

**MINUTES**  
**WAYNE COUNTY AIRPORT AUTHORITY**  
**BOARD MEETING**  
**August 16, 2017**

**I. Roll Call**

Meeting of the Wayne County Airport Authority Board called to order at 2:00 p.m. at the Wayne County Community College District, Ted Scott Campus, 9555 Haggerty Road, Belleville, MI:

Present:

Michael Garavaglia, Chairperson

Nabih Ayad, Secretary

Irma Clark-Coleman

Dr. Curtis Ivery

Mark Ouimet

Excused: Vice Chairperson Ronald Hall and Mike Jackson

Also Present: See attached sign-in sheet.

**II. Consent Agenda – Items for vote as a group**

Motion by Mark Ouimet to approve the Consent Agenda; Supported by Nabih Ayad

Ayes: Ayad, Clark-Coleman, Garavaglia, Ivery, Ouimet

Nays: None

Motion approved.

A. Approval of Minutes from July 19, 2017 Board Meeting

B. Resolution No. 17-70 approving Contract No. 1700322 with Wade Trim Operations Services, Inc. (Pump System Inspection, Repair and Replacement Services)

C. Resolution No. 17-71 approving Contract No. 1700321 with JCL Equipment Company, Inc. (Paint Striping Truck)

D. Resolution No. 17-72 approving Contract No. 1700323 with Tredroc Tire Services LLC (Michelin Brand Tires and Services)

E. Resolution No. 17-73 approving Contract No. 1700319 with Nachurs Alpine Solutions, LLC (Liquid Deicer)

F. Resolution No. 17-74 approving Contract No. 1700291 with Corrigan Oil Co. No. II (Bulk Oils, Lubricants and Miscellaneous Supplies)

- G. Resolution No. 17-75 approving Contract No. 1700320 with Technical Service Professionals, LLC (Painting of Fuel Storage Tanks)
- H. Resolution No. 17-76 approving Contract No. 1700332 with Corby Energy Services, Inc. (Electrical Duct Bank and Primary Cable Installation)
- I. Resolution No. 17-77 approving Contract No. 1700101 (Amendment 1) with North American Construction Enterprises, LLC (Westin Hotel Renovation)
- J. Resolution No. 17-78 approving Contract No. 1700333 with Beecher Emission Solution Technologies dba Ward Diesel Filter Systems (Installation of a “No Smoke” Diesel Exhaust Removal System)
- K. Resolution No. 17-79 approving Contract No. 1700328 with SharpLogixx, LLC (Imaging X-Ray Equipment for Bomb Detection)
- L. Resolution No. 17-80 approving Contract No. 1700342 with Plante & Moran, PLLC (External Audit Services)
- M. Resolution No. 17-81 approving Contract Nos. 1700324-1700326 with the County of Wayne (Fiscal Year 2018 Services for Recurring Routine Matters)
- N. Resolution No. 17-82 approving Contract No. 1300044 (Amendment 2) with Tyler Technologies, Inc. f/k/a Munis, Inc. (Financial System Software Maintenance Services)
- O. Resolution No. 17-83 approving Control No. 1700316 Delegating Authority to the Chief Executive Officer – Approval of Maintenance Equipment and Fleet Vehicle Purchases through Cooperative Agreements
- P. Resolution No. 17-84 approving Control No. 1700314 Delegating Authority to the Chief Executive Officer – Approval of DTE Gas and DTE Electric Agreements
- Q. Resolution No. 17-85 approving Control No. 1700338 Delegating Authority to the Chief Executive Officer – Approval of Contract Extensions and Routine Modifications of Cooperative Purchase Arrangements
- R. Resolution No. 17-86 approving Control No. 1700315 Delegating Authority to the Chief Executive Officer – Approval of Federal, State, and Local Grant Agreements for Detroit Metropolitan and Willow Run Airports

**III. Report from Interim Chief Financial Officer (CFO) and FY 2018 Recommended Budget Presentation, Marge Basrai**

#### IV. New Business – Action Items

- A. Resolution No. 17-87 approving the Wayne County Airport Authority Fiscal Year 2018 Recommended Budget

Motion by Mark Ouimet; Supported by Irma Clark-Coleman  
Ayes: Ayad, Clark-Coleman, Garavaglia, Ivery, Ouimet  
Nays: None  
Motion approved.

- B. Resolution No. 17-88 approving Contract No. 1700337 for the Air Service Incentive Plan Revision and Supplemental Air Service Incentive Program

Motion by Nabih Ayad; Supported by Mark Ouimet  
Ayes: Ayad, Clark-Coleman, Garavaglia, Ivery, Ouimet  
Nays: None  
Motion approved.

- C. Resolution No. 17-89 approving Contract No. 1600114 (Amendment 2) with Governmental Consultant Services, Inc. (State and Local Legislative Consulting Services)

Due to a potential conflict of interest, Garavaglia recused himself from discussion and voting on this agenda item.

Motion by Irma Clark-Coleman; Supported by Dr. Curtis Ivery  
Ayes: Ayad, Clark-Coleman, Ivery, Ouimet  
Nays: None  
Abstained: Garavaglia  
Motion approved.

- D. Resolution No. 17-90 approving Contract No. 1300115 (Amendment 2) with Advanced Wireless Group, LLC (Wi-Fi Service in McNamara and North Terminals)

Motion by Nabih Ayad; Supported by Mark Ouimet  
Ayes: Ayad, Clark-Coleman, Garavaglia, Ivery, Ouimet  
Nays: None  
Motion approved.

- E. Resolution No. 17-91 approving Contract No. 1700330 with Roncelli, Inc. (Renovation of North Powerhouse at DTW)

Motion by Irma Clark-Coleman; Supported by Dr. Curtis Ivery  
Ayes: Ayad, Clark-Coleman, Garavaglia, Ivery, Ouimet  
Nays: None  
Motion approved.

- F. Resolution No. 17-92 approving Contract No. 1700336 with Adamo Demolition Co. (Demolition and Restoration Services for Building 715 and Building 703 Underground Storage Tank)

Motion by Irma Clark-Coleman; Supported by Nabih Ayad  
Ayes: Ayad, Clark-Coleman, Garavaglia, Ivery, Ouimet  
Nays: None  
Motion approved.

- G. Resolution No. 17-93 approving Contract No. 1700335 with Angelo lafrate Construction Company (Construction Services for Taxiway Z Service Road)

Motion by Irma Clark-Coleman; Supported by Nabih Ayad  
Ayes: Ayad, Clark-Coleman, Garavaglia, Ivery, Ouimet  
Nays: None  
Motion approved.

## **V. Information Items**

- A. Report from Chief Executive Officer (CEO), Joseph R. Nardone

1. CEO Monthly Report – pursuant to WCAA Procurement and Contracting Ordinance, Article VII Section 1

## **VI. Public Comment**

Michael Garavaglia opened the floor for Public Comment at 2:43 p.m.

1. Rob Horwitz, Dykema Gossett/Pepsi Co.
2. Paul Stewart, Dykema Gossett/Pepsi Co.
3. Janel Pickens-Loose, Pepsi Co.

- VII. Next meeting of the Wayne County Airport Authority Board is scheduled for Wednesday, October 18, 2017 at 1:30 p.m. at the Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI 48242**

## **VIII. Adjourn**

Motion to adjourn by Irma Clark-Coleman; Supported by Dr. Curtis Ivery  
Meeting was adjourned at 2:48 p.m.

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NAME	MAILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Wendy Sutton	WCAA	WCAA		77233
GREG HATCHER	WCAA	WCAA		23663
Brian Lassaline				7-7274
Shannon Dzga	WCAA	WCAA		942-1519
PETER GARGIULO	"	"		5-5705
B Sedek				2-3557
Buzz Thomas	28 W. Adams Det 48226 #1300	WCAA/TGC		
Steve Cradlin	400 Renaissance Way Suite 2501 DETROIT, MI 48225	Michael Baker Intl	Assoc VP	313-670-3408

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John Philbrook		WCAA	Director, Power Systems	734-247-7146
Tom McCarthy		WCAA	VP	247 4923
Andrea Bomia		WCAA		
Courtney masianczyk		WCAA		
Kristy Exner		WCAA		
Brandi Holdaway		WCAA		
Ken Rossi		WCAA		
Ron Moran	17101 Mich. Ave Dearborn 48126	Rhafari	V.P.	313-436-8607
Margo Asrai		WCAA		
Loe McCabe		WCAA		

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Amber Hunt				
Holly Sizemore				
Rob Horwitz	DYREMA BOSSETT	Pepsi	ATTORNEY	313.568.6800
Heidi G. Hughes	300 River Place #2700 Detroit, MI	UNITEHERE	DIRECTOR	313-259-8447
Jackie Hughes	300 River Place	unitehere	Director	248-974-1407
Carol Steffani		WCAA - TS	CIO	734-247-2730
Brian Madison		WCAA-TS	PMO-Contract Mgr.	
Jim Power		WCAA ENV	Env. Manager	734-247-1428
Bryan Wagner	Smith Bld.	WCAA EES	Director	7-3686
JOEL STONICH	SMITH	WCAA TS	PM	2483188518

(3)

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J.P. Minear	WCAA	Planning	Dep. Dir.	734-247-7370
Christine Lunden	WCAA	Procurement	DAZ	247-7900
Bryant Holt	WCAA	Planning	Dep Dir.	
Audrey Jones	WCAA	Procurement	DD	
John Ramonito	Roncelli	J.Ram@Roncelli-inc.com	Director	586 264 2060
John Johnson	Roncelli	Johnson@Roncelli-Tec.com	Facilities	586 264 2060

(4)

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MARY E. GAINES	300 RIVER PLACE #2700 <del>30</del> DETROIT, MI 48207	UNITEHERE LOCAL 24	ORGANIZER	313 259 8557 OF 313 980 0893 Cell
BRIAN POLLACK	—	WCAA	Financial Analyst	—
Jerry Clark	DTW	WCAA-TS	INSTR MGR	774-942-3615
Trans Schumacher		SKC	AV Designer	614-787-5100
Angela Anders	10550 Racco Rd SKL Taylor MI 48180	AJA & Associates	ACDBE	313-478-8686
Juie Anders	↓	↓	↓	8137475-0611
Sherrita Calloway	WCAA	WCAA	Proc Deputy Dir	734-2477283
Kelley Jost	C/S Engineers		Senior Project Engineer	734-755-2737
Robert Giacomini	WCAA	FPA	ANALYST	
Michael Farley	Aflight Willow Run			

(5)

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Mark Zinkivach	mark.zinkivach@wcaa.us	WCAA	Finance Mgr.	734-247-7447
Tony Donbrock	ttonbrock@ameristarjet.com	WCAA	Station Manager	734-578-5946
Abad Nanton	wcaa	Public Safety	VP	734 699-6999
Angela Frakes	wcaa.	wcaa	UP	734 5709565
CINDY BERRY				313-737-2332
MIKE O'SULLIVAN	wcaa	wcaa	DM - PD + E	734-247-7917
Kristen Deben	WCAA			
Istakur Rehman	WCAA	WCAA	VP - Internal Audit	734-247-7365
Janel Pickenloose	Pepsi	Pepsi	Dir of Foodservice	989.621.7843
Paul Stewart	Dykema Gossett	Pepsi	Attorney	248-752-1018

(6)

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JON ZARONSKI		SCMT		313 963 2721

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