

**DRAFT MINUTES
WAYNE COUNTY AIRPORT AUTHORITY
BOARD MEETING
February 21, 2024**

I. Roll Call

Meeting of the Wayne County Airport Authority Board called to order at 2:07 p.m. at the Michael Berry Administration Building, Kevin Clark Conference Room, 11050 Rogell Drive, Building 602, Detroit, MI 48242:

Present:

Dr. Curtis Ivery, Chairperson
Dennis Archer, Jr., Vice Chairperson
Michael Ajami, Secretary
Lisa Canada
Abdul Haidous
Athina Papas

Excused – Marvin Beatty

II. Consent Agenda – Items for vote as a group

Motion by Lisa Canada to approve the Consent Agenda; Supported by Abdul Haidous

Ayes: Ajami, Archer, Canada, Haidous, Ivery, Papas

Nays: None

Motion approved.

A. Approval of Minutes from the January 17, 2024 Board Meeting

B. Approval of Minutes from the January 17, 2024 Closed Session

C. Resolution No. 24-23 approving Contract No. 2400007 with Alfred Benesch & Company (Backup Operator, Backflow Prevention & Cross Connection Inspection)

D. Resolution No. 24-24 approving Contract No. 2400020 with American Association of Airport Executives; Contract No. 2400021 with American Society of Employers, Inc.; Contract No. 2400022 with Franklin Covey Client Sales, Inc.; Contract No. 2400023 with MOD Network, LLC; and Contract No. 2400024 with Will Enterprises Inc. dba Dale Carnegie Training of Southeast MI (Leadership and Critical Skills Training)

E. Resolution No. 24-25 approving Contract No. 2400009 with Everbridge Inc. (Emergency Alert System)

- F. Resolution No. 24-26 approving Contract No. 2400014 with JCL Equipment Company, Inc. (Paint Striping Truck)
- G. Resolution No. 24-27 approving Contract No. 2300451 with Advance Stores Company, Inc. dba Advance Auto Parts (Auto Parts and Supplies)
- H. Resolution No. 24-28 approving Contract No. 2400018 with Saxtons Power Equipment Sales and Services (Ferris Zero Turn Mowers)
- I. Resolution No. 24-29 approving Contract No. 2100085 (Amendment 1) with Leader Business Equipment, Inc. (Maintenance Services for Kyocera Multi-Function Printers)
- J. Resolution No. 24-30 approving Contract No. 1700075 (Amendment 3) with Acuity Specialty Products, Inc. dba ZEP, Inc. (Cleaning Supplies)
- K. Resolution No. 24-31 approving Contract No. 2200003 (Amendment 1) with MacAllister Machinery Co. (CAT Equipment Rental)
- L. Resolution No. 24-32 approving Contract No. 2400030 with American Rent A Car, LLC (Off-Airport Rental Car)

III. New Business

- A. Resolution No. 24-33 approving Contract No. 2400027 with Ajax Paving Industries, Inc. (McNamara Terminal Apron Reconstruction – Package 3)

Motion by Dennis Archer, Jr.; Supported by Lisa Canada
Ayes: Ajami, Archer, Canada, Haidous, Ivery, Papas
Nays: None
Motion approved.

- B. Resolution No. 24-34 approving Contract No. 2400008 with Anglin Civil, LLC (On-Call Pavement Repair Services)

Motion by Dennis Archer, Jr.; Supported by Michael Ajami
Ayes: Ajami, Archer, Canada, Haidous, Ivery, Papas
Nays: None
Motion approved.

- C. Resolution No. 24-35 approving Contract No. 2400016 with Hubbell, Roth and Clark, Inc. (Confined Spaces Hazard Evaluation Program)

Motion by Abdul Haidous; Supported by Lisa Canada
Ayes: Ajami, Archer, Canada, Haidous, Ivery, Papas
Nays: None
Motion approved.

- D. Resolution No. 24-36 approving Contract No. 2300374 with Sigma Associates, Inc.; Contract No. 2300375 with WSP Michigan, Inc.; and Contract No. 2300450 with Burns & McDonnell Michigan, Inc. (Electrical Engineering Services)

Motion by Lisa Canada; Supported by Abdul Haidous
Ayes: Ajami, Archer, Canada, Haidous, Ivery, Papas
Nays: None
Motion approved.

- E. Resolution No. 24-37 approving Contract No. 2300274 (Amendment 1) with M-B Companies, Inc. (M-B Multifunction Snowplows)

Motion by Lisa Canada; Supported by Dennis Archer, Jr.
Ayes: Ajami, Archer, Canada, Haidous, Ivery, Papas
Nays: None
Motion approved.

- F. Resolution No. 24-38 approving Contract No. 1700303 (Amendment 1) with Anglin Civil LLC (Landside Snow Removal Services)

Motion by Abdul Haidous; Supported by Michael Ajami
Ayes: Ajami, Archer, Canada, Haidous, Ivery, Papas
Nays: None
Motion approved.

- G. Resolution No. 24-39 approving Control No. 2400012 for the Delegation of Authority to the Chief Executive Officer – 2024 Employee Appreciation Event

Motion by Michael Ajami; Supported by Abdul Haidous
Ayes: Ajami, Archer, Canada, Haidous, Ivery, Papas
Nays: None
Motion approved.

IV. Information Items

- A. Audit Committee Report from January 17, 2024 Audit Committee Meeting, Abdul Haidous

B. Legal Affairs and Authority Governance Overview, Harnetha Jarrett, General Counsel and Business Diversity Overview, Victoria Innis-Edwards, Business Diversity Director

C. Report from Chief Executive Officer (CEO), Chad Newton

1. CEO Monthly Report – pursuant to WCAA Procurement and Contracting Ordinance, Article VII Section 1.

V. Public Comment

No public comments were received.

VI. Next meeting of the Wayne County Airport Authority Board is scheduled for Wednesday, March 20, 2024 at 2:00 p.m. at the Michael Berry Administration Building.

VII. Adjourn

Motion to adjourn by Abdul Haidous; Supported by Lisa Canada
Meeting was adjourned at 3:06 p.m.

ATTENDANCE RECORD

Meeting of: Wayne County Airport Authority Board

Date/Time: February 21, 2024 at 2:00 p.m.

Place of Meeting: Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI

NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
David Alessandrini	David.Alessandrini@WCAA	WCAA	Director/Fleet	734 247-7123
Lynda Veen		WCAA	VP HR	
Victoria Edwards	Victoria.edwards@WCAA	WCAA	Director	
Mike O'Sullivan	Mike.O'Sullivan@WCAA	WCAA	VP - Proc	
Michael Fanz	Michael.Fanz@WCAA	WCAA	Director	
Michael Jackson	Michael.Jackson@WCAA	WCAA	SVP	5878
A Frances	WCAA	WCAA	VP	
Stephanie Saylor	WCAA	WCAA	Safety Mgr.	734-247-1266
BRIAN POLLACK	WCAA	WCAA	Director FPA	

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NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Joe McCabe	Joe.McCabe@wcaa.us	WCAA	Director/IT	734-942-0123
TADANAE SARDINIA	TADANAE.SARDINIA	WCAA	VP	(734) 437-8345
Michael Bangs	Mike.bangs@wcaa.us	WCAA	Director/HR	734.247.7078
PETE MADAI	pmanne@jaxpaving.com	ATAK PAVING	Senior PM	248.388.5595
James J. Hunt	James.hunt@wcaa.us	WCAA	VP	—
Theresa Samsky	Theresa.Samsky@wcaa.us	WCAA	Director	248-321-402
Nicole Martin		WCAA		
Kevin Kessler	Kevin.Kessler@wcaa.us KKessler	WCAA	Deputy Director Airport Compliance	734-788-6270
JAMINET Sisson	Jamire.Sisson@wsp.com	WSP USA	VICE PRESIDENT	313.202.1175

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Cyle Cantrell	ccantrelle@burnsmed.com	Burns & McDunnell	Ad. Bus. Dev. Mgr.	773-542-1229
Ali Ayoub	aliayoub@wcaa.us	WCAA	AGC	
Kayli Manns	kayli.manns@wcaa.us	WCAA	Legal admin	
Tom Kalkbrenner	Tom.Kalkbrenner@wcaa.us	WCAA	Controller	
Raymond Jones		WCAA	Dep. Gen. Counsel	
Jonah		"	CU	
Erica Donerson	erica.donerson@wcaa.us	WCAA	VP	

