

MINUTES
WAYNE COUNTY AIRPORT AUTHORITY
BOARD MEETING
July 19, 2017

I. Roll Call

Meeting of the Wayne County Airport Authority Board called to order at 2:00 p.m. at the Sheraton Hotel, 8000 Merriman Road, Romulus, MI:

Present:

Ronald Hall, Vice Chairperson

Nabih Ayad, Secretary

Irma Clark-Coleman

Mike Jackson

Excused: Chairperson Michael Garavaglia, Dr. Curtis Ivery and Mark Ouimet

Also Present: See attached sign-in sheet.

II. Consent Agenda – Items for vote as a group

Motion by Mike Jackson to approve the Consent Agenda; Supported by Irma Clark-Coleman

Ayes: Ayad, Clark-Coleman, Hall, Jackson

Nays: None

Motion approved.

A. Approval of Minutes from June 21, 2017 Board Meeting

B. Resolution No. 17-57 approving Contract No. 1700107 with Federal Express Corporation (Lease Buildings 723 / 714)

C. Resolution No. 17-58 approving Contract No. 1700293 with Anglin Civil, LLC (Grading and Overburden Removal Services)

D. Resolution No. 17-59 approving Contract No. 1700273 with Truck & Trailer Specialties, Inc. and Contract No. 1700272 with Wolverine Freightliner-Eastside, Inc. (Three Freightliner Truck Chassis & Related Equipment and Accessories)

E. Resolution No. 17-60 approving Contract No. 1700066 (Amendment 1) with DBT Transportation Services, LLC (Pavement Temperature Sensor Maintenance Services)

F. Resolution No. 17-61 approving Contract No. 1600059 with RKA Petroleum Co., Inc. (Gasoline and Diesel Fuel)

- G. Resolution No. 17-62 approving Contract No. 1700307 with Belfor Property Restoration, Contract No. 1700308 with Gabriel Industry dba ServePro of Grosse Pointe/Hazel Park, Contract No. 1700309 with Jarvis Painting, Inc. dba Jarvis Property Restoration, and Contract No. 1700310 with Signal USA, LLC dba Signal Restoration Services (Disaster Recovery and Emergency Restoration Services)
- H. Resolution No. 17-63 approving Contract No. 1700261 with Airports Council International (ACI) (Airport Service Quality Passenger Satisfaction Survey Program)
- I. Resolution No. 17-64 approving Contract No. 1700268 with Bromberg & Associates, LLC (Translation Services)

III. Report from Interim Chief Financial Officer and FY 2018 O&M Budget Review, Marge Basrai

IV. New Business – Action Items

- A. Resolution No. 17-65 approving Contract No. 1500273 (Amendment 2) with Interstate Highway Construction, Inc. (Airfield Pavement Rehabilitation and Modifications)

Motion by Nabih Ayad; Supported by Mike Jackson
Ayes: Ayad, Clark-Coleman, Hall, Jackson
Nays: None
Motion approved.

- B. Resolution No. 17-66 approving Contract No. 1700259 with Sigma Associates, Inc. (Electrical Utilities Infrastructure Engineering and Related Services)

Motion by Ronald Hall; Supported by Nabih Ayad
Ayes: Ayad, Clark-Coleman, Hall, Jackson
Nays: None
Motion approved.

- C. Resolution No. 17-67 approving Contract No. 1700303 with Anglin Civil, LLC and Contract No. 1700304 with TDE Group USA, Inc. (Snow and Ice Removal Services)

Motion by Nabih Ayad; Supported by Mike Jackson
Ayes: Ayad, Clark-Coleman, Hall, Jackson
Nays: None
Motion approved.

D. Resolution No. 17-68 approving Contract No. 1700300 with Coca-Cola North America (Company) and Great Lakes Coca-Cola Distributions, L.L.C. (Bottler) (Sponsorship and Pouring Rights Agreement)

Motion by Ronald Hall; Supported by Mike Jackson

Ayes: Ayad, Clark-Coleman, Hall, Jackson

Nays: None

Motion approved.

V. Chairperson's Comments

Resolution No. 17-69 approving the dedication of the administrative conference room in the new Michael Berry Building to Kevin Clark.

Motion by Irma Clark-Coleman; Supported by Ronald Hall

Ayes: Ayad, Clark-Coleman, Hall, Jackson

Nays: None

Motion approved.

VI. Information Items

A. Audit Committee Report from June 28, 2017 Audit Committee Meeting, Ronald Hall, Chairperson

B. Federal Legislative Update, Steve Palmer and Channon Hanna, Van Scoyac and Associates

C. Willow Run Modernization Plan, Bryant Holt and Christopher Mullin

D. Report from Chief Executive Officer (CEO), Joseph R. Nardone

1. CEO Monthly Report – pursuant to WCAA Procurement and Contracting Ordinance, Article VII Section 1

2. Rodney Williams, Director of Talent Acquisition, introduced the college summer interns and the high school interns from Davis Aerospace Technical High School

VII. Public Comment

Ronald Hall opened the floor for Public Comment at 3:39 p.m.

1. Dan Hungerman, Pepsi Co.

2. Scott Henzi, Pepsi Co.

3. Janel Loose, Pepsi Co.

4. Fred Wurtzel, National Federation of the Blind

5. Osman Koroma, National Federation of the Blind

VIII. Next meeting of the Wayne County Airport Authority Board is scheduled for Wednesday, August 16, 2017 at 2:00 p.m. at the Wayne County Community College District, Ted Scott Campus, 9555 Haggerty Road, Belleville, MI 48111

IX. Adjourn

Motion to adjourn by Mike Jackson; Supported by Irma Clark-Coleman
Meeting was adjourned at 3:55 p.m.

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NAME	MAILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Faisal Sha Kee1		WCAA	Software Services Manager	734-941-8992
Brian Madison		WCAA	Contract PMO Manager	574-261-0857
Michael Farley		ARight Willow Run	General Manager	734-672-1900
Cheryl SMITH	WCAA	WCAA	Risk	23749
Tom McARTHUR	WCAA	WCAA	VP - P, D & C	247 4923
Shannon Dzga	WCAA	WCAA	Asst Gen Counsel	734942.1519
Barry Flower	WCAA	WCAA	W. U. M. M. M. M.	734-576-9571
Istakur Rahman	WCAA	WCAA	VP - Internal Aff	734-247-7365
Jackie Krifish	Unitchere Local 24		Director	248-974-1407

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Den Hungerman	1999 E. Aurora Pl W Birmingham, OH 42120	Pepsi Co	VP	330-963-5508
Ron Engel	2605 Post Lansing Rd Lansing, MI 48706	Mead + Hunt	VP	517-974-3308
Chad Newton	DTW	Public Safety	VP	734 699 6995
Christine Rindenth	DTW	Promement	DIA	77900
Scott Robert	WCAA	PO & C	D-CIP	2 3773
ROBERT GIAMPARI	WCAA	FPA	ANALYST	7 36 85
Bryan Wagoner	WCAA	Environment & Sustainability	Director	7 - 36 96
Ron Moran	17101 Mich. Ave Dearborn	GHAFARI	VP	313-436-8617
Andrea Bonnia	WCAA	WCAA	Legal ASST	734-247-7105

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Wendy Sutton	WCAA	WCAA		
Paul Stronek	MICHAEL BAKER 400 RENAISSANCE	MICHAEL BAKER INT	313-309-71 AVIATION LEAD.	313-309-7179
Steve Franklin	"	"	OFFICE MANAGER	313-670 3408
James Taylor	WCAA	WCAA HR	HR mgr	
Spencer Overbeck	WCAA	WCAA	Intern	
Alex Powers	WCAA	WCAA	Intern	
Katie Bylin	WCAA	WCAA	Intern - ^{external} Affairs	
Stephen Lyle	WCAA	WCAA	Intern - ^{Terminal} Ops	
Brandon Vincent	WCAA	WCAA	Intern - Public Safety	
Asia Stewart	WCAA	WCAA	Intern - internal audit	

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Delyn Smith	delyn.smith@wcaa.us	WCAA	Interu	906 231 2130E
Jim Desautels		WCAA	Intern	
Justin Moss		WCAA	Intern	313-600-2807
Edris Omowale		WCAA	INTERN	313-425-1803
Mark Zinkivach	mark.zinkivach@wcaa.us	WCAA	Finance Mgr.	734-247-7447
Loni Ballard	6816 Retreat W. Bloomfield MI	Ballard Assoc	Pres	313-399-5627
Kristen Deben		WCAA	Assistant Controller	
Brian Lassaline		"	External Affairs	(734) 247-7274
Janel Looge	6032 E. Bagelino	PepsiCo	Director of FS.	989 621 7043

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Brandi Holdaway	WCAA	WCAA	FRMAG	247-7237
Kristy Exner	WCAA	WCAA	Dep. Director WCAA	247-2223
Stae Hammel	Michael Baker Intl.	Michael Baker Intl.	Vice President	412-225-5250
Ken Johnson	WCAA	WCAA	VIP	247-2983
Rodney Williams	WCAA	WCAA	HR	
Margaret L	WCAA	WCAA	HR	
Abe Fiddler	WCAA	WCAA	Intern	—
Thomas Keys	WCAA	WCAA	Intern	—
Morgan McLeod	WCAA	WCAA	Intern - BDU	—
Grantwood	WCAA	WCAA	Intern - Operations	—

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Angel Bothard		WCAA	Intern	
Denken Brinkerhoff		WCAA	Intern	
Mike Comben		WCAA	Intern	
David Coleman		WCAA	CO-OP	
Jonathan Jenkins		WCAA	CO-OP	
JOE GALEA		WCAA	MANAGER	
Holly Sizemore		WCAA	Manager	
Mary Jasra		WCAA	Int. CFO	
Scott Henzi		Peppi	SCP	

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Mark Brewkirk		Mead & Hunt		517 321 8334
Bobbie Griggs		WCAA	Risk Mgmt	734-247-2739
Jon ZAREMSKI		Southern		313 963 2721
Joe McLean		WCAA	Asst	734-942-1123
Celeste Sieli		WCAA		
Mike O'Sullivan		WCAA	DIR - FLD & C	734-247-7917
Brian Pollack		WCAA	Financial Analyst	-
John Phillips		WCAA	Dir, Power Systems	7-7146
GREG HATCHER		WCAAF	Dir CONCESSIONS	# 23663
Rick Taig		WCAA	VIP Ops Mgr	734-485-6676

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Jerry Clark	Jerry.Clark@WCAA.US	WCAA-TS	INFRA MANAGER	734-942-3815
Sherifa Callaway	WCAA 11677 S. WAYNE RD	WCAA	Proc Deputy Director	734-247-7283
STEPHANIE SWANN	ROMULUS, MI 48174	DOT-FAA	DEPUTY MGR	734 229 2900
MICHAEL HOWARD	LIVONIA, MI	C&S	SR PROJ MGR	2486707630
Staci Saker	WCAA	Concessions	Dep. Dir.	734-955-8782
Brian Sedek	WCAA	WCAA	VP Legal & Authority Affairs	734-942-3557