

DRAFT MEETING MINUTES
WAYNE COUNTY AIRPORT AUTHORITY
Joint Airport Zoning Board Meeting – Public Meeting

Wednesday, November 15, 2023

3:00 p.m.

at

Detroit Metropolitan Airport
Michael Berry Administration Building
11050 Rogell Drive, Bldg. 602,
Detroit, MI 48242-5004

1. Roll call

Marques Thomey - Chair -Present
Mark Perry – Vice Chair -Present
Melissa Daub - Secretary -Present
Shirley Tolliver -Present
Kathy Makino-Leipsitz -Arrived post-meeting
Gregory Dill -Present
Justin Hodge -Present
Linn Smith -Present

a. Sign-in Sheet attached.

2. Motion for Approval of November 15, 2022 Joint Airport Zoning Board Meeting Minutes

a. Motion to approve minutes by Board Member Thomey, all in favor.

3. Nominations for Board Positions

- a. Motion to reappoint Board Member Thomey to Chair, supported all in favor.
- b. Motion to reappoint Board member Perry to Vice Chair, support by Board member, all in favor.
- c. Motion to reappoint Board member Daub to Secretary, all in favor.

4. Review of Zoning Permits from 2023

- a. Description of permit applications received and approved during 2023 by Renee Christenson, Interim Permit Manager, Construction/Alteration Permits, WCAA.
 - WCAA Number 2023-001 (FAA No. 2023-AGL-4254-OE) MDOT Proposed 85' Camera Tower with 5' lightning protection (total 90' above grade) at 1530 US-12 By-Pass, Ypsilanti, MI (I-94 at US-12)
 - Board Member Smith noted that the FAA aeronautical study number may have been transposed and would be a tower in Illinois.
 - Information verified and reflected above.
 - WCAA Number 2023-002 (FAA No. 2022-AGL-24892-OE) Maralat Communications, LLC Proposed wireless telecommunications facility with a 175' tall monopole tower with 3' lightning protection at 18102 Inkster Road, Romulus, MI 48174

- Zoning Board of Appeals Member Maise noted that the Site Information on the application may be incorrect and that the structure may be in a different municipality.

Investigation after the meeting indicated that the structure is South of Pennsylvania Road, which would locate the structure out of the City of Romulus jurisdiction and in to Huron Charter Township. However, the Site Address is for the Wayne County Sportsman's Club, which appears to be in the City of Romulus. Further information would be required to confirm if the Club falls under the City of Romulus jurisdiction.

5. Review of Airfield changes in progress

- a. Brief overview description of major 2023 airfield projects at DTW and YIP provided by Michael O'Sullivan, VP Planning Design & Construction, WCAA.
- b. Board Member Thomey noted that we have received the DRAFT PCI Report which addresses runway, taxiway and apron pavement conditions. No questions.

6. Public Comment for public meeting

- a. None

7. Proposed Meeting Date for 2024: 11/6/2024 (tentative). This day is after the 2024 General Election so the meeting may shift to 11/13/2024 or 11/27/2024. Will confirm as we get closer to the Fall 2024..

8. Meeting Adjourned at 3:23pm

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AGENDA
WAYNE COUNTY AIRPORT AUTHORITY
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NAME	ORGANIZATION	PHONE NUMBER
Renee Christenson	WCAA	734-941-8941
Jason Accanbelle	ZBA / YPSI TOWNSHIP	734-664-5407
MARK PERRY	EB / WASHINGTON	734-730-0964
Marques Thomey	WCAA	734-247-7274
Carol Matise	CITY OF REMULUS	734-955-4530
MIKE O'SOULIWA	WCAA	734-247-7917
SCOTT ROBERTS	WCAA	734-942-3773
Michael Jackson	WCAA	734-955-8781
Melissa Pauls	Wayne County Commission	734-845-6764
Justin Moley	Washington County	734-247-3004
Gregory Dill	WASHINGTON CITY	734-395-9878
Lynn Smith	MORT-AERO	(517) 335-9949
John Makino	Shelburne Development	734-905-8323
DARRIN PINNERS	WCAA	734-247-7370

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