 with LGC Global, Inc. (On-Call Water Main, Storm Sewer and Sanitary System Repairs)
- H. Resolution No. 19-06 approving Contract No. 1900076 with P.K. Contracting, Inc. (Airfield Paint Services)
- I. Resolution No. 19-07 approving Contract No. 1900075 with Scodeller Construction, Inc. (Joint and Crack Sealing Repairs)
- J. Resolution No. 19-08 approving Contract No. 1900091 with the Michigan Department of Transportation (Intergovernmental Reimbursable Agreement)
- K. Resolution No. 19-09 approving Contract No. 1900097 with the Institute for Sustainable Infrastructure (Verification Services for Envision Sustainability Award)
- L. Resolution No. 19-10 approving Contract No. 1900096 with DTE Energy Gas Company (Gas Line Relocation)
- M. Resolution No. 19-11 approving Contract No. 1900062 with Great Lakes Transportation Holding, LLC dba Great Lakes Transportation Shuttle, LLC (Shuttle Services)

III. New Business

- A. Resolution No. 19-12 confirming the appointment of Chad Newton as Chief Executive Officer of the Wayne County Airport Authority, approving the Employment Contract, and authorizing the Chairperson of the Wayne County Airport Authority Board to execute and deliver the Employment Contract to Mr. Chad Newton.

Motion by Nabih Ayad; Supported by Dr. Curtis Ivery
Ayes: Ayad, Garavaglia, Haidous, Hall, Ivery, Ouimet
Nays: None
Motion approved.

B. Election of Wayne County Airport Authority Board Officers

Dr. Curtis Ivery nominated Nabih Ayad as Chairperson of the Wayne County Airport Authority Board. There were no other nominations.

Ayes: Ayad, Garavaglia, Haidous, Ivery

Nays: Hall, Ouimet

Motion approved.

Nabih Ayad nominated Dr. Curtis Ivery as Vice Chairperson of the Wayne County Airport Authority Board. There were no other nominations.

Ayes: Ayad, Garavaglia, Haidous, Hall, Ivery, Ouimet

Nays: None

Motion approved.

Nabih Ayad nominated Marvin Beatty as Secretary of the Wayne County Airport Authority Board. There were no other nominations.

Ayes: Ayad, Garavaglia, Haidous, Hall, Ivery, Ouimet

Nays: None

Motion approved.

IV. Information Items

A. Report from Interim Chief Financial Officer (CFO), Istakur Rahman

B. Report from Interim Chief Executive Officer (CEO), Chad Newton

1. CEO Monthly Report – pursuant to WCAA Procurement and Contracting Ordinance, Article VII Section 1

2. Professional Standards Team Presentation, Chad Newton and Tom Kalbfleisch

V. Public Comment

Michael Garavaglia opened the floor for Public Comment at 2:42 p.m.

1. Quentin Turner, LSG Skychefs, UniteHere

VI. Next meeting of the Wayne County Airport Authority Board is scheduled for Wednesday, February 20, 2019 at 2:00 p.m. at the Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI 48242

VII. Adjourn

Motion to adjourn by Al Haidous; Supported by Ronald Hall
Meeting was adjourned at 2:47 p.m.

WAYNE COUNTY AIRPORT AUTHORITY CONTRACT CONTROL SCHEDULE
 CONTRACTS APPROVED AND EXECUTED BY THE CEO
 NOVEMBER AND DECEMBER 2018

NEW EXPENSE CONTRACTS

Contractor Name & Contract Number	Scope of Procurement	Contract Amount	Term	Procurement Method
Homespun Furniture (WCAA Certified SBE) 1900041	To purchase miscellaneous drapery, blinds and related supplies for buildings located at Detroit Metro and Willow Run Airports on an as-needed basis.	Not to Exceed \$100,000.00	11/15/18 - 11/14/23	Solicitation For Quotes
Premier Group Associates (WCAA Certified SBE) 1900058	To provide snow removal services for the security gates and checkpoints at Detroit Metro Airport.	Not to Exceed \$45,000.00	11/14/18 - 11/13/21	Solicitation For Quotes
Genuine Parts Company, Inc. DBA Heavy Vehicle Parts Group DBA TW Distribution, DBA Traction 1900060	To purchase OEM Sweepster 20' runway broom parts to be ordered on an as-needed basis.	Not to Exceed \$25,000.00	11/20/18 - 11/19/23	Solicitation For Quotes
MacAllister Machinery Co. Inc. DBA Michigan CAT 1900027	To exercise CEO delegated authority per Board Resolution No. 18-77 on 8/15/18, to approve and execute a contract to purchase a front end loader for Willow Run Airport.	Not to Exceed \$152,000.00	11/14/18 - 9/30/19	Cooperative Purchase Arrangement (MiDeal #071B7700084)
Traffic & Parking Control Co., Inc. (TAPCO) 1900065	To purchase various sizes of aluminum sign blanks for the Maintenance Department at Detroit Metro Airport.	Not to Exceed \$50,000.00	12/1/18 - 2/28/20	Cooperative Purchase Arrangement (US Communities #2013-100)

REVENUE CONTRACTS

Contractor Name & Contract Number	Contract Description	Revenue	Term	
Jeremiah Barry DBA Barry Trucking 1900044	Consent to Space Permit in Building #360 at Detroit Metro Airport.	Total Revenue: \$600.00	12/1/18 - 12/31/19	License Agreement
Amazon.com Services, Inc. 1900033	Short term license agreement to park and have access to 50 empty trailers at Detroit Metro Airport.	Total Revenue: \$10,500.00	10/15/18 - 1/15/19 Month-to-Month	Short Term License Agreement
Delta Air Lines, Inc. 1900024	Lease Air Freight Building 514 and related premises at Detroit Metro Airport.	Total Revenue: \$600,641.16	1/1/19 - 12/31/28	Lease Agreement

ATTENDANCE RECORD

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NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Matt Mcowan		WCAA		
Garry Jones		Spirit Airlines	Director	
PETE MANN	pmann@ajaxparking.com	AJAX PARKING LTD.	SR. P.M.	(248) 388-5595
Jon Zaromski	JZAROMSKI@SOMITRAN.COM	SOMITRAN		
Heidi G. Hughes	hughes@unitehere.org	UNITE HERE	DIRECTOR	313-259-8497
Yolanda Murray	ymurray18@yahoo.com	Unite Here	wbccc	(313) 648-3317
Quentin Turner	Turner.Braven@unitehere.org	Unite Here		734 431 2045

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Michael Smothers		P.S.		
Christine Lundenmuth		WCAA Procurement	DB Procurement	
Rick Taig		YIP		
Abeer Khalil	akhatib@escos.com	CA S		
Therese Lasswell		WCAA	Dep. Dir.	
Leah Hunter	HunterL@SEILI.org	SEILI	Coordinator	313 685 4683
Bryan Wagner	bryan.wagner@wcaa.us	WCAA	Director	247-3681
Stan Ogletree	s.ogletree@airpassenger.com	DARTOC	GM	247-1066
GREG HATCHER	GREG.HATCHER@WCAA.US	WCAA	Dir	942-3453

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Tom Gahan	tgahan@metrocars.com	metrocars	VP	734 558-0609
Ron Moran	RMORAN@GHAFARI.COM	GHAFARI	VP	313-436-8607
Brian Mattinley	Sm.mattinley@delta.com	Delta	GM-Affair	612 308 2454
Bryant Holt		WCAA	VP	
W. Suther	WCAA	WCAA	VP	77233
John Philbrook	WCAA	Power Systems	Director	7 7146
James J. Montboney	WCAA	OPS/MX	VP	
J.P. Minear	"	PD & C	Dep. Dir	734-247-7370
Sherita Callaway	WCAA	WCAA Proc	Dep Dir	734-2477283

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NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
DAN REE	DREER@MARRIANS.COM	CRIST LAKES	CEO	734-546-1718
BRYAN BUDPS		MDOT - Accounting		
SANDRA PARKER	SANDRANOTSANDY@COMCAST.NET	VIBRANT SITE SERVICES	CEO	734-341-1130
SOMU MASHNI	sumashni@gmail.com			734-673-274
Tom Kalbfleisch	Tom.Kalbfleisch@wcaa.us	WCAA	IA	734-247-2797
LISA GASS	Lisa.gass@wcaa.us	WCAA		
MIKE O'SULLIVAN	mike.osullivan@wcaa.us	WCAA	PDTC	734-247-7917
Diana McBroom	dmcbrum@gmail.com	AECOM	Cushlt	313 806 6681
Kristina Beneta	KristinaLymba@gmail.com	DNIC	Server	734-365-1196

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Andrea Bomza	WCATA	WCATA	Admin mgr	(734) 247-7105
Onnie Jacques	WCATA	WCATA	GC	
Shannon Ozga	WCATA	WCATA	Asst Gen Counsel	
Megan Noms	Miller Canfield, Detroit, MI			
Terence Gilmore	terencegilmore04 @gmail.com		Papayas (Cook)	(313) 629- 6738
Jim Ryan		WCAA	LOB BILST	
Barbara Albani	W-Here	W-Here	-	-

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