

**MINUTES
WAYNE COUNTY AIRPORT AUTHORITY
BOARD MEETING
November 28, 2018**

I. Roll Call

Meeting of the Wayne County Airport Authority Board called to order at 2:00 p.m. at the Michael Berry Administration Building, Kevin Clark Conference Room, 11050 Rogell Drive, Building 602, Detroit, MI 48242:

Present:

Michael Garavaglia, Chairperson (departed at 3:01 p.m.)
Ronald Hall, Vice Chairperson
Nabih Ayad, Secretary (arrived at 2:02 p.m.)
Marvin Beatty (departed at 3:20 p.m.)
Abdul Haidous
Dr. Curtis Ivery (departed at 3:17 p.m.)
Mark Ouimet

Also Present: See attached sign-in sheet.

II. Consent Agenda – Items for vote as a group

Motion by Mark Ouimet to approve the Consent Agenda; Supported by Dr. Curtis Ivery

Ayes: Beatty, Garavaglia, Haidous, Hall, Ivery, Ouimet
Nays: None
Motion approved.

- A. Approval of Minutes from October 17, 2018 Board Meeting
- B. Resolution No. 18-111 approving Contract No. 1900024 with Delta Air Lines, Inc. (Lease Agreement)
- C. Resolution No. 18-112 approving Contract No. 1700254 (Amendment 2) with Delta Air Lines, Inc. (Reimbursable Agreement)
- D. Resolution No. 18-113 approving Contract No. 1700180 (Amendment 1) with Active Aero Group, Inc. (Lease Agreement)
- E. Resolution No. 18-114 approving Contract No. 1900035 with Mersino Dewatering, Inc. (Stormwater Pumping Services and Related Equipment)

- F. Resolution No. 18-115 approving Contract No. 1900038 with Logical Concepts, Inc. dba Omnisite (Remote Alarm Monitoring System for Pump Stations)
- G. Resolution No. 18-116 approving Contract No. 1400036 (Amendment 1) with D.J. Conley Associates, Inc. (Maintenance Equipment for North Powerhouse)
- H. Resolution No. 18-117 approving Contract No. 1400190 (Amendment 2) with Kone, Inc. (Maintenance for Elevators, Escalators, and Moving Walkways)
- I. Resolution No. 18-118 approving Contract No. 1500068 (Amendment 1) with Mead & Hunt, Inc. (Amendment to Willow Run Airport Master Plan)
- J. Resolution No. 18-119 approving Contract No. 1500064 (Amendment 1) with Forum Communication Systems, Inc. dba Forum Communications International (Emergency Alert System)
- K. Resolution No. 18-120 approving Control No. 1900050 for the 2018 Airport Authority Holiday Season Employee Appreciation Program

III. New Business

- A. (added item) Resolution No. 18-121 to eliminate the CEO Search Process.

Motion by Al Haidous; Supported by Marvin Beatty

Ayes: Ayad, Beatty, Garavaglia, Haidous, Ivery

Nays: Hall, Ouimet

Motion approved.

- B. (added item) Resolution No. 18-122 (i) to appoint Mr. Chad Newton permanent CEO, contingent upon Mr. Newton and the Wayne County Airport Authority entering into an employment contract, and (ii) to delegate authority to the Board Chairperson to negotiate the contract, and subsequent to Mr. Newton's agreement to the terms of such contract, the contract is to be brought back to the Board for approval at the January 2019 Board Meeting.

Motion by Nabih Ayad; Supported by Marvin Beatty

Ayes: Ayad, Beatty, Garavaglia, Haidous, Hall, Ivery, Ouimet

Nays: None

Motion approved.

- C. Resolution No. 18-123 approving Control No. 1900012 for the Wayne County Airport Authority Retirement Health Benefit System Corrective Action Plan

Motion by Nabih Ayad; Supported by Al Haidous

Ayes: Ayad, Beatty, Garavaglia, Haidous, Hall, Ivery, Ouimet

Nays: None

Motion approved.

- D. Resolution No. 18-124 approving Contract No. 1900046 with Rauhorn Electric, Inc. (Electrical Upgrades – Package A)

Motion by Al Haidous; Supported by Dr. Curtis Ivery

Ayes: Ayad, Beatty, Garavaglia, Haidous, Hall, Ivery, Ouimet

Nays: None

Motion approved.

- E. Resolution No. 18-125 approving Contract No. 1900047 with Shaw Systems and Integration (Security System and Network Upgrades – Package B)

Motion by Al Haidous; Supported by Nabih Ayad

Ayes: Ayad, Beatty, Garavaglia, Haidous, Hall, Ivery, Ouimet

Nays: None

Motion approved.

Board Chairperson Michael Garavaglia departed meeting after vote on this agenda item. Vice Chairperson Ronald Hall chaired the rest of the meeting.

- F. Resolution No. 18-126 approving Contract No. 1900049 with Toebe Construction LLC (North Terminal Gate Expansion – Package A)

Motion by Al Haidous; Supported by Marvin Beatty

Ayes: Ayad, Beatty, Haidous, Hall, Ivery, Ouimet

Nays: None

Motion approved.

- G. (added item) Resolution No. 18-127 appointing Mr. Chad Newton as the Airport Authority's permanent CEO under the terms of Mr. Chad Newton's current contract.

Motion by Nabih Ayad; Supported by Al Haidous

Ayes: Ayad, Beatty, Haidous, Hall, Ivery, Ouimet

Nays: None

Motion approved.

- H. Resolution No. 18-128 approving Control No. 1900056 to delegate authority to the CEO to approve and execute the Construction Services Agreement for Passenger Boarding Bridge Equipment to the lowest responsive and responsible bidder

Motion by Nabih Ayad; Supported by Marvin Beatty
Ayes: Ayad, Beatty, Haidous, Hall, Ivery, Ouimet
Nays: None
Motion approved.

- I. Resolution No. 18-129 approving Control No. 1900054 for the FY 2019 WCAA Organizational Goals

Motion by Nabih Ayad; Supported by Ronald Hall
Ayes: Ayad, Beatty, Haidous, Hall, Ivery, Ouimet
Nays: None
Motion approved.

IV. Information Items

- A. Audit Committee Report from October 29, 2018 Audit Committee Meeting, Ronald Hall, Chairperson

Board Member Dr. Curtis Ivery departed meeting.

- B. Report from Interim Chief Financial Officer (CFO), Istakur Rahman

Board Member Marvin Beatty departed meeting.

- C. Report from Interim Chief Executive Officer (CEO), Chad Newton

1. CEO Monthly Report – pursuant to WCAA Procurement and Contracting Ordinance, Article VII Section 1
2. Professional Standards Team Presentation, Chad Newton and Tom Kalbfleisch (*This item was moved to the January Board Meeting*).

V. Public Comment

Ronald Hall opened the floor for Public Comment at 3:38 p.m.

1. Carol Dogan, UniteHere
2. Michell Fair, UniteHere

VI. Next meeting of the Wayne County Airport Authority Board is scheduled for Wednesday, January 16, 2019 at 2:00 p.m. at the Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI 48242

VII. Adjourn

Motion to adjourn by Mark Ouimet; Supported by Nabih Ayad
Meeting was adjourned at 3:42 p.m.

WAYNE COUNTY AIRPORT AUTHORITY CONTRACT CONTROL SCHEDULE
 CONTRACTS APPROVED AND EXECUTED BY THE CEO
 OCTOBER 2018

NEW EXPENSE CONTRACTS

Contractor Name & Contract Number	Scope of Procurement	Contract Amount	Term	Procurement Method
Joe Vernon dba Schults Equipment, LLC 1900013	To purchase carbide, rubber and steel plow blade cutting edges on an as-needed basis for the Airport Authority.	Not to Exceed \$100,000.00	12/10/2018 - 12/09/2021	Request for Bids
Flight Stats 1900014	To provide real-time flight information data feed for the Flight Information Display Systems (FIDS) in the North Terminal and listed on the airport website at Detroit Metro Airport.	Not to Exceed \$75,984.00	11/01/2018 - 10/31/2021	Solicitation For Quotes Based on Multiple Criteria including Price

AMENDED EXPENSE CONTRACTS

Contractor Name & Contract Number	Scope of Procurement	Contract Initial Award	Amended Amount	Term	Procurement Method
Adamo Demolition Co 1700336	To provide decommissioning and demolition services for Building (Hangar) 715 and the removal of Building 703 underground storage tank, as well as the restoration of the existing sites at DTW. This Amendment is to add Change Order #4 to incorporate the removal of existing concrete, add additional asphalt, deduct partial quantity balancing from original contract/bid quantities per actual quantities installed.	Not to Exceed \$1,254,109.50	\$192,559.05 (Total Contract Amount including all Change Orders is \$1,061,550.45)	08/16/2017 and terminating upon final payment for all required services.	Amendment (RFB) Change Order #4

REVENUE CONTRACT

Contractor Name & Contract Number	Contract Description	Revenue	Term
DAL Global Services, LLC 1900016	Lease portion of Building 714A to provide ground service maintenance at Detroit Metro Airport.	\$24,000.00 Annually (\$2,000.00 per month) 3 years = \$72,000.00	10/04/2018 - 09/30/2021 Month-to-Month

ATTENDANCE RECORD

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Date/Time: November 28, 2018 at 2:00 p.m.

Place of Meeting: Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI

NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
JIM RYAN	ryana@paonline.com	Public Affairs Ass.	Lobbyist	
Dave Martin	dave.martindelta.ca	Delta	GM	
BMcHijl		DelL	GM	
Tom Kalbfle'sh		WCAA	IA	
Chad Newton		WCAA		
Dominic Conti		AECOM		
BRAD JACOBSON		JTD		
Matthew Richardson		Somat		
Chris Lindlenmuth		WCAA-Proc.		

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NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Abeer Khalid	akhalid@cycos.com	CTS	Director	734 660 9800
Lori Ballard	Ballard.associates@cccgmail.com	Paradise Lagardere	SVP	313-399-5627
Angela Praves	!	!	!	!
Bryant Hot		WCAA	VP	
Marques Thomas		WCAA	Director	734 247 7274
J.P. Minear		WCAA	Dep. Dir.	734-247-7370
B POLLACK	—	WCAA	FINANCIAL ANALYST	—
E. HOCA		WCAA	FP&A	—
Eric Donerson	—	WCAA	Ext. Affairs	—

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NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Mark Breukink	mark.breukink@meachunt.com	Mead & Hunt	V.P.	517.321.8334
PAT FRAME	PAT.FRAME@PSANDH.COM	RS&H	VP	810 496 6742
Diana MCBroom	dmcbronn@gmail.com	AECOM		313 806 6681
MIKE SULLIVAN	mike.osullivan@wcaa.us	WCAA	Dir PD+c	734-247-7917
JOHN MAYFIELD		FAA	MANAGER	
Mark Zinkivach		WCAA	Fin. Mgr.	
Wendy Suttin		WCAA		77233
Therese Lasswell		WCAA		77159

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Lisa Gass		Wcaa		
Rick Taig		WCAA		
Bryan Wagoner		wcaa - Environmental		
Nia Winston	nwinston@24.unitehere.org	UNITE HERE! Local 24	President	(313) 259-8556
Leah Sudley		Unite Here Local 24		
Kael Moore		Unite Here Local 24		
Terrell George	terrellgeorge09@yahoo.com	Unite Here Local 24		
Dorothy Hawkins		" "		
Michelle Fair	michelledavis8719@gmail.com	Unite Here Local 24		

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NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Barbara Albert	balbert4211@gmail.com	W. Herd Local 24	—	—
Kristy Exner		WCAA		
Bernie Holdaway		WCAA		

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