



DETROIT METRO • WILLOW RUN
WAYNE COUNTY AIRPORT AUTHORITY

Michael Berry Administration Building
11050 Rogell Drive, Bldg. #602
Detroit, MI 48242
ph 734 247-7678
www.metroairport.com

DTW ADMINISTRATIVE PENALTY APPEAL FORM

I, _____, of _____
(Print Name) (Organization)

formally request that I be allowed to appeal the recent security violation that I was involved in. I understand that there is a \$25 non-refundable administrative fee for the appeal process. I must turn in this completed appeal form to the Airport Credentials Office, complete the retraining requirement and pay the \$25 administrative fee along with a letter detailing why I feel that my violation should be overturned. I recognize that this letter, along with other documentation regarding the incident, will be supplied to the Appeal Board who will review the matter. I also understand that my presence may or may not be requested by the Appeals Board during their evaluation, and that no other appeal will be available to me.

_____ Date _____ Signature

Contact Phone # _____ Email _____

AIRPORT USE ONLY

Appeal # _____ Airport ID Badge # _____

Date of Incident _____

Date of Appeal Submission _____

Date of Appeal Board Meeting _____

Receipt # _____

By _____

<u>Accepted Payment Methods</u>	
Visa	MasterCard
Discover	American Express
Money Order	Personal Check
	Cash