

MINUTES
WAYNE COUNTY AIRPORT AUTHORITY
BOARD MEETING
April 18, 2018

I. Roll Call

Meeting of the Wayne County Airport Authority Board called to order at 2:00 p.m. at the Michael Berry Administration Building, Kevin Clark Conference Room, 11050 Rogell Drive, Building 602, Detroit, MI 48242

Present:

Michael Garavaglia, Chairperson

Ronald Hall, Vice Chairperson

Nabih Ayad, Secretary

Marvin Beatty

Irma Clark-Coleman

Dr. Curtis Ivery (departed meeting at 3:03 p.m.)

Mark Ouimet

Also Present: See attached sign-in sheet.

II. Consent Agenda – Items for vote as a group

Motion by Mark Ouimet to approve the Consent Agenda; Supported by Nabih Ayad

Ayes: Ayad, Beatty, Clark-Coleman, Garavaglia, Hall, Ivery, Ouimet

Nays: None

Motion approved.

A. Approval of Minutes from March 21, 2018 Board Meeting

B. Resolution No. 18-39 approving Contract No. 1400102 (Amendment 1) with Signature Flight Support Corporation (Fixed Based Operator)

C. Resolution No. 18-40 approving Contract No. 1300120 (Amendment 1) with ABH Claims Services, Inc. (Third Party Administration Services – General and Law Enforcement Liability Claims)

D. Resolution No. 18-41 approving Contract No. 1700083 (Amendment 1) with Axon Enterprise, Inc. (fka Taser International, Inc.) (Police Body Cameras)

E. Resolution No. 18-42 approving Contract No. 1800167 with Anglin Civil, LLC (Demolition of Building 534 and Green Lot Relocation Project)

III. Information Items

- A. CIP / Construction Update, Tom McCarthy, VP of Planning, Design and Construction
- B. Report from Interim Chief Financial Officer (CFO), Istakur Rahman
- C. Report from Interim Chief Executive Officer (CEO), Genelle M. Allen
 - 1. Upcoming Budget & Weighted Majority Approval Processes
 - 2. CEO Monthly Report – pursuant to WCAA Procurement and Contracting Ordinance, Article VII Section 1

IV. Public Comment

Michael Garavaglia opened the floor for Public Comment at 2:58 p.m.

- 1. Mike Behen, Unite Here
- 2. Holly Skolowski, Unite Here
- 3. Kristina Beneteau, Unite Here
- 4. Eric Mills, Unite Here
- 5. Annette Bell, Unite Here

V. Next meeting of the Wayne County Airport Authority Board is scheduled for Wednesday, May 16, 2018 at 2:00 p.m. at the Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI 48242

VI. Adjourn

Motion to adjourn by Irma Clark-Coleman; Supported by Marvin Beatty
Meeting was adjourned at 3:07 p.m.

WAYNE COUNTY AIRPORT AUTHORITY CONTRACT CONTROL SCHEDULE
 CONTRACTS APPROVED AND EXECUTED BY CEO
 MARCH 2018

EXPENSE CONTRACTS

Contractor	Scope of Procurement	Total Contract Award Amount	Total Amount per this Request	Term	Procurement Method
Detroit Salt Company, LLC	To provide salt for the roads on an as-needed basis for the Airport Authority. This is a back-up contract in the event there is a shortage of salt with the primary contractor. This was approved by the Interim CEO and the Board Chair on 2/6/18.	Not to Exceed \$250,000.00	Not to Exceed \$250,000.00	2/6/18 - 9/30/18	Emergency Exception
Federal Aviation Administration	To enter into a reimbursable agreement with the FAA for Willow Run Taxiway A Remote Transmitter/ Receiver facility relocation.	Not to Exceed \$99,824.21	Not to Exceed \$99,824.21	Effective upon date of last signature and terminates once a final invoice is provided to the sponsor and a refund check is received.	Intergovernmental Agreement
Federal Aviation Administration	To enter into a reimbursable agreement with the FAA for Willow Run Taxiway A General Design.	Not to Exceed \$69,494.89	Not to Exceed \$69,494.89	Effective upon date of last signature and terminates once a final invoice is provided to the sponsor and a refund check is received.	Intergovernmental Agreement
Korte's Collision	To repair collision damaged vehicles for the Fleet Services at Detroit Metro Airport.	Not to Exceed \$25,000	Not to Exceed \$25,000	3/08/18 - 3/07/19	Small Purchase Exception
Vehicle Service Group LLC	To purchase six hydraulic portable rotary lifts for the Maintenance Department at Detroit Metro Airport.	Not to Exceed \$65,535.65	Not to Exceed \$65,535.65	1/25/18 - 9/30/18	Cooperative Purchase Arrangement (NJPA #061015-RRL)
Bearing Distributors Inc., dba BDI Inc	To purchase miscellaneous bearings, seals, belts and related drive parts for heating and cooling equipment for use at Detroit Metro Airport.	Not to Exceed \$100,000.00	Not to Exceed \$100,000.00	5/30/18 - 5/29/23	Solicitation For Quote

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Osburn Associates, Inc.	To purchase high translucent, reflective, pressure sensitive sheeting for illuminated airport airfield signage for the Airport Authority.	Not to Exceed \$100,000.00	Not to Exceed \$100,000.00	2/28/18 - 2/27/23	Solicitation For Quote
Site Supply Inc. & Ajax Materials Corporation	To purchase SS1H Tack Asphalt Binder (Tack) to be picked up on an as-needed basis for Detroit Metro Airport.	Not to Exceed \$15,000.00	Not to Exceed \$15,000.00	4/28/18 - 4/27/19	Solicitation For Quote

EXPENSE CONTRACTS CONTINUED

Contractor	Scope of Procurement	Total Contract Award Amount	Total Amount per this Request	Term	Procurement Method
United Rotary Brush Corporation	To purchase replacement runway broom wafer parts to be ordered as-needed for the Airport Authority.	Not to Exceed \$100,000.00	Not to Exceed \$100,000.00	2/28/18 - 4/19/18	Solicitation For Quote
Acme Sports, Inc.	To purchase patrol rifles and related police equipment and supplies for the Airport Authority.	Not to Exceed \$90,000.00	Not to Exceed \$90,000.00	2/26/18 - 9/30/18	Solicitation For Quote
M-B Companies	To increase the Not to Exceed by \$300,000.00 for the continued purchase of snow removal equipment for the Airport Authority Maintenance Department based on the FY 18 Fleet Plan as approved under Board Resolution #17-85 on 8/16/17.	Not to Exceed \$2,772,493.64	Not to Exceed \$5,772,493.64	4/19/17 - 4/18/19 (No Change)	Amendment
J&B Medical Supply	To exercise the second renewal option per the City of Farmington Hills extension of the cooperative purchase arrangement for the as-needed purchase of emergency medical supplies for the Airport Authority Fire Department. One renewal remains.	Not to Exceed \$300,000.00	Not to Exceed \$300,000.00	3/1/14 - 1/31/17, with three one-year renewal options. Renewal Period: 2/1/18 - 1/31/19	Amendment

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Engineering Reproduction, Inc.	To extend the contract term for an additional six months while a replacement contract is solicited for the reproduction and electronic conversion of drawings and documents for the Planning, Design and Construction Department.	Not to Exceed \$49,000.00	Not to Exceed \$49,000.00	3/2/15 - 3/1/18 Extended Period: 3/1/18 - 9/1/18	Amendment
Leader Business Equipment	To exercise the first renewal option per AEPA's extension of the cooperative purchase arrangement for the maintenance and repair of the Airport Authority's Kyocera copier equipment for Technology Services Department. Three one-year renewal options remain.	Not to Exceed \$400,000.00	Not to Exceed \$400,000.00	3/15/17 - 2/28/18, with three one-year renewal options. Renewal Period: 3/1/18 - 2/28/19	Amendment

REVENUE CONTRACT

<u>Contractor</u>	<u>Contract Description</u>	<u>Revenue</u>	<u>Term</u>
General Motors Company (GMC)	Short-Term Volume Parking Agreement Detroit Metro Airport	Total Revenue: \$116,350.00 (McNamara Parking Deck) Rate: \$14.00 per day (Big Blue Deck) Rate: \$10.00 per day)	8/8/17 - 9/27/17

ATTENDANCE RECORD

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Date/Time: April 18, 2018 at 2:00 p.m.

Place of Meeting: Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI

NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Nicole Eason	necoleEason@aol.com	AREAS	CASHIER	(734) 363-9404
Sharon Smith	Porchi.Smith@gmail.com	AREAS	CASHIER	
Natalie Kirby	natalie.k1902@yahoo.com	AREAS	SERVER	(734) 306-1741
Michael Behen	MBehen1@gmail.com	AREAS	SERVER	313-617-6486
Stenn THORN	Jabril52000@gmail.com	AREAS	COOK	734 272-7604
Jean Savois	jsavois01@kaler.edu	AREAS	SERVER	313-399-3607
Holly Sochock	HollySochock@gmail.com	AREAS	SERVER	(248) 504-1783
Sean Pierce	Pierce267@gmail.com	AREAS	UTILITY	(313) 243-4150
Nicholas Cary	Nicknick1232@gmail.com	AREAS	UTILITY	313-461-6155
Julie Kitts	Julie.kitts63@gmail.com	AREAS	SERVER	734-286-4951

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NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Robin Koska		areas	server	(248) 667-6042
Jenn Langwell		areas	server	(734) 767-9827
Carri Ramsey		areas	bartender	734-896-1558
Shane Beard		AREAS	Manager	734-677-0855
Eric L Mills		HMS Host ^{Starbucks}	prep	—
Mark Cooper		Conduent	System Tec	734 56 8654
Dorothy Hawkins		White Horse Local 27	Organizer	
Annette Bell		HMS. HOST	Barista	313-918-7315

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Walter O'Sullivan	WCAA	WCAA	DIRE - PD#0	7-7917
Sandra Simms		Areas	Server	
Theresa Hines		Areas	Server	734 629 6759
Katherine Sedgewick		Areas	Bartender	734 258 2392
Kim Muhlstatt		Areas	Bartender	248- 234-2287
Anthony Smith		Areas	cook	313 919 1744
Craig Lombardi		Areas	Server	734 629-7794
Stephanie Tiley		Area USA	office Manager	313 717-6693
Kristina Bender		DDC	Server	734 365 1196

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Elliott Lindgren	elliott.lindgren@qec.com	AECOM	Vice President	215-397-4339
STEVE GRAVLIN	STEVEN.GRAVLIN@ WBAKERINTL.COM	Michael Baker	AVP	313-670-3408
Mark Breukink	Mark.breukink@ meadhunt.com	Mead & Hunt	V.P.	517 321 8334
TOM MCCARTHY	TOM.MCCARTHY@ WCAA.US	WCAA	VIP	734 247 4923
Michael Farley	mfarley@avflight.com	Avflight	G.M	734-672-1900
Brent Beltler	bbeltler@avflight.com	Avflight	O.M	810-962-0260
Jon ZARONSKA	JZARONSKA@SOMTR.com	SOMTR		313 963-2721
Angela Brown		WCAA		
Shanita Calloway		WCAA		

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Jack Detsler	JACK.DETS@AECOM.COM	AECOM	Sr Engineer	410-785-7220
Kristy Exner	WCAA	WCAA	Dep Director Authority Governance	
Brandi Holdaway	WCAA	WCAA	FOIA	
Andrea Bonica	WCAA	WCAA	Legal Assistant	
June Lee	WCAA	WCAA	VP Administration	
Onnie Jacques	WCAA	WCAA	General counsel	
Brian Martin	Delta	Delta	GM - CRE	
Ethel Zieker	Areas	Detroit Airport	Lead	
Shari Hampton	AREAS USA	Detroit Airport	Lead	

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B. SADEK	WCAA	WCAA	ASSOC. GC	WCAA
Heidi G. Hughes	WCAA UNITE LOCAL HERE! 24	hhughes@ here.org	DIRECTOR	313-980-0901
ERICA Donerson	WCAA	WCAA	GOVT & EXT Affairs	7-2792
Carol Stettina	WCAA	TC	CIO	
Jim Montgomery	WCAA	WCAA	VP Operations	
Ken Dobson	WCAA	WCAA	VP Gov't + External Affairs	
Jackie Kufish	Unitehere Local 24	Unitehere	Director	248-974-1407

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NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Tyronne Sanders	sanders@paaonline.com	PAA		517 571 7800
Aaron Parks	parksaa@msurdc	PAA		248-345 2121

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