

MINUTES
WAYNE COUNTY AIRPORT AUTHORITY
BOARD MEETING
January 11, 2018

I. Roll Call

Meeting of the Wayne County Airport Authority Board called to order at 2:00 p.m. at the Michael Berry Administration Building, Kevin Clark Conference Room, 11050 Rogell Drive, Building 602, Detroit, MI 48242

Present:

Michael Garavaglia, Chairperson
Ronald Hall, Vice Chairperson
Marvin Beatty (arrived at 2:03 p.m.)
Irma Clark-Coleman
Dr. Curtis Ivery

Excused: Nabih Ayad, Secretary and Mark Ouimet

Also Present: See attached sign-in sheet.

II. Consent Agenda – Items for vote as a group

Motion by Irma Clark-Coleman to approve the Consent Agenda; Supported by Ronald Hall

Ayes: Clark-Coleman, Garavaglia, Hall, Ivery

Nays: None

Motion approved.

A. Approval of Minutes from November 15, 2017 Board Meeting

B. Resolution No. 18-01 approving Contract No. 1800035 with Eco-Green-Energy, LLC (Electric Vehicle Charging Stations, Parts and Maintenance Repairs)

C. Resolution No. 18-02 approving Contract No. 1600079 (Amendment 1) with Preventative Maintenance Technologies, LLC (Uninterruptible Power Supply Units)

D. Resolution No. 18-03 approving Contract No. 1800039 with Cadillac Asphalt, L.L.C. and Contract No. 1800040 with Ajax Materials Corporation (Hot Mix Asphalt)

E. Resolution No. 18-04 approving Contract No. 1800043 with United Landscape LLC (Landscape Maintenance Services)

- F. Resolution No. 18-05 approving Contract No. 1800048 with Truck & Trailer Specialties, Inc. and Contract No. 1800047 with Wolverine Freightliner-Eastside Inc. (10-Cubic Yard Dump Truck and Accessories)
- G. Resolution No. 18-06 approving Contract No. 1800041 with Alpine Engineering, Inc. and Contract No. 1800042 with Wolverine Freightliner-Eastside Inc. (On-Call Professional Surveying Services)
- H. Resolution No. 18-07 approving Contract No. 1800055 with The Petersen Companies, Inc. (Automatic Passport Control Kiosks)
- I. Resolution No. 18-08 approving Contract No. 1500195 (Amendment 4) with Pullman SST, Inc. (McNamara and Big Blue Deck Parking Structure Repairs)
- J. Resolution No. 18-09 approving Contract No. 1800051 with Accretive Solutions – Detroit, Inc., the assets of which were substantially acquired by Resources Connection LLC, dba Resources Global Professionals on December 4, 2017; Contract No. 1800054 with Experis US, Inc.; Contract No. 1800053 with Securance, LLC; and Contract No. 1800052 with UHY, LLP (Internal Audit Services)
- K. Resolution No. 18-10 approving Control No. 1800060 with Airports Council International – North America (Membership Dues)
- L. Resolution No. 18-11 approving Control No. 1800059 revising the Ethics Disclosure Form
- M. Resolution No. 18-12 approving Contract No. 1700254 (Amendment 1) with Delta Air Lines, Inc. (Reimbursable Agreement)

III. Report from Chief Financial Officer (CFO), Marcus Hudson

Board member Marvin Beatty arrived during this presentation.

IV. New Business – Action Items

- A. Resolution No. 18-13 approving Contract No. 1800023 with Delta Air Lines, Inc. (McNamara Terminal Baggage Handling System Re-Controls Project)

Motion by Marvin Beatty; Supported by Ronald Hall
Ayes: Beatty, Clark-Coleman, Garavaglia, Hall, Ivery
Nays: None
Motion approved.

- B. Resolution No. 18-14 approving Contract No. 1800022 with Delta Air Lines, Inc. (McNamara Terminal Express Tram Control System Replacement Project)

Motion by Irma Clark-Coleman; Supported by Dr. Curtis Ivery
Ayes: Beatty, Clark-Coleman, Garavaglia, Hall, Ivery
Nays: None
Motion approved.

- C. Resolution No. 18-15 approving the appointment of Genelle M. Allen as Interim Chief Executive Officer of the Wayne County Airport Authority and approves and authorizes execution of the Independent Contractor Agreement.

Motion by Irma Clark-Coleman; Supported by Dr. Curtis Ivery
Ayes: Beatty, Clark-Coleman, Garavaglia, Hall, Ivery
Nays: None
Motion approved.

- D. Election of Wayne County Airport Authority Board Officers

Ronald Hall nominated Michael Garavaglia as Chairperson of the Wayne County Airport Authority Board; Dr. Curtis Ivery supported. There were no other nominations. Michael Garavaglia accepted the position.

Michael Garavaglia nominated Ronald Hall as Vice Chairperson of the Wayne County Airport Authority Board; Dr. Curtis Ivery supported. There were no other nominations. Ronald Hall accepted the position.

Marvin Beatty nominated Nabih Ayad as Secretary of the Wayne County Airport Authority Board; Dr. Curtis Ivery supported. There were no other nominations. Nabih Ayad was absent.

V. Information Items

- A. Report from Chief Executive Officer (CEO), Joseph R. Nardone

1. CEO Monthly Report – pursuant to WCAA Procurement and Contracting Ordinance, Article VII Section 1

VI. Public Comment

There was no public comment.

VII. Next meeting of the Wayne County Airport Authority Board is scheduled for Wednesday, February 21, 2018 at 2:00 p.m. at the Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI 48242

VIII. Adjourn

Motion to adjourn by Irma Clark-Coleman; Supported by Dr. Curtis Ivery
Meeting was adjourned at 2:25 p.m.

**WAYNE COUNTY AIRPORT AUTHORITY CONTRACT CONTROL SCHEDULE
CONTRACTS APPROVED AND EXECUTED
NOVEMBER AND DECEMBER 2017**

EXPENSE CONTRACTS

Contractor/Vendor	Scope of Procurement	Total Contract Award Amount	Total Amount per this Request	Solicitation Process
Bayview Electric Co.	To relocate and add TSA Checkpoint podiums, as well as to provide and install the required infrastructure at screening checkpoints Blue 1 and Blue 2 at the North Terminal.	Not to Exceed \$50,000.00	Not to Exceed \$50,000.00	Negotiated Construction Exception
John A. Rubino	To provide professional consulting services on wage and compensation rate comparisons for public safety related unions.	Not to Exceed \$50,000.00	Not to Exceed \$50,000.00	Professional Consulting Services Exception
Municipal Consulting Services LLC	To provide professional consulting services on wage and compensation rate comparisons for non-public safety related unions.	Not to Exceed \$50,000.00	Not to Exceed \$50,000.00	Professional Consulting Services Exception
ASH North America dba Swenson Spreader, LLC	To rent a Schmidt TJS-C630 TowJet Sweeper multi-function snow removal unit for a trial period to test its capabilities during the 2017/2018 snow season at Willow Run Airport.	Not to Exceed \$25,000.00	Not to Exceed \$25,000.00	Small Purchase Exception
Madalyn's Contracting LLC	To purchase various construction related supplies, i.e. mortar, concrete, cement, etc.	Not to Exceed \$100,000.00	Not to Exceed \$100,000.00	Solicitation For Quotes
Xanadu Bottled Water Company, LLC	To provide bottled water jugs delivery and pickup services for the Airport Authority at Detroit Metro and Willow Run Airports.	Not to Exceed \$62,500.00	Not to Exceed \$62,500.00	Solicitation For Quotes
Pullman SST Inc.	To increase contract value for construction services of concrete repairs, stair tower repairs, expansion joint replacements, deck coating installations, etc. at the McNamara parking garage and the Big Blue Parking Deck at Detroit Metro Airport, per Change Order #2.	Not To Exceed \$10,510,464.20	Not To Exceed \$10,527,398.89	Construction Change Order
Pullman SST Inc.	To increase contract value for construction services of concrete repairs, stair tower repairs, expansion joint replacements, deck coating installations, etc. at the McNamara parking garage and the Big Blue Parking Deck at Detroit Metro Airport, per Change Order #3.	Not To Exceed \$10,527,398.89	Not To Exceed \$10,672,450.79	Construction Change Order

**WAYNE COUNTY AIRPORT AUTHORITY CONTRACT CONTROL SCHEDULE
 CONTRACTS APPROVED AND EXECUTED
 NOVEMBER AND DECEMBER 2017**

REVENUE CONTRACTS

<u>Contractor</u>	<u>Contract Description</u>	<u>Revenue</u>	<u>Contract Term</u>
Jett Pro Line Maintenance, Corp.	Non-Exclusive License to Conduct Commercial Aviation Support Services at Detroit Metropolitan Wayne County Airport	7% of Licensee's monthly gross income from all its operations plus seven cents (7¢) per gallon for all jet fuel, aviation gasoline, automotive fuel or fuels of any kind sold and seven cents (7¢) per gallon for all aircraft lubricating oil, automotive oil and petroleum products sold.	7/28/17 - 7/27/22

ATTENDANCE RECORD

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Date/Time: January 11, 2018 at 2:00 p.m.

Place of Meeting: Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI

NAME	MAILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Marten Gaffio		DNC	Food Prep	
Steven Ray		DNC	Food prep	
Bryant Hall		WCAA	Dep Director	
Istakur Rahman		WCAA	VP / Int'l Aff	
Jessica Lesperance		LPB	Lead	
Bryan Wagoner		WCAA	Director	
Brian Madison		WCAA	Mgr	
Emily Leonard		DNC	Server	
Chontel Lacey		DNC	Cashier / Retail	
Jon Zablomski		Song	PM	

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JIM KIRBY		PAA	LOBBYIST	517 289-2202
Chad Newton		Public Safety	VP	734 699 6999
Frank Foster		PAA	Lobbyist	231-338-2644
Brian MATTINGLY		Delta	GM	612 308 2959
Shae Mc Carry		Delaware North	HR	734 247 6887
Brian Jackson		JIB		734 730 3345
Mark Breukink		Mead & Hunt	VP	517 321 8334
Bob Koller		CBS	Dept. Manger	734-953-2571
MIKE STUCKER		WCA	Dir - PD+P	734-247-7917
MATT McBRIDE				

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NAME	MAILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Kristy Exner	WCAA	WCAA	DD - Auth. Gov	734-247-2223
Brandi Hildaway	WCAA	WCAA	FOIA Coordinator	734-247-7237
Ken Hines	.	DELAWARE NORTH	GM	734-247-6887
Ken Jaffrey				
David Post	Parsons	Parsons	GM	248-880-1199
Claire Abate	WCAA	WCAA	DD	734 955 3627
Angela James	WCAA	WCAA		
Joe McClen	WCAA	WCAA	Director	742-023
Andrea Borgia	WCAA	WCAA	Legal Asst	734-247-7105
Ken Katie Callahan	WCAA	WCAA	Deputy Director Governance	734-247-7105

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Brian Sadek		WCAA	VP, legal & Auth. Affairs	23
Lynda Roenig		WCAA	LR Dir	72722
D. BOGLE		WAA	A.D. MAINT	7-7638
Heidi G. Hughes		UNITE HERE!	Director	313-259-8497
Kelly Terencz		WCAA	Dept. Dir	77916
Isiah Collins		UNL	CW/C	
William Cahalan		UNITE HERE	ORGANIZER	734-775-3273
John Philbrick		WCAA	Director Power Systems	734 247 7146
Shannon Deyn		WCA	Ast Gen. Counsel	
Stephanie		WCAA	CIO	

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James J. Montgomery		WCAA	VP Ops/MAINT.	
Sherita Calloway		WCAA		
Onnie Jaglee	WCAA	WCAA	General Counsel	
J.P. M:neer		WCAA	Dep. Dir. Planning	
Jim Tson		WCAA	Dep Dir POWER SYSTEMS	
Inerese Lasswell		WCAA	DDRE	7-7159
Russell Wallace		WCAA	Director HK	
Ebony Smith		Delaware North	Lead	(313) 575-0650
J. Norman		AXT Commercial	Pres.	734-926-1970
Dorothy Hawkins		Write Here Local 24	Organizer	313 310-9062

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NAME	MAILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
John MAYFIELD		FAA DET ADO	MANAGER	
PAUL STRAEB	400 RENAISSANCE DETROIT, MI	BAKER & ASSOC	AVIATION LEAD	313-309-7179
Renee AIT	^{Detroit 48226} 407 E. FULTON ST. DETROIT	SOS works	CEO	313-963-2739

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