

MINUTES
WAYNE COUNTY AIRPORT AUTHORITY
BOARD MEETING
July 18, 2018

I. Roll Call

Meeting of the Wayne County Airport Authority Board called to order at 2:00 p.m. at the Michael Berry Administration Building, Kevin Clark Conference Room, 11050 Rogell Drive, Building 602, Detroit, MI 48242:

Present:

Michael Garavaglia, Chairperson
Ronald Hall, Vice Chairperson
Nabih Ayad, Secretary
Marvin Beatty
Irma Clark-Coleman
Dr. Curtis Ivery (departed meeting at 4:00 p.m.)
Mark Ouimet

Also Present: See attached sign-in sheet.

II. Consent Agenda – Items for vote as a group

Motion by Dr. Curtis Ivery to approve the Consent Agenda; Supported by Marvin Beatty

Ayes: Ayad, Beatty, Clark-Coleman, Garavaglia, Hall, Ivery, Ouimet

Nays: None

Motion approved.

- A. Approval of Minutes from June 27, 2018 Board Meeting
- B. Resolution No. 18-64 approving Contract No. 1800217 with Detroit Airlines North Terminal Consortium (Agreement to Operate and Maintain Facilities for the North Terminal)
- C. Resolution No. 18-65 approving Contract No. 1800266 with Angelo lafrate Construction Company (Pavement and Security Gate Improvements at Willow Run Airport)
- D. Resolution No. 18-66 approving Contract No. 1700213 (Amendment 1) with Kimley-Horn of Michigan, Inc. (Relocation of Runway 21R De-Ice Pad)

- E. Resolution No. 18-67 approving Contract No. 1800209 with Siemens Industry, Inc. (Apogee Building System Maintenance Services)
- F. Resolution No. 18-68 approving Contract No. 1700220 (Amentment 1) with Branch Tree Service, Inc. (Tree Removal and Related Services)

III. Information Items

- A. FY 2019 O&M Budget Presentation and CFO Report from Interim Chief Financial Officer (CFO), Istakur Rahman
- B. Report from Interim Chief Executive Officer (CEO), Genelle M. Allen
 - 1. CEO Monthly Report – pursuant to WCAA Procurement and Contracting Ordinance, Article VII Section 1

IV. New Business

A. North Terminal Multi Food & Beverage Concessions

Presentation given by June Lee, VP of Administration and Procurement Administrator, Wendy Sutton, VP of Business Development and Real Estate, Greg Hatcher, Director of Concessions, and Faye Northey, Procurement Senior Solicitation Manager

- 1. Resolution No. 18-69 approving Contract No. 1800234 with Host International, Inc. (North Terminal Multi Food & Beverage Concessions – Opportunity 2)

Motion by Ronald Hall; Supported by Mark Ouimet
Ayes: Beatty, Clark-Coleman, Garavaglia, Hall, Ivery, Ouimet
Nays: Ayad
Motion approved.

- 2. Resolution No. 18-70 approving Contract No. 1800238 with Host International, Inc. (North Terminal Multi Food & Beverage Concessions – Opportunity 6)

Motion by Ronald Hall; Supported by Mark Ouimet
Ayes: Beatty, Clark-Coleman, Garavaglia, Hall, Ivery, Ouimet
Nays: Ayad
Motion approved.

- B. Resolution No. 18-71 approving the Delegation of Authority to the Chief Executive Officer to approve and execute the Construction Settlement Agreement and Design Settlement Agreement relating to the defective visual screen at Detroit Metropolitan Airport.

Motion by Nabih Ayad; Supported by Dr. Curtis Ivery

Ayes: Ayad, Beatty, Clark-Coleman, Garavaglia, Hall, Ivery, Ouimet

Nays: None

Motion approved.

- C. Resolution No. 18-72 approving the appointment of Chad Newton as Interim Chief Executive Officer of the Wayne County Airport Authority and approving and authorizing execution of the Employment Agreement.

Motion by Marvin Beatty; Supported by Nabih Ayad

Ayes: Ayad, Beatty, Garavaglia, Ivery

Nays: Clark-Coleman, Hall, Ouimet

Motion approved.

- D. Motion by Irma Clark-Coleman requesting a nationwide search for a new Chief Executive Officer for the Wayne County Airport Authority be conducted and the status reported back to the Board at the next scheduled Board meeting; Supported by Ronald Hall

Ayes: Beatty, Clark-Coleman, Garavaglia, Hall, Ivery, Ouimet

Nays: Ayad

Motion approved.

V. Public Comment

Michael Garavaglia opened the floor for Public Comment at 3:51 p.m.

1. Samir Mashni – MCE North, LLC
2. Terrence McDonald – SEIU
3. Chavis Bettis – SEIU
4. Justin Johnson, SEIU

VI. Next meeting of the Wayne County Airport Authority Board is scheduled for Wednesday, August 15, 2018 at 2:00 p.m. at the Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI 48242

VII. Adjourn

Motion to adjourn by Irma Clark-Coleman; Supported by Marvin Beatty

Meeting was adjourned at 4:04 p.m.

WAYNE COUNTY AIRPORT AUTHORITY CONTRACT CONTROL SCHEDULE
 CONTRACTS APPROVED AND EXECUTED BY CEO
 JUNE 2018

NEW EXPENSE CONTRACTS

Contractor Name & Contract Number	Scope of Procurement	Contract Amount	Term	Procurement Method
Roncelli, Inc. 1800251	To provide emergency repair service on a ruptured underground water supply line underground at Public Safety Building 610.	Not to Exceed \$50,000.00	One-Time Procurement (June 2018)	Emergency Exception
Araneae d/b/a Araneae Sign Group (WCAA Certified SBE) 1800220	To change the bus stop locations for regularly scheduled bus services at the McNamara Terminal, which requires sign modifications within the McNamara Terminal and Ground Transportation Center.	Not to Exceed \$49,900.00	One-Time Procurement (June 2018)	Negotiated Construction
The Lava Kitchen, LLC (1800201); Angel Food Catering, Inc. (1800202); Ray's Prime Foods, Inc. (1800203) (All three are WCAA Certified SBE's)	To provide food and catering services on an as-needed basis, including snow and ice events, for the Airport Authority Operations and Maintenance Division and Willow Run Airport.	Combined Not to Exceed \$100,000.00	05/01/2018 - 04/30/2020	Solicitation for Quotes (Small Business Development SFQ)
Lacal Equipment, Inc. 1800240	To purchase Schwarze A-7000 Regenerative Air Sweeper parts and supplies to be ordered as-needed.	Not to Exceed \$50,000.00	07/01/2018 - 06/30/2021, with two (2) one-year renewal options	Solicitation for Quotes
Upright Fence, Inc. 1800216	To purchase galvanized cyclone fence parts and supplies, gate repair services to be ordered on an as-needed basis for both Detroit Metro and Willow Run Airports.	Not to Exceed \$100,000.00	07/1/2018 - 06/30/2021	Solicitation for Quotes
Cadillac Asphalt, LLC 1800218	To purchase cold patch for the Airport Authority Maintenance Department to be picked up on an as-needed basis.	Not to Exceed \$60,000.00	11/01/2018 - 10/31/2021	Solicitation for Quotes
Ellsworth Industries	To purchase miscellaneous aggregates, topsoil and hardwood mulch to be ordered on an as-needed basis for the Maintenance Department at Detroit Metro Airport.	Not to Exceed \$100,000.00	11/01/2018 - 10/1/2021	Solicitation for Quotes

WAYNE COUNTY AIRPORT AUTHORITY CONTRACT CONTROL SCHEDULE
 CONTRACTS APPROVED AND EXECUTED BY CEO
 JUNE 2018

AMENDED EXPENSE CONTRACTS

Contractor Name & Contract Number	Scope of Procurement	Contract Initial Award	Amended Amount	Term	Procurement Method
North Eastern Uniforms 1600328	To purchase uniforms and related equipment for Airport Authority Police Officers. This amendment increases the funds to cover the purchase of uniforms and equipment for 14 officers, including new hires and officers that are promoted and/or assigned to a specialty unit.	Not to Exceed \$64,765.20	\$35,234.50 <i>(Total Contract Amount including this Amendment is \$100,000.00)</i>	07/07/2016 - 07/06/2019	Amendment (SFQ)
ChemTreat, Inc. 1300163	To provide chemical treatment of heating and cooling systems at Detroit Metro Airport and Willow Run. The amendment extends the current term for an additional six (6) months.	Not to Exceed \$100,000.00	N/A	Initial Term: 06/14/2013 - 06/13/2018 Amended Term: 06/14/2018 - 12/31/2018	Amendment (SFQ)
Corliss Stone - Littles, LLC. S11-095	Corliss Stone-Littles, LLC operates the Swarovski and L'Occitane stores at the McNamara Terminal. This amendment is to exercise the three year renewal option. No renewal options remaining.	N/A	N/A	Initial Term: 11/19/2011 - 11/18/2018, with one 3-year renewal option Amended Term: 11/18/2018 - 11/18/2021	Renewal (RFP)
McCarthy & Smith, Inc. <i>(WCAA Certified SBE)</i> 1600221	Improvements to the Ground Transportation Center at the McNamara Terminal at Detroit Metro Airport. Change order #3 includes spray insulation revisions, door hardware changes, enhanced building controls, door heater wiring, relocated door closer and remove plywood patches, additional structural framing for level 6 vestibule doors, and additional concrete demolition required for slab preparation.	Not to Exceed \$1,776,333.41	\$100,936.28 <i>(Total Contract Amount including this Amendment is \$1,877,269.69)</i>	04/20/2016 and terminating upon final payment for all required services.	Amendment (RFB) Change Order #3

NOTE: The Board Chair and CEO authorized the change order on 1/11/18, and the Interim CEO executed it on 4/11/18.

WAYNE COUNTY AIRPORT AUTHORITY CONTRACT CONTROL SCHEDULE
 CONTRACTS APPROVED AND EXECUTED BY CEO
 JUNE 2018

AMENDED EXPENSE CONTRACTS CONTINUED

Contractor Name & Contract Number	Scope of Procurement	Contract Initial Award	Amended Amount	Term	Procurement Method
Adamo Demolition Co. 1700336	Decommissioning and demolition services for Building 715 and the removal of Building 703 underground storage tank, as well as restoration of the existing sites at Detroit Metropolitan Airport. Change Order #1 includes additional temporary security fence removal, and modifications to the final security fence alignment along the south boundary.	Not to Exceed \$1,075,132.20	\$13,312.40 <i>(Total Contract Amount including this Amendment is \$1,088,444.60)</i>	08/16/2017 and terminating upon final payment for all required services.	Amendment (RFB) Change Order #1
	<i>NOTE: The CEO authorized the change order on 10/19/17, and executed it on 11/1/17.</i>				
	Change Order #2 includes modifications to address unforeseen and unknown conditions encountered during the removal of the underground storage tanks at the former fueling facility near Detroit Metro Airport's Maintenance facility.	Not to Exceed \$1,088,444.60	\$166,630 <i>(Total Contract Amount including this Amendment is \$1,255,074.60)</i>	08/16/2017 and terminating upon final payment for all required services.	Amendment (RFB) Change Order #2
	<i>NOTE: The Board Chair and CEO authorized the change order on 11/3/17, and the CEO executed it on 12/18/17.</i>				
	Change Order #3 includes the removal of galbestos (asbestos containing material 'ACM') found in the siding below the perimeter flashing/coping of Building 715 at the roof line around the entire building, which must be properly removed and disposed of prior to demolition.	Not to Exceed \$1,255,074.60	(\$3,999.00) <i>(Total Contract Amount including this Amendment is \$1,251,075.60)</i>	08/16/2017 and terminating upon final payment for all required services.	Amendment (RFB) Change Order #3
	<i>NOTE: The CEO authorized the change order on 12/14/17, and the Interim CEO executed it on 3/21/18.</i>				
Rauhorn Electric 1700087	Installation of a 60kW standby natural gas generator for the Fuel Farm at Willow Run Airport. Change Order #1 deducts the following items: removed 22 linear feet of vertical exploratory excavation not completed, removed the contaminated material disposal budget not used, removed the badging allowance not used, and removed the web based project management budget not used.	Not to Exceed \$156,796.00	(\$21,205.00) <i>(Total Contract Amount including this Amendment is \$135,591.00)</i>	12/21/2016 and terminating upon final payment for all required services.	Amendment (RFB) Change Order #1

NOTE: The Interim CEO authorized the change order on 3/9/18, and executed it on 4/11/18.

WAYNE COUNTY AIRPORT AUTHORITY CONTRACT CONTROL SCHEDULE
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REVENUE CONTRACTS

Contractor Name & Contract Number	Contract Description	Revenue	Term
General Motors 1800188	Short-Term Volume Parking Agreement Detroit Metro Airport	Total Revenue: \$129,948.00 (McNamara Parking Deck Rate: \$14.00 per day Big Blue Deck Rate: \$10.00 per day)	04/20/2018 - 06/09/2018
General Motors 1800241	Short-Term Volume Parking Agreement Detroit Metro Airport	TBD	06/09/2018 - 07/28/2018

ATTENDANCE RECORD

Meeting of: Wayne County Airport Authority Board Meeting

Date/Time: July 18, 2018 at 2:00 p.m.

Place of Meeting: Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI

NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Jackie Hairfesh	JHairfesh@24.unitehere.org	unitehere	Director	248-974-1407
Tyrone Sanders		PAA		572 351 3808
Justin Johnson	johnsonj@seul.org	SEIU LOCAL 1	POLITICAL DIR	
Annette Bell	Detroitbell82@gmail.com	HMS. HOST	Starbuck/barista	313-918-7315
Anjanette Bell	Belljananette@gmail.com	PBS.	Janitorial	734 629 3740
RONALD RANDALL	SOUTHGATE	PBS.	JANITOR	

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NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Samir Khashari	Skwasha10@gmail.com	MCE North	V-P	734-673-2745
Myra Mendez	myramendez2@comcast.net	FCW Ent.	President	734-576-9575
Angela Anders	ajaandassoc@gmail.com	ASA	President	734-252-6455
Chad Newton	chad.newton@wcaa.us	Public Safety	VP	734-699-6999
Kristy Exner		WCAA		734-247-2223
NATE MURPHY	nate.murphy@aecom.com	AECOM	ENGINEER	734-248-2049 43
Brent Beutler	bbeutler@avflight.com	Avflight	Manager	810-962-0260
Tom McCarthy		WCAA	VP	
James Montgomery		WCAA	VP	

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NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Ebony Smith	-	Delaware North Co.	Lead	(313) 575-0650
GREG HATCHER		WCAAT	Dir	X 23663
Bryan Wagoner		WCAAT - ES's	Dir	7-3686
CHRISTIAN RAMPID		LH	STA MGR	734-997-5180
Matthew Richardson	mrichardson@somatec.com	Somatec Eng	Project Supervisor	313-304-8845
Kent Vanden Oever		HMS Host	Bus Development	248-694-4200
Tim Keyes		City of Rowland		
Bmalix		Delta		
David Mason		Delta		

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NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
J.P. Minear	jpminear@wcaa.us	Planning	Dep. Dir.	248-247-7570
JOE GALZA	Joe.Galza@WCAA.US	WCAA	DEPT. MANAGER	
NATHAN Summers	nathan.summers@kimley-horn.com	KIMLEY-HORN	PROJECT MGR	312-524-7402
Aboinko	wcaa	wcaa	PR.	55627
Garry Jones	-	Spirit Airline	Director	-
Angela Frakes		WCAA	UP	
Mike O'Sullivan		WCAA	Director	
BRIAN POLLACK		WCAA	FP+A	
John Philbrook		WCAA	Power Systems	

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NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Jepi Rosenberg	Jew. Rosenberg@areas.com	Areas	HR Mgt.	
Eric L Miller		HMS Host	Prap	
Gail Holt	gailholt@gmail.com	TGIF	PREP	
Gregg Loichinger	gregg.loichinger@cbre.com	CBR		
Terrance McDonald		DFS		
Charis Bettis		PBS		
Joe Henn		PBS		
Sheri Hampton		Areas		
Steve Gravelin	STEVEN. GRAVELIN@MBAKERINTL.COM	Baker	VP	313 670 3408

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NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
KERRI Hartleb	kerrihartleb@comcast.net	DNC	Server	313 334 0895
Tom Kalbfleisch	Tom.Kalbfleisch@wcaa.us			
Faye Northey	faye.northey@wcaa.us			
Gary August	gaugust@zactim.com	ZAC	Attorney	(248) 851-4111
Carol Steffert		WCAA		
Jon Zaromski	jzaromski@sonitrac.com	Sonitrac		
Nailah Ellis-Brown	nailah@ellislandtea.com	Ellis Infinity		
Stephanie Tilley	stiller15@yahoo.com	Areas	office manager	
Andrea Bomia	WCAA	WCAA		

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KEN TOLSON		WCAA		
Christine Lunden		WCAA		
Onnie Jacque		WCAA		
ELIZABETH MCGONN		WCAA		
STACI SAKER		WCAA	Concessions	
Theresa Samosuk		WCAA	PDC	
Wendy Gutta		WCAA	BDRFE	
Anthony S Smith Jr		Areas	cook	
Shannon Ozga		WCAA	Attorney	

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NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
LENISHA GIBSON	lenisha.gibson@gmail.com			
PAUL STRACK	PSTRACK@MBAKERLINTZ.COM	MICHAEL BAKER INTL.	ASSOC VP.	216-702-4206
ISQIAH COLLY	originalityintuitivedirect@cox.net	DNC	cafe	864-208-7040
TANGA ALLEN	TangaAllen.H@gmail.com	APL	Managing member	3133508001
TRACY LEONARD	Simba Sunshine	Delaware Park	Server	377-4436
CHRISTINA NAY	cnaylor58@gmail.com	Delaware North	Beutenell	313-648-5038
AKHEEM BURKES		DFS	Cleaner	734-716-9693

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